

# MACKENZIE COUNTY

REGULAR COUNCIL MEETING

MARCH 28, 2012

4:00 P.M.

ZAMA COUNTY OFFICE



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, March 28, 2012  
4:00 p.m.**

**Zama County Office**

**AGENDA**

				Page
<b>CALL TO ORDER:</b>	1.	a)	Call to Order	
<b>AGENDA:</b>	2.	a)	Adoption of Agenda	
<b>STRATEGY &amp; POLICY SESSION:</b>	3.	a)	None	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	4.	a)	Minutes of the March 15, 2012 Council Meeting	7
<b>DELEGATIONS:</b>	5.	a)		
		b)		
<b>GENERAL REPORTS:</b>	6.	a)		
		b)		
<b>COMMUNITY &amp; PROTECTIVE SERVICES:</b>	7.	a)		
		b)		
<b>OPERATIONAL SERVICES:</b>	8.	a)	Henry Klassen Flood Control (SE 29-106-15-W5)	21
		b)		
<b>PLANNING &amp; DEVELOPMENT:</b>	9.	a)	Bylaw 855-12 Amendment to Bylaw 818-11 Partial Subdivision Plan Cancellation Part of NE 7-107-13-W5M (Plan 082 9052, Block 1, Lot 1) (Spruce Road)	25

- |    |   |    |
|----|---|----|
| b) | Bylaw 856-12 Land Use Bylaw Amendment to Increase the Agricultural "A" Zoning Maximum Subdivision Size to 80 Acres                    | 35 |
| c) | Bylaw 857-12 Land Use Bylaw Amendment Permitting Equestrian Uses in Urban Fringe (UF) Land Use District                               | 49 |
| d) | Bylaw 858-12 Plan Cancellation for Consolidation Purposes Plan 962 4275, Block 4, Lots 28 and 29 (Zama)                               | 63 |
| e) | Development Permit Application 20-DP-12 Dwelling-Single Detached Development within One Mile of the La Crete Airport (La Crete Rural) | 71 |
| f) |   |    |
| g) |   |    |

**PUBLIC HEARINGS:** Public hearings are scheduled for 5:00 p.m.

- |     |    |   |    |
|-----|----|---|----|
| 10. | a) | Bylaw 847-12 Land Use Bylaw Amendment to Amend Subdivision Security Provisions  | 87 |
|     | b) | Bylaw 853-12 Land Use Bylaw Amendment to Add Manufactured Home – Double Wide, Manufactured Home - Modular Home, Garage – Attached, Garage – Detached and Shop to the Hamlet General "HG" Zoning | 99 |

**CORPORATE SERVICES:**

- |     |    |   |     |
|-----|----|---|-----|
| 11. | a) | CAO Contract (In-Camera)  |     |
|     | b) | Bylaw 859-12 CAO Appointment  | 109 |
|     | c) | Bylaw 841-11 Organizational and Procedural Bylaw                                  | 113 |
|     | d) | Canada Post Office – Hamlet of La Crete   | 121 |
|     | e) | Postponement of April 25, 2012 Alberta Sustainable Resource Development Land Sale | 123 |
|     | f) | Seniors Housing in Mackenzie Region   | 125 |



g)

h)

**INFORMATION /  
CORRESPONDENCE:** 12. a) Information /Correspondence 127

**IN CAMERA  
SESSION:** 13. a) Legal  
b) Labour  
c) Land

**NEXT MEETING  
DATE:** 14. a) Regular Council Meeting  
Wednesday, April 11, 2012  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 15. a) Adjournment





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the March 15, 2012 Regular Council Meeting</b>

### **BACKGROUND / PROPOSAL:**

Minutes of the March 15, 2012 Regular Council meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the March 15, 2012 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Thursday, March 15, 2012  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Interim CAO/Director of Corporate Services
Al Hoggan	Director of Community & Protective Services
Byron Peters	Project/Construction Superintendent
Liane Lambert	Development Officer
Carol Gabriel	Executive Assistant

**ALSO PRESENT:** Media and members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on March 15, 2012 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:05 a.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 12-03-165** **MOVED** by Councillor Bateman

That the agenda be adopted with the following additions:

- 5. b) Delegation – S/Sgt. Tom Love, Fort Vermilion RCMP
- 11. i) Roughneck Wrestling Club

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**CARRIED**

**MOTION 12-03-166**      **5. b) S/Sgt. Tom Love, Fort Vermilion RCMP**  
**MOVED** by Councillor Bateman  
That the RCMP report be received for information.

**CARRIED**

**MOTION 12-03-167**      **MOVED** by Councillor Bateman  
That Council move in-camera at 10:09 a.m.

**CARRIED**

**MOTION 12-03-168**      **MOVED** by Councillor Wardley  
That Council move out of camera at 10:32 a.m.

**CARRIED**

**MOTION 12-03-169**      **MOVED** by Reeve Neufeld  
(requires 2/3)  
That the mutual agreement with Roy Brideau for his conclusion of employment as of the end of the day March 15, 2012 be authorized as presented.

**CARRIED UNANIMOUSLY**

Reeve Neufeld recessed the meeting at 10:35 a.m. and reconvened the meeting at 10:49 a.m.

**MOTION 12-03-170**      **MOVED** by Councillor Wardley  
That Julia Whittleton be appointed as Interim Chief Administrative Officer effective immediately.

**CARRIED UNANIMOUSLY**

**STRATEGY & POLICY SESSION:**      **3. a) None**

**ADOPTION OF PREVIOUS MINUTES:**      **4. a) Minutes of the February 28, 2012 Special Council Meeting**

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**MOTION 12-03-171**

**MOVED** by Deputy Reeve Sarapuk

That the minutes of the February 28, 2012 Special Council meeting be adopted as presented.

**CARRIED**

**4. b) Minutes of the February 29, 2012 Regular Council Meeting**

**MOTION 12-03-172**

**MOVED** by Councillor Braun

That the minutes of the February 29, 2012 Regular Council meeting be adopted as presented.

**CARRIED**

**4. c) Minutes of the March 5, 2012 Special Council Meeting**

**MOTION 12-03-173**

**MOVED** by Councillor J. Driedger

That the minutes of the March 5, 2012 Special Council meeting be adopted as presented.

**CARRIED**

**GENERAL REPORTS:**

**6. a) Mackenzie Housing Management Board Meeting Minutes – January 30, 2012**

**MOTION 12-03-174**

**MOVED** by Councillor Bateman

That Mackenzie County request a copy of the lease agreement for the Heimstaed Lodge between the LCMNA and the Mackenzie Housing Management Board.

**CARRIED**

**MOTION 12-03-175**

**MOVED** by Councillor J. Driedger

That the Mackenzie Housing Management Board meeting minutes of January 30, 2012 be received for information.

**CARRIED**

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**6. b) Municipal Planning Commission Meeting Minutes –  
February 16, 2012**

**MOTION 12-03-176**

**MOVED** by Councillor Wardley

That the Municipal Planning Commission meeting minutes of February 16, 2012 be received for information.

**CARRIED**

**COMMUNITY &  
PROTECTIVE  
SERVICES:**

**7. a) Future Landfill Land Acquisition**

**MOTION 12-03-177**

**MOVED** by Councillor Braun

That administration be authorized to negotiate the purchase of Section 27-106-13-5 and bring back options for Council consideration.

**CARRIED**

**MOTION 12-03-178**

**MOVED** by Councillor Jorgensen

That administration research additional options and costs for securing a lease on Section 27-106-13-5.

**CARRIED**

**7. b) Request to Waive Fire Service Invoice #10934**

**MOTION 12-03-179**

**MOVED** by Councillor Wardley

That the request to waive fire invoice 10934 in the amount of \$1,640.00 be denied.

**CARRIED**

**MOTION 12-03-180**

**MOVED** by Councillor Bateman

That the County advertise the need to use smoke signs when burning within rural areas of the County.

**CARRIED**

Reeve Neufeld recessed the meeting at 11:56 a.m. and

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reconvened the meeting at 12:55 p.m.

**OPERATIONAL  
SERVICES:**

**8. a) Policy PW019 Road Construction Eligibility and  
Road Allowance Use**

**MOTION 12-03-181**

**MOVED** by Councillor Bateman

That Policy PW019 Road Construction Eligibility and Road Allowance Use be approved as amended.

**CARRIED**

**PUBLIC HEARING:**

**10. a) Bylaw 852-12 Land Use Bylaw Amendment  
Rezoning Plan 922 0041, Block 1, Lot 1 (NW 12-104-  
18-W5M) from Agricultural "A" to Highway  
Development "HD" (Bluehills)**

Reeve Neufeld called the public hearing for Bylaw 852-12 to order at 1:01 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 852-12 was properly advertised. Liane Lambert, Development Officer, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Liane Lambert, Development Officer, presented the Development Authority's submission and indicated that first reading was given on January 10, 2012.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Question was asked regarding Alberta Transportation's requirements for a potential interchange. Alberta Transportation has no issues with the rezoning however they may at the Development Permit stage.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 852-12. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 852-12. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 852-12 at

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1:04 p.m.

**MOTION 12-03-182**

**MOVED** by Councillor D. Driedger

That second reading be given to Bylaw 852-12, being a Land Use Bylaw amendment to rezone Plan 922 0041, Block 1, Lot 1 (NW 12-104-18-W5M) from Agricultural (A) to Highway Development (HD) to accommodate the operation of a Service Station and Convenience Store.

**CARRIED**

**MOTION 12-03-183**

**MOVED** by Councillor Derksen

That third reading be given to Bylaw 852-12, being a Land Use Bylaw amendment to rezone Plan 922 0041, Block 1, Lot 1 (NW 12-104-18-W5M) from Agricultural (A) to Highway Development (HD) to accommodate the operation of a Service Station and Convenience Store.

**CARRIED**

**DELEGATIONS:**

5. a) Brian Locher, DCL Siemens – Rural Road Network Plan – 1:15 p.m.

**MOTION 12-03-184**

**MOVED** by Councillor Wardley

That the Rural Road Network Plan be approved as amended.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

9. a) **Bylaw 844-11, Land Use Bylaw to Rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe to Direct Control**

**MOTION 12-03-185**

**MOVED** by Councillor Wardley

That third reading be given to Bylaw 844-11 being the Land Use Bylaw to Rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe to Direct Control.

Councillor Flett requested a recorded vote.

In Favor  
Councillor Derksen  
Councillor J. Driedger

Opposed  
Councillor Flett  
Councillor Jorgensen

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Councillor Wardley  
Reeve Neufeld  
Deputy Reeve Sarapuk  
Councillor Bateman  
Councillor D. Driedger  
Councillor Braun

**CARRIED**

**MOTION 12-03-186**

**MOVED** by Councillor Braun

That administration coordinates a public meeting on April 4, 2012 with the developer and the community regarding the proposed development of FORTVER, Range 2, Lot 7A and research whether Councillors are able to attend.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:06 p.m. and reconvened the meeting at 2:22 p.m.

**9. b) Sale of Former Municipal Reserve Lot Plan 052  
2048, Block 4, Lot 3 (Lake Side Estates - La Crete)**

**MOTION 12-03-187**

**MOVED** by Councillor Bateman

That Plan 052 2048, Block 4, Lot 3 be made available for sale by sealed tender closing at 1:00 p.m., Wednesday, April 11, 2012 and be subject to subdivision of the lands as shown in Bylaw 705-09. Further, that a reserved bid be set at 80% of the 2010 appraised value.

**CARRIED**

**CORPORATE  
SERVICES:**

**11. a) Policy ADM046 Hiring Policy**

**MOTION 12-03-188**  
(requires 2/3)

**MOVED** by Councillor J. Driedger

That Policy ADM046 Hiring Policy be amended by replacing the Seasonal Staff grid with the following grid:

- *1st year – MW plus \$3.00 (or \$12.40/hour)*
- *2nd year – MW plus \$4.00 (or \$13.40/hour)*
- *3rd year – MW plus \$5.00 (or \$14.40/hour)*
- *4th year – MW plus \$6.00 (or \$15.40/hour)*

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**CARRIED**

**11. b) Policy ADM048 Handi-Van Use**

**MOTION 12-03-189**

**MOVED** by Councillor Derksen

That Policy ADM048 Handi-Van Use be approved as amended.

**CARRIED**

**11. c) Request to Waive Penalties – Roll 411047 and 410673**

**MOTION 12-03-190**

**MOVED** by Councillor Wardley

That the request to waive penalties for tax roll 411047 and 410673 be denied.

**CARRIED**

Reeve Neufeld recessed the meeting at 3:06 p.m. and reconvened the meeting at 3:20 p.m.

**11. d) Seniors' Housing in Mackenzie Region**

**MOTION 12-03-191**

**MOVED** by Councillor Bateman

That the Mackenzie County Council support the Tri Council Seniors Committee recommendation to support a new housing board consisting of 4 representatives from the County, 2 from the Town of High Level and 2 from the Town of Rainbow Lake with quorum being 6 and all financial matters requiring 2/3 majority. Further that the Ministerial Order for the new board state that the first capital priority be a lodge in High Level. While ensuring that all municipalities concerned, and the new housing board recognize the cultural differences that will arise with operation of two separate lodges. The new housing board shall also ensure that the Heimstaed Lodge in La Crete maintain its current service level or above.

Councillor Braun requested a recorded vote.

In Favor

Councilor Flett  
Councillor Wardley

Opposed

Councillor Derksen  
Councillor J. Driedger

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Councillor Bateman  
Deputy Reeve Sarapuk

Reeve Neufeld  
Councillor D. Driedger  
Councillor Jorgensen  
Councillor Braun

**DEFEATED**

**MOTION 12-03-192**

**MOVED** by Councillor J. Driedger

That the seniors housing be tabled to after the April 3, 2012 Tri-Council Seniors Committee meeting.

Councillor J. Driedger requested a recorded vote.

In Favor

Councillor Derksen  
Councillor J. Driedger  
Reeve Neufeld  
Councillor D. Driedger  
Councillor Braun

Opposed

Councillor Flett  
Councillor Wardley  
Deputy Reeve Sarapuk  
Councillor Bateman  
Councillor Jorgensen

**DEFEATED**

**MOTION 12-03-193**

**MOVED** by Councillor Jorgensen

That the Mackenzie County Council support a new housing board consisting of 4 representatives from the County, 2 from the Town of High Level, 2 from the Town of Rainbow Lake and 1 from the First Nations (once a funding commitment has been made) with quorum being 6 and all financial matters requiring 2/3 majority. The new housing board shall also ensure that the Heimstaed Lodge in La Crete maintain its current service level or above.

Councillor Derksen requested a recorded vote.

**MOTION 12-03-194**

**MOVED** by Councillor Wardley

That the vote on Motion 12-03-193 be TABLED to the next meeting.

**CARRIED**

**MOTION 12-03-195**

**MOVED** by Councillor Bateman

That administration bring the procedural bylaw to the next

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meeting to include the recording of all motions.

**CARRIED**

**11. e) Peace Oil Sands Conference**

**MOTION 12-03-196**

**MOVED** by Councillor J. Driedger

That Councillor Wardley and Deputy Reeve Sarapuk be authorized to attend the Peace Oil Sands Conference on May 1 – 3, 2012 in Peace River.

**CARRIED**

**11. f) 2012 Northwest Fire Conference**

**MOTION 12-03-197**

**MOVED** by Councillor Wardley

That Mackenzie County sponsor the 2012 Northwest Fire Conference in the amount of \$500.00 with funding coming from 2012 operating budget.

**CARRIED**

**11. g) Mackenzie County Logo**

**MOTION 12-03-198**

**MOVED** by Councillor Flett

That administration be authorized to proceed with the redesign of the County logo and that options be presented to Council for approval.

**CARRIED**

**11. h) Assessment Contract – Request for Additional Funding**

**MOTION 12-03-199**  
(requires 2/3)

**MOVED** by Councillor Braun

That administration be authorized to compensate Alliance Assessment Inc. at the rate of \$13.25 per parcel for the lands sold through the Alberta Sustainable Resource Development in collaboration with the County.

**CARRIED**

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**11. i) Roughneck Wrestling Club (ADDITION)**

**MOTION 12-03-200**

**MOVED** by Councillor Wardley

That the County purchase a table of 12 for the Roughneck Wrestling Club fundraising dinner on March 26, 2012.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**12. a) Information/Correspondence**

**MOTION 12-03-201**

**MOVED** by Councillor Flett

That the information/correspondence be received for information

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 12-03-202**

**MOVED** by Councillor Derksen

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:22 p.m.

- 13. a) Legal
- 13. b) Labour
- 13. c) Land

**CARRIED**

**MOTION 12-03-203**

**MOVED** by Councillor Braun

That Council move out of camera at 5:06 p.m.

**CARRIED**

**NEXT MEETING  
DATE:**

**14. a) Regular Council Meeting**  
Wednesday, March 28, 2012  
4:00 p.m.  
Zama County Office

**ADJOURNMENT:**

**15. a) Adjournment**

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**MOTION 12-03-204**

**MOVED** by Councillor J. Driedger

That the meeting be adjourned at 5:07 p.m.

**CARRIED**

These minutes will be presented to Council for approval on March 28, 2012

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Bill Neufeld  
Reeve

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Joulia Whittleton  
Interim Chief Administrative Officer

UNAPPROVED





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Grant Smith, Agricultural Fieldman</b>
<b>Title:</b>	<b>Henry Klassen Flood Control (SE 29-106-15-W5)</b>

**BACKGROUND / PROPOSAL:**

As per Alberta Environment requirement under the Water Act the ASB is proposing to construct a flood control channel on the above noted land location. The proposed channel will be constructed on the County road allowance and is designed to drain all high water from the south. The channel is approximately 760 meters in length by 1.5 meters wide and will outlet on Henry Klassens' property, where it will make its way to the Peace River.

Mr. Klassen has graciously granted the County an easement to allow the water to be spilled on his property, as it will naturally drain to the west.

See attached Plan and Profile.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

Estimated cost is \$30,800. Administration will seek a minimum of three price quotes from local contractors.  
 Project will be funded from 2012 ASB operating budget.  
 Construction to be completed prior to April 15, 2012.

Author: C. Nate Reviewed By: \_\_\_\_\_ CAO \_\_\_\_\_

**RECOMMENDED ACTION:**

That Council approve the flood control project on SE 29-106-15-W5 at a maximum cost of \$30,800.00 to be funded from the ASB operating budget.

Author: C. Nate Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



PLAN DESCRIPTION  
**MACKENZIE COUNTY**  
**HENRY KLASSEN DRAINAGE**  
**PLAN PROFILES**

COORDINATE DATA  
 3TM NAD 83  
 114°  
 BASE LONGITUDE  
 C.S. FACTOR

PHOTO No.  
 TITLE SEARCH  
 DATE  
 GRAPHICS FILE  
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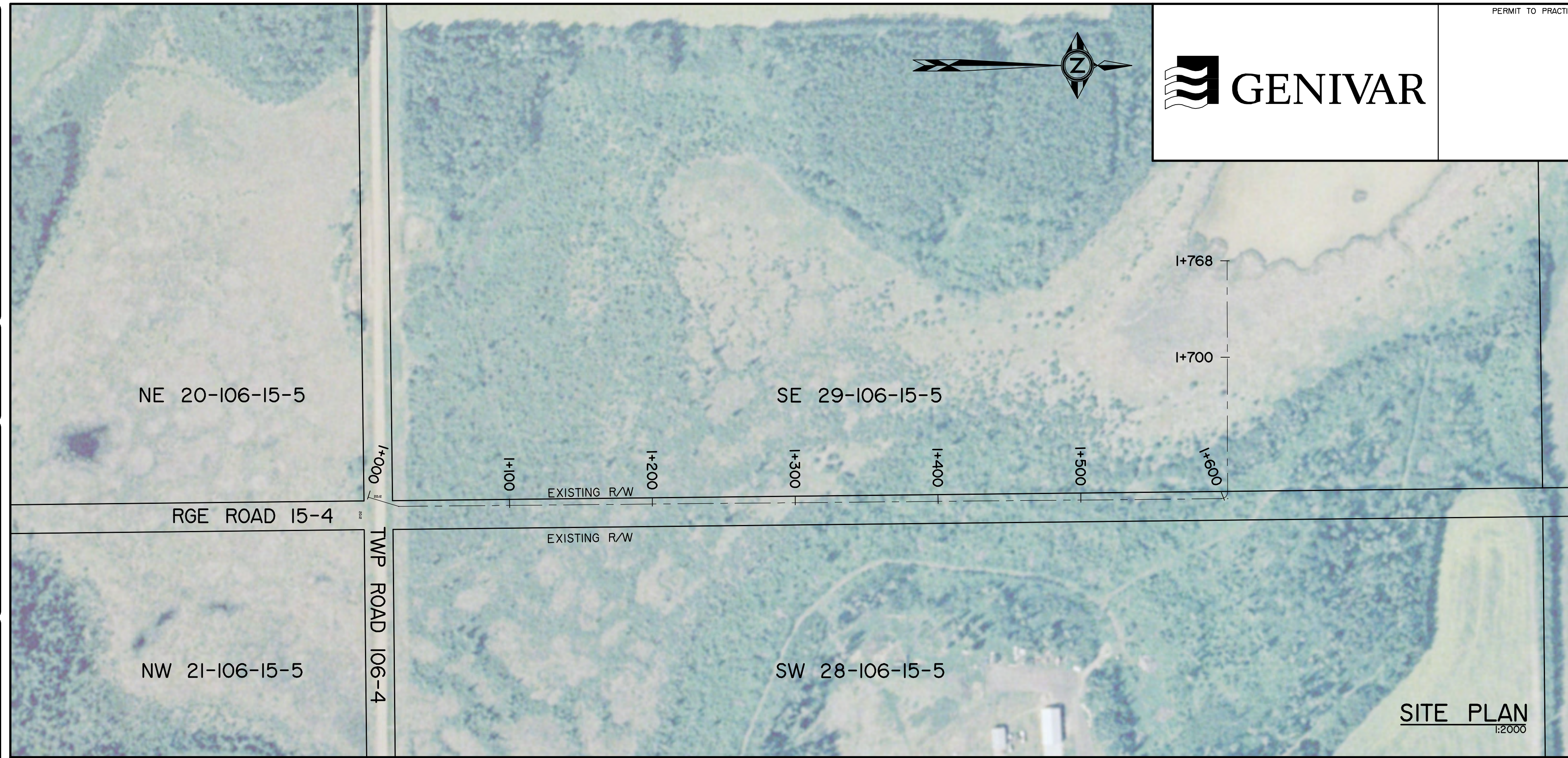
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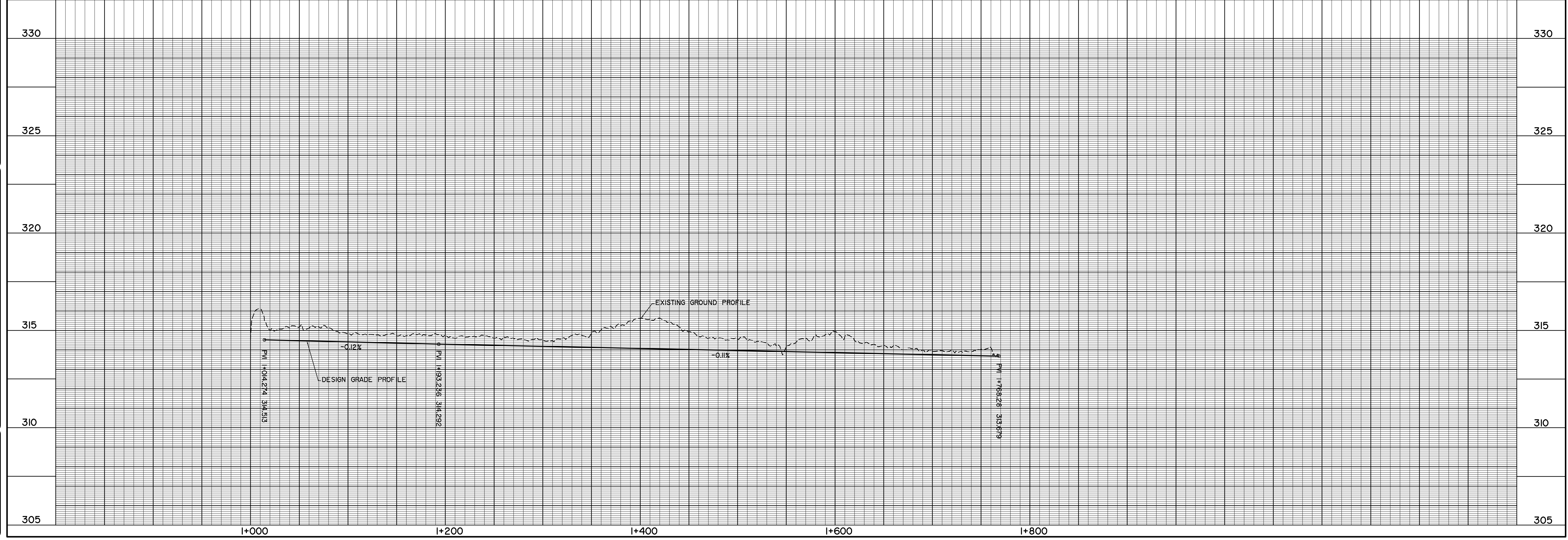
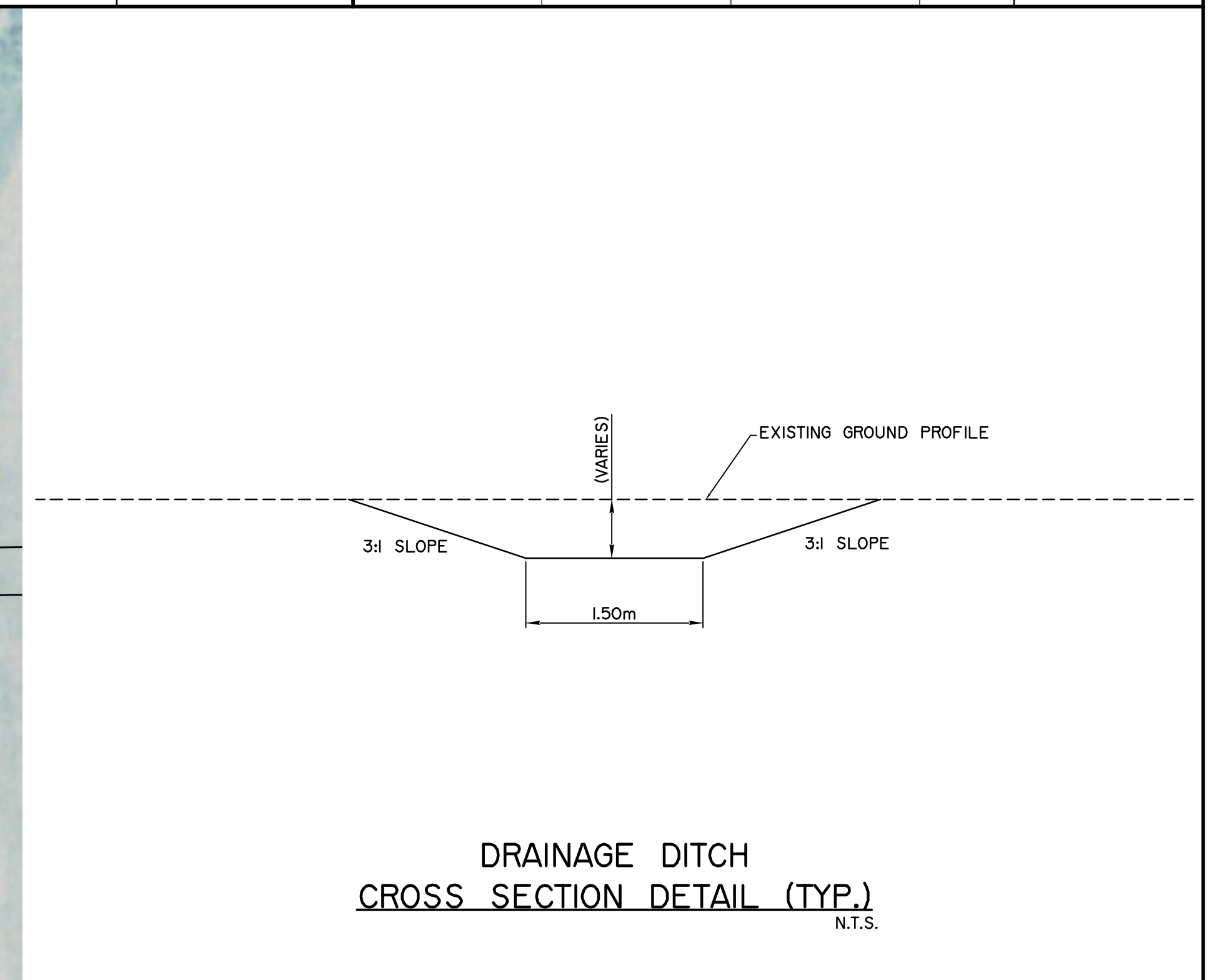
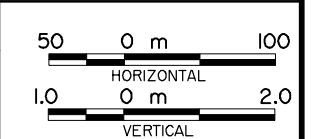
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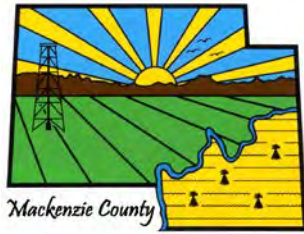


PERMIT TO PRACTICE	DESIGNER		
DATE			
OFFICE	PROJECT No.	PLAN No.	SHEET
RED DEER	111-24842-00		1 of 1









## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Liane Lambert, Development Officer</b>
<b>Title:</b>	<b>Bylaw 855-12 Amendment to Bylaw 818-11 Partial Subdivision Plan Cancellation Part of NE 7-107-13-W5M (Plan 082 9052, Block 1, Lot 1) (Spruce Road)</b>

### **BACKGROUND / PROPOSAL:**

Bylaw 818-11, being a Partial Subdivision Plan Cancellation application to cancel Part of Subdivision Plan 082 9052, Block 1, Lot 1 for the purpose of reverting it back into NE 7-107-13-W5M, from which it was taken, was approved at the August 9, 2011 Council meeting.

The applicants wish to change their subdivision boundaries in order to accommodate a pump out sewer. The portion of land being reverted back into NE 7-107-13-W5M must be cancelled in order for the new subdivision boundaries to be registered.

Bylaw 818-11 was given to the surveyor to complete the boundary adjustments; however, Land Titles rejected Bylaw 818-11, advising the surveyor that the land description was not acceptable and an amendment would be required.

### **OPTIONS & BENEFITS:**

This amendment is required in order to complete the registration of this Partial Plan Cancellation and boundary adjustment. .

### **COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**Author:** L. Lambert      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**RECOMMENDED ACTION:**

**MOTION 1:**

That first reading be given to Bylaw 855-12, being an amendment to Bylaw 818-11 for the Partial Subdivision Plan Cancellation Part of NE 7-107-13-W5M (Plan 082 9052, Block 1, Lot 1) in accordance with Alberta Land Titles recommendation.

**MOTION 2:**

That second reading be given to Bylaw 855-12, being an amendment to Bylaw 818-11 for the Partial Subdivision Plan Cancellation Part of NE 7-107-13-W5M (Plan 082 9052, Block 1, Lot 1) in accordance with Alberta Land Titles recommendation.

**MOTION 3:** *(requires unanimous)*

That consideration be given to proceed to third reading of Bylaw 855-12, being an amendment to Bylaw 818-11 for the Partial Subdivision Plan Cancellation Part of NE 7-107-13-W5M (Plan 082 9052, Block 1, Lot 1) in accordance with Alberta Land Titles recommendation.

**MOTION 4:**

That third reading be given to Bylaw 855-12, being an amendment to Bylaw 818-11 for the Partial Subdivision Plan Cancellation Part of NE 7-107-13-W5M (Plan 082 9052, Block 1, Lot 1) in accordance with Alberta Land Titles recommendation.

Author: L. Lambert Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_

**BYLAW NO. 855-12**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PORTION OF A  
PLAN OF SUBDIVISION  
IN ACCORDANCE WITH SECTION 658 OF THE  
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, Council of Mackenzie County passed all three readings of Bylaw 818-11 thereby cancelling a portion of Plan 082 9052, Block 1, Lot 1 for the purpose reverting it to quarter section status and consolidating it with Part of NE 7-107-13-W5M in accordance with the Municipal Government Act Revised Statutes of Alberta 2000, and

**WHEREAS**, Bylaw 818-11 requires description amendments as specified by Alberta Land Titles Registries prior to registration, and

**NOW THEREFORE**, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY AMEND THE DESCRIPTION IN BYLAW 818-11 TO READ AS FOLLOWS:

**NOW THEREFORE**, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That all that portion of Lot 1, Block 1, Plan 082 9052 lying south of subdivision Plan 122 \_\_\_\_\_ as outlined in Schedule "A" hereto attached, are hereby cancelled in full and the lands shall revert back into Part of NE 7-107-13-W5M, from which it was taken.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

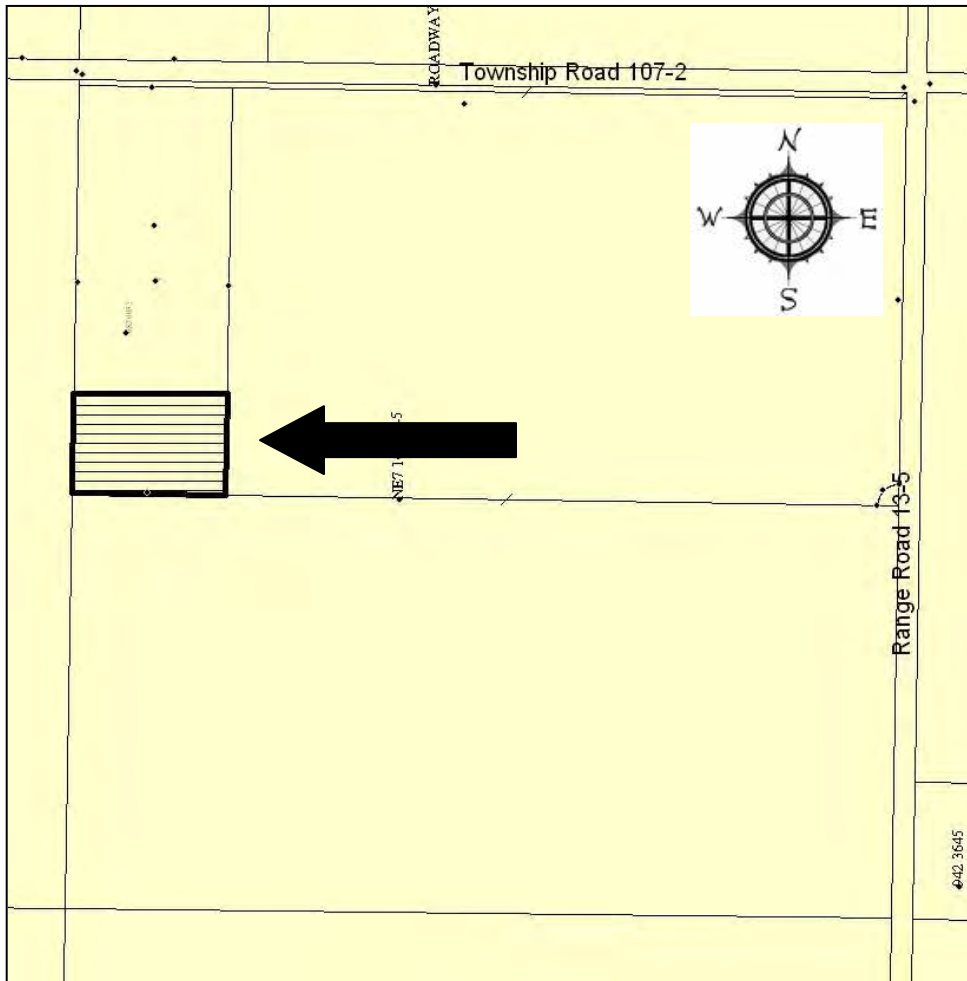
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Joulia Whittleton,  
Interim Chief Administrative Officer

**BYLAW NO. 855-12**

**SCHEDULE "A"**

That all that portion of Lot 1, Block 1, Plan 082 9052 lying south of subdivision Plan 122 \_\_\_\_\_ as outlined in Schedule "A" hereto attached, are hereby cancelled in full and the lands shall revert back into Part of NE 7-107-13-W5M, from which it was taken





**BYLAW NO. 818-11**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A  
PLAN OF SUBDIVISION  
IN ACCORDANCE WITH SECTION 658 OF THE  
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

**WHEREAS**, Council of Mackenzie County has determined that part of a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

**WHEREAS**, Herman A. Dyck and Eva Dyck, being the registered owners of Plan 082 9052, Block 1, Lot 1, have requested that part of the subdivision be cancelled and consolidated back into NE 7-107-13-W5M, from which it was taken, and

**NOW THEREFORE**, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Part of Subdivision Plan 082 9052, Block 1, Lot 1, as outlined in Schedule "A" hereto attached, is hereby cancelled and the lands shall revert back into NE 7-107-13-W5M, from which it was taken.

READ a first time this 29<sup>th</sup> day of June, 2011.

READ a second time this 9<sup>th</sup> day of August, 2011.

READ a third time and finally passed this 9<sup>th</sup> day of August, 2011.

Original Signed

\_\_\_\_\_  
Bill Neufeld  
Reeve

Original Signed

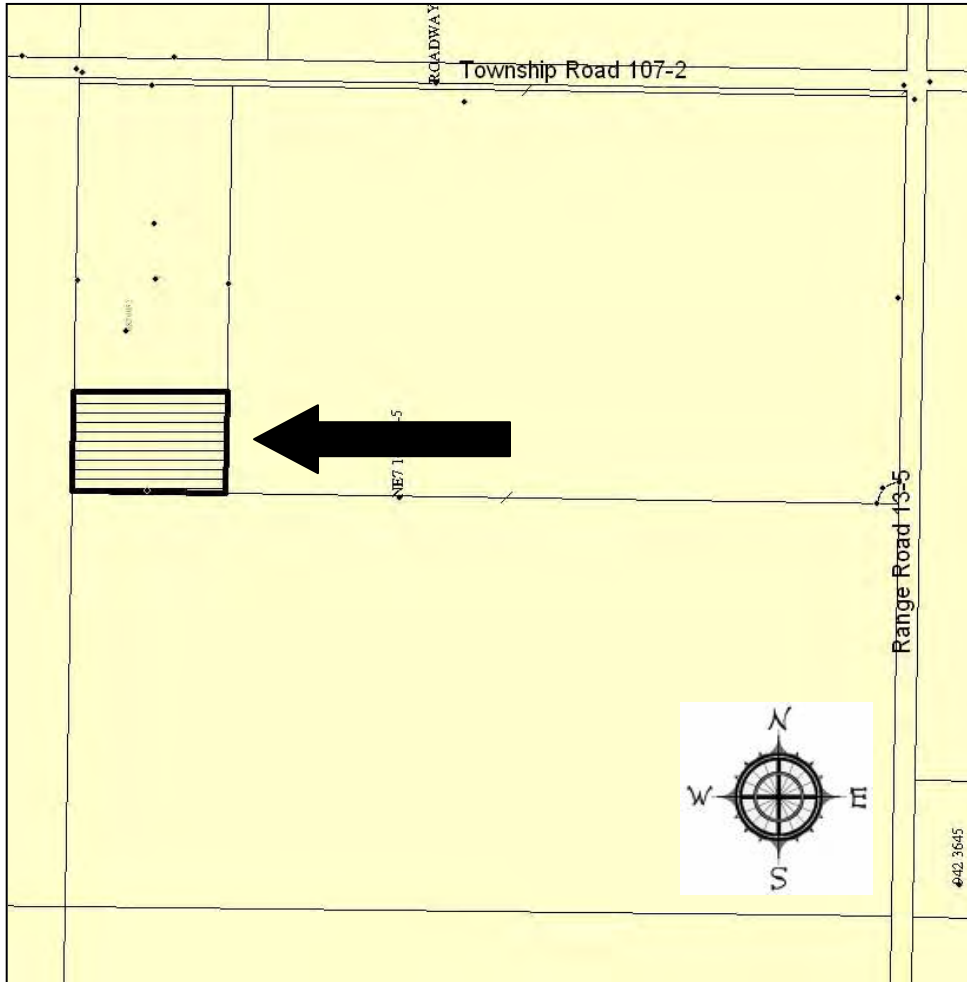
\_\_\_\_\_  
J. Roy Brideau  
Chief Administrative Officer

**BYLAW NO. 818-11**

**SCHEDULE "A"**

1. That Part of the Subdivision Plan, known as:

Plan 082 9052, Block 1, Lot 1, northeast of the Hamlet of La Crete, be cancelled and reverted back into NE 7-107-13-W5M, from which it was taken.





# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <i>Herman A. Dyck + Eva Dyck.</i>		
ADDRESS <i>Box 2354</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>TDH 2H0</i>	PHONE (RES.) <i>780-926-0515</i>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <i>Martin and Susan Dyck</i>		
ADDRESS <i>Box 2452</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>TDH 2H0</i>	PHONE (RES.) <i>928-4162</i>	BUS.

**LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT**

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
<i>NE</i>	<i>7</i>	<i>107</i>	<i>13</i>	<i>5</i>		<i>082 9052</i>	<i>1</i>	<i>1</i>

**LAND USE CLASSIFICATION AMENDMENT PROPOSED:**

FROM: *Setd Partial Subdivision Cancellation* TO: \_\_\_\_\_

**REASONS SUPPORTING PROPOSED AMENDMENT:**

*Subdivision boundary adjustment underway. The southerly most 99.12 meters is being cancelled in exchange for other lands as shown in the attached site plan.*

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. 31847

*Eva Dyck*  
APPLICANT

*May 17 2011*  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

*Martin Dyck Susan Dyck*  
REGISTERED OWNER

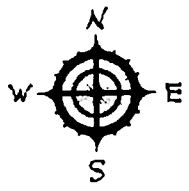
*May 17, 2011*  
DATE

# SUBDIVISION APPLICATION SITE PLAN

Pt

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK.	LOT
N6	7	15A	13	5	0829000	1	1

Date of site plan: July 11/11  
 Comments: \_\_\_\_\_



### Site Plan Checklist

- Location of existing buildings from property lines
- Location of proposed subdivision from property/quarter lines
- Location of access/driveway and distance from intersections
- Ravines, creeks, lakes, sloughs and any other water bodies
- Location of shelterbelts and/or treed areas
- Location of road(s) and/or road allowances
- Length and width of proposed subdivision

----- = proposed boundaries  
 \_\_\_\_\_ = current boundaries

**NOTE:** Where buildings are existing, the property must be surveyed by a qualified land surveyor.





ROADWAY

TWP RD 1072

S1/2 107-13-5

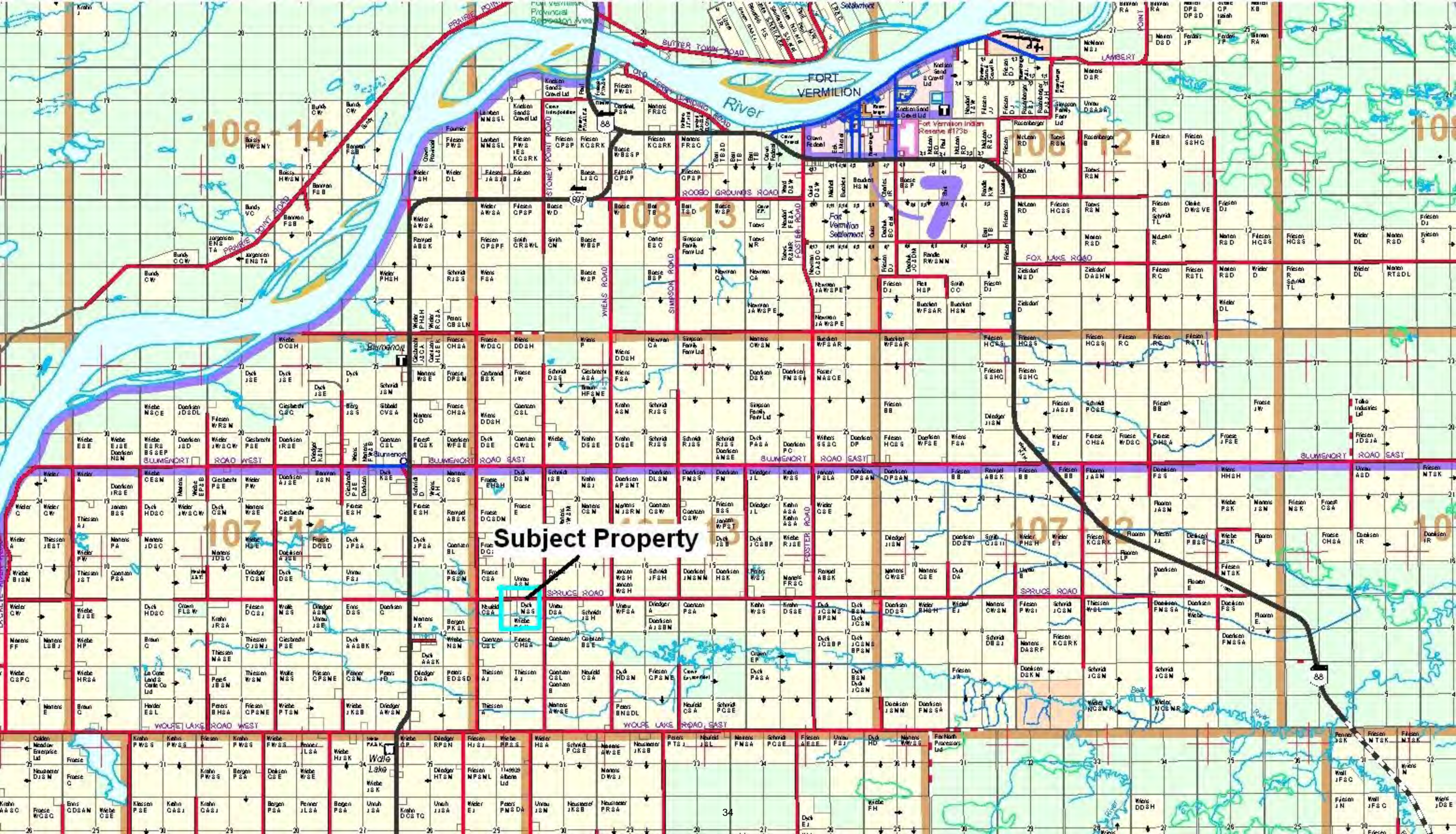
NW1/4 102-13-5

S1/2 3645

4  
N

This portion being cancelled





**Subject Property**





## MACKENZIE COUNTY

### REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Liane Lambert, Development Officer</b>
<b>Title:</b>	<b>Bylaw 856-12 Land Use Bylaw Amendment to Increase the Agricultural "A" Zoning Maximum Subdivision Size to 80 Acres</b>

**BACKGROUND / PROPOSAL:**

The Planning Department received a Land Use Bylaw amendment request to increase the Agricultural (A) maximum subdivision size from 10 acres to 80 acre splits.

On May 30<sup>th</sup>, 2011 the applicant had applied for an 80 acre subdivision which was received by the Municipal Planning Commission (MPC) as information. The applicant was advised that since the current Land Use Bylaw did not allow 80 acre subdivisions out of an agricultural quarter section, this application would either be refused or approved at a reduced size in accordance with the County Land Use Bylaw. The applicant would then have the option to appeal the subdivision decision to Subdivision and Development Appeal Board (SDAB) or Municipal Government Board (MGB), whichever applies.

Another alternative that the applicant had was to submit a Land Use Bylaw amendment application (with fee) for an amendment to the current County Land Use Bylaw to allow 80 acre subdivisions out of agricultural quarter sections.

A letter was sent to the applicant advising him of his choices on October 24, 2011. (See attached).

This application was presented to the Municipal Planning Commission (MPC) at their March 8, 2012 meeting where the following motion was made:

**Author:** L. Lambert      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**MOTION 12-035** That the MCP's Recommendation to Council be that Bylaw \_\_\_-12 be TABLED and that administration advise the applicant to apply for a Municipal Development Plan amendment to allow the fragmentation of Better Agricultural Lands, prior to amending the Land Use Bylaw.

Bylaw number 856-12 has since been assigned to this application.

**OPTIONS & BENEFITS:**

The applicant indicated that he needs to move forward with the subdivision application as he is in the process of purchasing his parents homestead, and would like to split the quarter section of land with his brother, who also resides on the quarter section. Both sons would like to have their own separate titles. The applicant was informed that instead of the 80 acre split, he could do a homestead separation of 10 acres and possibly more, depending on the layout of the homestead, as well as an additional vacant 10 acres. This was not acceptable, so therefore the applicant has commenced with the LUB amendment request.

Subdivision sizes were reviewed at the October 22, 2009 MPC meeting where staff was directed to research the agricultural subdivision processes of other municipalities.

On November 12, 2009, a similar LUB amendment request for 30 acre size increase to the Agricultural "A" zoning was requested. This bylaw was tabled by the MPC until further information and study could be completed.

Further information was later presented to the MPC at the December 9<sup>th</sup>, 2009 meeting (See attached RFD). Where administration was directed to continue further research.

**Conclusion**

The Municipal Development Plan (MDP) states that the County will discourage the fragmentation of Better Agricultural Lands and that 160 acre parcels shall be encouraged as the basic farm unit. If this recommendation to allow larger than 10 acre parcels is considered, an amendment to the MDP would be required prior to changing the Land Use Bylaw.

As the applicant is the one requesting the change to the Land Use Bylaw, then the applicant needs to request the change to the Municipal Development Plan first.

Author: L. Lambert Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_



**Options**

**Option 1:**

That first reading of Bylaw 856-12 be TABLED until the Municipal Development Plan is amended to allow the fragmentation of Better Agricultural Lands into 80 acre splits, prior to amending the Land Use Bylaw.

**Option 2:**

That first reading of Bylaw 856-12, being a Land Use Bylaw Amendment to increase the Agricultural (A) maximum subdivision size from 10 acres to 80 acre splits, be DEFEATED.

**RECOMMENDED ACTION:**

**Option 1:**

That first reading of Bylaw 856-12 be TABLED until the Municipal Development Plan is amended to allow the fragmentation of Better Agricultural Lands into 80 acre splits, prior to amending the Land Use Bylaw.

Author: L. Lambert Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_



**BYLAW NO. 856-12**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to allow larger subdivision parcel sizes within the Agricultural "A" zoning.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

That Section 8.1 (b) of the Land Use Bylaw be amended as follows:

**(b) LOT Area:**

RESIDENTIAL:      Minimum:    1.2 ha (3.0 acres)  
                         Maximum:    4.1 ha (10 acres) unless an existing residence requires the approval of a larger parcel size to meet setback requirements, or the subject site is a **FRAGMENTED PARCEL** that in the opinion of the Development Authority is difficult to farm, **or an Equally divide quarter section split of 80 ac.**

All Other Uses:      At the discretion of the Development Authority

READ a first time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

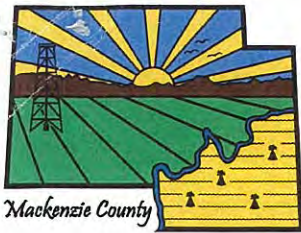
READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

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Bill Neufeld  
Reeve

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Joulia Whittleton  
Interim Chief Administrative Officer



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <u>John Martens</u>		
ADDRESS <u>Box 1225</u>		
TOWN <u>La Crete</u>		
POSTAL CODE <u>TOH 2H0</u>	PHONE (RES.)	BUS. <u>841 1628</u>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <u>John W Martens</u>		
ADDRESS <u>Box 274</u>		
TOWN <u>La Crete</u>		
POSTAL CODE <u>TOH 2H0</u>	PHONE (RES.) <u>928 2135</u>	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>NW</u>	SEC. <u>7</u>	TWP. <u>106</u>	RANGE <u>14</u>	M. <u>WS</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Farm land TO: Farm land

REASONS SUPPORTING PROPOSED AMENDMENT:

Splitting Dad's home quarter between two sons.  
I John Martens am currently in the process of purchasing  
the homestead from my parents property at NW 710614WS.  
My brother Isaac has already been living on an  
acorage on this quarter for quite sometime. In this  
regard we would like to split the quarter section in  
half giving Isaac the South half and giving me the  
North half as per the attached aerial. In doing this  
we would each have an 80 acre piece of property

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ \_\_\_\_\_ RECEIPT NO. \_\_\_\_\_

APPLICANT \_\_\_\_\_

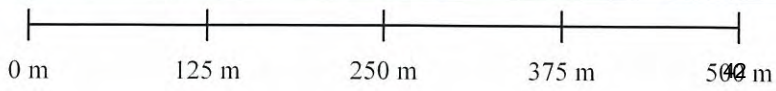
DATE Feb 21 2012

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER \_\_\_\_\_

DATE Jan 18 /12









# Mackenzie County

## Request For Decision

Agenda Item # \_\_\_\_\_

<b>Meeting:</b>	<b>Municipal Planning Commission</b>
<b>Meeting Date:</b>	<b>December 9, 2009</b>
<b>Presented By:</b>	<b>Marion Krahn, Development Officer</b>
<b>Title:</b>	<b>Land Use Bylaw Amendment Discussion Agricultural District 1 "A1" Parcel Size Comparables</b>

**DISCUSSION:**

The matter of agricultural subdivision sizes was presented to the Municipal Planning Commission (MPC) at the October 22, 2009 meeting where the following motion was made;

*That Administration research the subdivision practices of other Municipalities, including the advantages and disadvantages of the allowed parcel sizes, and present their findings to the Municipal Planning Commission for further review and consideration.*

The attached outlines the research results;

<b>Municipality</b>	<b>Zoning District</b>	<b>Agricultural Zoning Allowed Parcel Sizes and Details</b>	<b>Allowed Parcel Density (Residential Uses)</b>
Clear Hills County	AG-1	-3 acres minimum to 10 acres maximum for residential uses -160 acres for Extensive Agricultural or as approved by the Development Authority.	1 plus balance of the quarter section
Clear Hills County	AG-2	-160 acres for Extensive Agricultural or as approved by the Development Authority. -All other uses to be determined by	1 plus balance of the quarter section

		the Development Authority based on the need to accommodate the use. <b>-This zoning district serves to control development around urban areas which require large tracts of land (similar to Mackenzie County's Urban Reserve District "UR")</b>	
Lesser Slave Lake	A	-74.1 acres for permitted uses only and does not include residential uses (residential uses are discretionary in this zoning district). -1 to 4.9 acres unless for discretionary uses unless larger area needed to incorporate shelterbelts, small tree stands, gardens, small facilities and other features normally considered to be part of a farmstead	2 plus balance of quarter section
Northern Sunrise County	A1	-Up to 10 acres for residential uses or as approved by the Development Authority. -160 acres for Extensive Agricultural or as approved by the Development Authority.	1 plus balance of quarter/river lot -may be increased by 1 for fragmented parcel
Northern Sunrise County	A2	-Up to 10 acres for residential uses or as approved by the Development Authority. -160 acres for Extensive Agricultural or as approved by the Development Authority. <b><i>This zoning serves as a buffer between CFO's and urban centers or areas of environmental significance</i></b>	1 plus balance of quarter/river lot -may be increased by 1 for fragmented parcel
MD of Big Lakes	A	3 to 10 acres or at the discretion of the Development Authority based on the need to accommodate related farm buildings and improvements.	2 plus balance of the quarter section
Saddle Hills County	A	-5 to 10 acres or at the discretion of the Development Authority <b><u>if any 1 of 3 conditions are met.</u></b> -Rural Farmland Assessment rating (RFA) is used to determine whether	1 plus balance of quarter section for better farm land or



		the lands are ideal farm land. 28% rating or more is good farm lands and can only have one subdivision out, less than 28% rating is poorer land and if subject to topographical challenges can have 3 subdivisions taken out.	3 plus balance of quarter section may be allowed if 2 conditions are met
MD of Opportunity	<b>E (Resources District)</b>	-160 acres for permitted uses except where discretionary uses have reduced the parcel size, the lands are fragmented by watercourse, waterbody, road or railway in which case the area of the fragmented lot, or the exception where the original parcel contained less than 160 acres -8.4 acres minimum for a proposed single family dwelling or manufactured home lot -when one residential use subdivision has been taken from the quarter, no further subdivisions are permitted	1 plus balance of the quarter section

While other municipalities allow subdivisions larger than 10 acres they do so only for the following reasons;

1. To accommodate an existing farmstead,
2. For fragmented parcels,
3. For lands considered to be poor farm lands (less than 28% RFA rating) and for topographical reasons, and
4. For specific non-residential uses as listed above and in the attached.

Development staff discussed subdivision practices with several of the above listed municipalities and found the following;

- Saddle Hills County uses a clearly defined method to determine which lands are good farm lands and which are not and thereby, process subdivisions accordingly. Any subdivision encompassing both good and poor lands must have the majority consist of poorer farm lands. Saddle Hills County staff indicated that this process has been working well for them both in preserving good farm lands and allowing subdivisions on other lands. The majority of their 3 lot subdivisions are located towards the west in an area of poorer farm lands (less than 28% RFA rating). The westerly lands are also in high demand due to close proximity to

Dawson Creek. Internal subdivision roads may be required for the 3 lot subdivisions. The 3 lot subdivisions do not require rezoning.

- MD of Opportunity does not have any agricultural zoning districts and processes few or no subdivision applications outside of Hamlet or Town boundaries. The lands outside the Hamlets and Towns are owned by the municipality or Crown and primarily leased lands only.
- MD of Big Lakes discourages fragmentation of agricultural lands and does not allow 80 acre splits nor any parcels larger than 10 acres unless needed to incorporate existing farmstead buildings, services and improvements. They receive some requests for 15-25 acre parcels by people who desire the larger tracts for keeping horses, etc.
- Clear Hills County staff indicated that they feel that their process is working well however they do vary the provisions of the agricultural zoning districts when the parcel is fragmented by a road or waterbody.

The process used by Saddle Hills County warrants consideration as it clearly establishes which lands are poor farm lands and which are good farm lands and then outlines the subdivisions allowed for each. This system works to preserve farm lands while allowing larger parcels of land to be subdivided where farming is not suitable.

When making changes to the Land Use Bylaw, consideration must be given to the Municipal Development Plan (MDP) as any changes to the Land Use Bylaw must be consistent with the goals and objectives of the MDP. Any changes to the Land Use Bylaw that contradict the MDP will require an amendment to the MDP which could result in a lengthy and costly process.

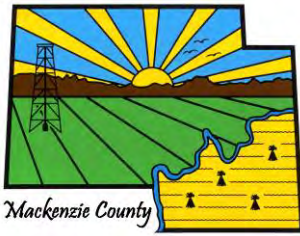
The County MDP cites several Agricultural Objectives including the following;

- “preserve better agricultural land for agricultural lands uses”,
- “minimize the impact of non-agricultural uses on existing agricultural operations”,
- “accommodate the separation of a farmstead from a quarter section”, and
- “accommodate single lot vacant country residential developments”.

In addition, the MDP cites that the County shall discourage the removal of Better Agricultural Land from production or its fragmentation and that the County shall encourage the maintenance of the 64.8 ha (160 acre) quarter section or river lot as the basic farm unit.

**RECOMMENDED ACTION:**

For discussion.



**Mackenzie County**  
P.O. Box 1690, La Crete Alberta T0H 2H0  
Phone (780) 928-3983 Fax (780) 928-3636

October 24, 2011

John Martens  
Box 1225  
La Crete AB T0H 2H0

Dear Mr. Martens:

**Proposed Subdivision  
NW 7-106-14-W5M**

Your subdivision proposal was presented to the Municipal Planning Commission (MPC) at the May 30, 2011 meeting where the following motion was made:

*That the Subdivision Proposal on NW 7-106-14-W5M in the name of John Martens be received for information.*

Given that your request was a proposal only and did not contain the tentative plan by a surveyor nor the application fee of \$912.50, the MPC was unable to issue any decision on the matter. Please note that if you wish to pursue the subdivision of these lands, you may wish to consider the following options;

- **Option 1:**  
Submit a subdivision application with surveyed site plan and fee for the subdivision of the existing developed yard, including 10 acres of land. Based on preliminary review, this application would comply with the County Land Use Bylaw and may be approved by the MPC. Please note that due to the land abutting Highway 697, Alberta Transportation may have specific requirements and/or conditions.
- **Option 2:**  
Submit a subdivision application with surveyed site plan and fee for the subdivision of the existing developed yard, including 80 acres of land. This application would not be in conformance with the County Municipal Development Plan and Land Use Bylaw and therefore, be recommended for refusal. Any decision rendered by the MPC could then be appealed to the Subdivision and Development Appeal Board (SDAB). The Planning Department is unable to forecast any decision of the MPC and/or SDAB and therefore advises that such application and appeal are solely at the discretion and risk of the applicant.

... / 2

- **Option 3:**  
Complete a Land Use Bylaw amendment application requesting that Council amend the County Land Use Bylaw to allow subdivision of parcels larger than 10 acres. Please note that the cost of this application is \$150.00. The Planning Department is unable to provide any assurances or forecast any decision by Council and advises that such application is solely at the discretion and risk of the applicant.

A Land Use Bylaw amendment and Subdivision Application form are attached.

If you have any questions or concerns regarding this matter, please contact Planning staff at 780-927-3718, 780-928-3983 or stop by the office. Our office hours are 8:15 a.m. to 4:30 p.m., Monday through Friday.

Yours truly,

Marion Krahn,  
Supervisor of Planning Services

Enclosures

Pc: John W. and Helena Martens (Landowners), Box 274, La Crete AB T0H 2H0



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Christopher Wilcott, Planner</b>
<b>Title:</b>	<b>Bylaw 857-12 Land Use Bylaw Amendment Permitting Equestrian Uses in Urban Fringe (UF) Land Use District</b>

### **BACKGROUND / PROPOSAL:**

The Planning and Development Department has received an application from George F. Janzen for a Land Use Bylaw amendment, either in the form of a temporary use bylaw or for a minor variance bylaw, to allow for the keeping horses in the Hamlet of La Crete on an undeveloped parcel of land. The applicant is proposing to keep 5 horses on 40 acres of land.

The Planning and Development Department is reluctant to consider the idea of a temporary use bylaw or a minor variance bylaw for reasons of legality and to prevent having temporary permit applications from going before Council on a regular basis.

That being stated, it is thought that the keeping of horses in the rural properties within Hamlet boundaries on a limited basis would not present the same nuisance concerns that pigs or cattle would in terms of odor and noise pollution.

This proposal was brought before the MPC where the following motion was made:

*That the MPC recommend to Council for the Planning and Development Department to amend the Land Use Bylaw to permit equine animals within the Hamlet boundaries on a very limited basis.*

While the Land Use Bylaw does allow for the keeping of livestock as a discretionary use in Rural Country Residential land use districts (RC1, RC2 and RC3) on parcels as small as 3 acres, the Land Use Bylaw is inflexible when it comes to the keeping of livestock on large parcels of land within Hamlet boundaries.

**Author:** C. Wilcott      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

Currently in the Rural Country Residential land use districts livestock is limited to:

*“no more than one (1) animal unit per 0.40 ha (1 acre) or part thereof, to a maximum of three (3) animal units as defined in the following table:*

Type of LIVESTOCK	Number of Animals Equivalent to One Animal Unit
Cow (Plus calf under 6 months)	1
Horse	1
Sheep/Goats	2
Pigs	2
Fowl	12

These regulations could be adjusted to allow for the keeping of horses in Hamlet boundaries.

Furthermore, the keeping of horses would also be in line with the MDP’s objective of keeping the rural character of the County as well as the objective of preserving the County’s agricultural heritage.

While the keeping of horses within Hamlet boundaries does present some concerns in terms of noise and waste, it is important to bear in mind that the ability to keep horses for recreational purposes is an attractive feature for a community to have and that several jurisdictions do allow equestrian properties within their boundaries. To put this into perspective, some images of urban equestrian areas have been provided as examples.

**OPTIONS/BENEFITS:**

Council can recommend for the Planning and Development Department to amend the Land Use bylaw to permit horses within the Hamlet boundaries on a very limited basis as well as advising the applicant to have a portion of his land to be rezoned to the Urban Fringe (UF) land use district once final reading of the amendment has passed.

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 857-12, being a Land Use Bylaw amendment to amend the County Land Use Bylaw (791-10), to permit equestrian uses in the Urban Fringe (UF) Land Use District.

Author: C. Wilcott Reviewed by: CAO

**BYLAW NO. 857-12**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE  
MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to allow for certain non-domestic animals to be kept within Hamlet boundaries on undeveloped parcels of land on a very limited basis.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 7.3 Animals be amended to:

(a) No person shall keep, or permit to be kept, in any part of any HAMLET **with the exception of lands within the URBAN FRINGE (UF) LAND USE DISTRICT:**

i) LIVESTOCK, with the exception of dogs, cats, and such other usual domestic pets as are kept, providing that these pets are kept under the condition that they do not act as a nuisance or reduce the amenities of the area; and

ii) any pets or domestic animals on a commercial basis, except for an approved pet store or KENNEL.

(b) **Within the URBAN FRINGE (UF) LAND USE DISTRICT in which LIVESTOCK is allowed, the following shall apply:**

i) **LIVESTOCK shall be limited to no more than one (1) animal unit per 3.24 ha (8 acres) or part thereof, to a maximum of six (6) animal units as defined in the following table:**

Type of LIVESTOCK	Number of Animals Equivalent to One Animal Unit
Horse	1

**ii) Adequate fencing and/or buffering shall be constructed to the satisfaction of the Development Authority to ensure the on-site confinement of LIVESTOCK and to reduce the impact of noise, odour or visual presence on surrounding properties.**

**iii) Adequate measures, if required by Alberta Agriculture, Food and Rural Development and/or the local Health Authority, for the disposal of animal wastes shall be provided to the satisfaction of the Development Authority.**

(c) In any RURAL COUNTRY RESIDENTIAL LAND USE DISTRICT in which LIVESTOCK is allowed, the following shall apply:

i) LIVESTOCK shall be limited to no more than one (1) animal unit per 0.40 ha (1 acre) or part thereof, to a maximum of three (3) animal units as defined in the following table:

Type of LIVESTOCK	Number of Animals Equivalent to One Animal Unit
Cow (Plus calf under 6 months)	1
Horse	1
Sheep/Goats	2
Pigs	2
Fowl	12

ii) Adequate fencing and/or buffering shall be constructed to the satisfaction of the Development Authority to ensure the on-site confinement of LIVESTOCK and to reduce the impact of noise, odour or visual presence on surrounding properties.

iii) Adequate measures, if required by Alberta Agriculture, Food and Rural Development and/or the local Health Authority, for the disposal of animal wastes shall be provided to the satisfaction of the Development Authority.

2. That the Mackenzie County Land Use Bylaw Section 8.27 URBAN FRINGE “UF” be amended to:

<b>A. DISCRETIONARY USES</b>
------------------------------



- a) ANCILLARY BUILDING/SHED
- b) BED AND BREAKFAST BUSINESS
- c) CHURCH
- d) COMMUNICATION TOWER
- e) CEMETERY
- f) DWELLING - SINGLE FAMILY
- g) EXTENSIVE AGRICULTURE
- h) FARM SUBSIDIARY BUSINESS
- i) GARAGE - ATTACHED
- j) GARAGE - DETACHED
- k) GARDEN SUITE
- l) HOME BASED BUSINESS
- m) INSTITUTIONAL USE
- n) INTENSIVE AGRICULTURE 1
- o) KEEPING OF LIVESTOCK**
- p) MANUFACTURED HOME - SINGLE WIDE
- q) MANUFACTURED HOME - DOUBLE WIDE
- r) MANUFACTURED HOME - MODULAR
- s) TEMPORARY/PORTABLE UNIT
- t) VETERINARY CLINIC

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2012.

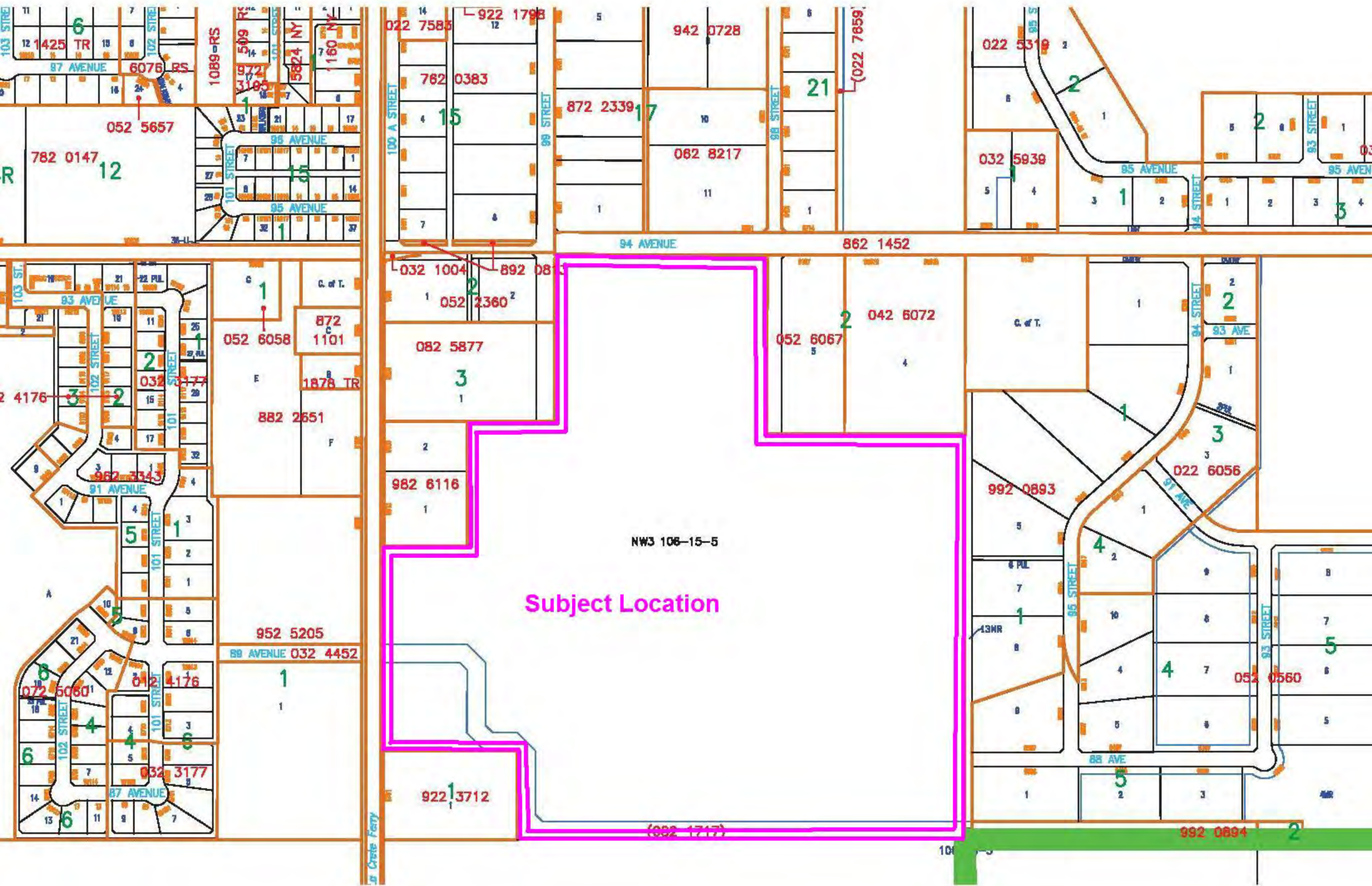
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Bill Neufeld  
Reeve

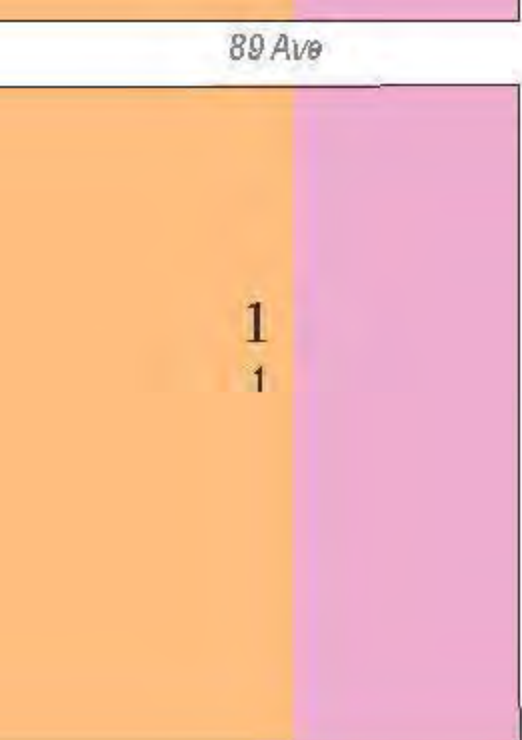
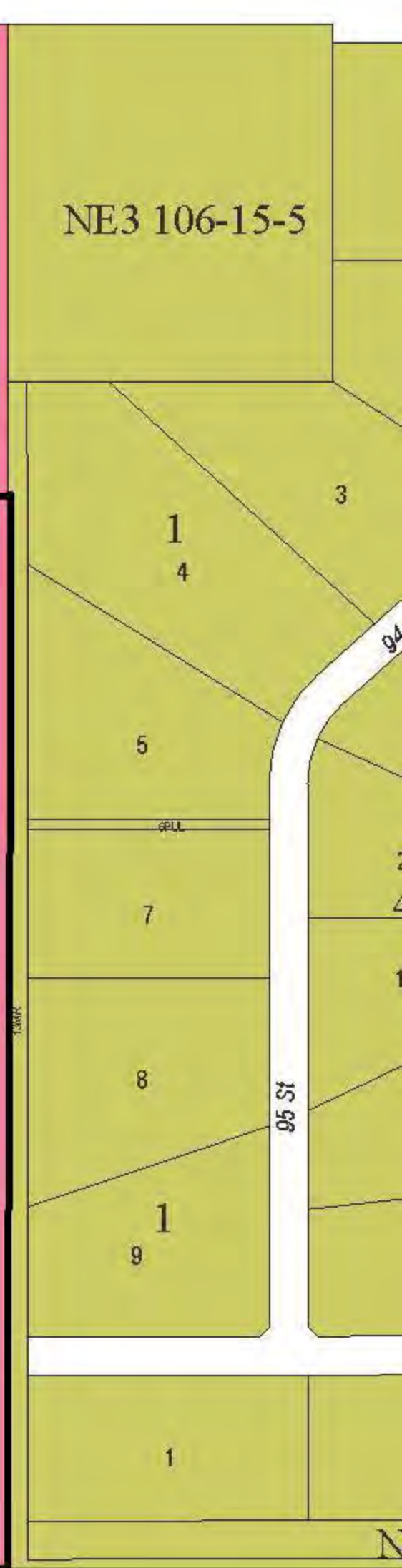
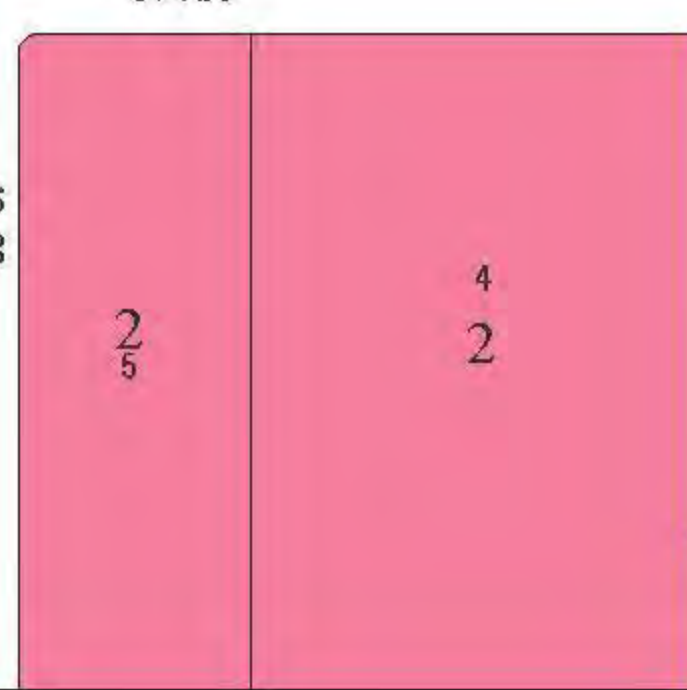
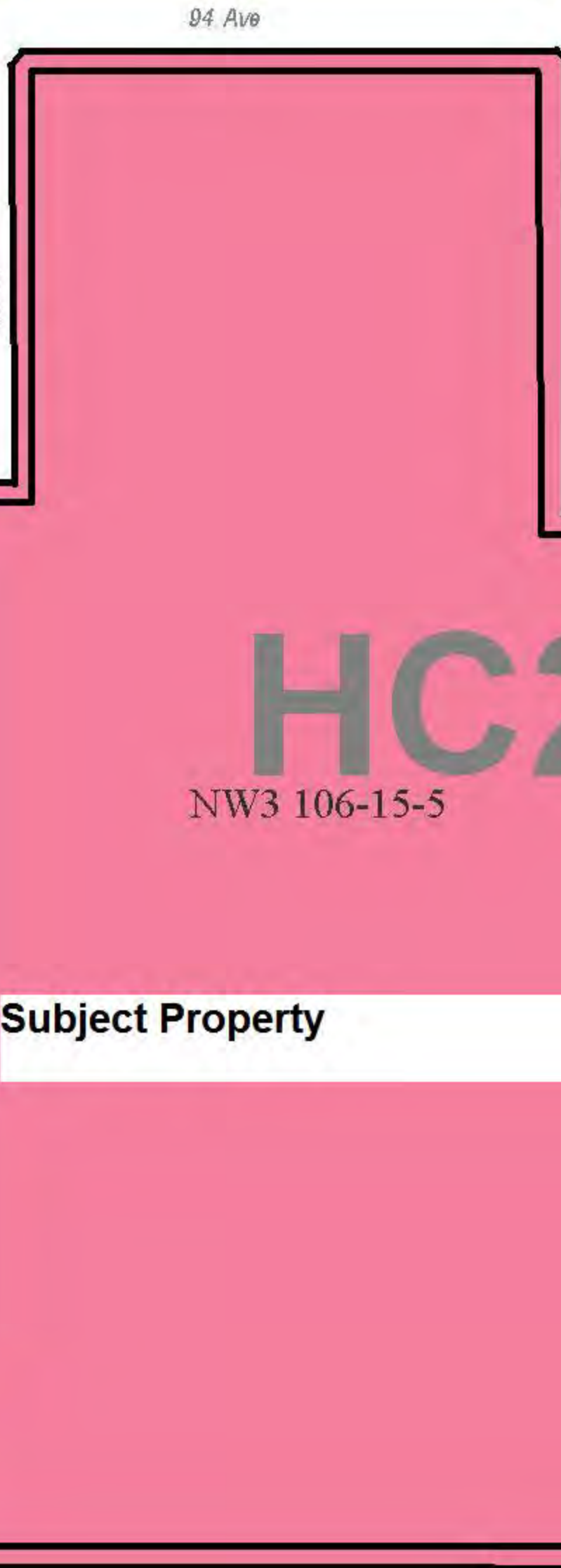
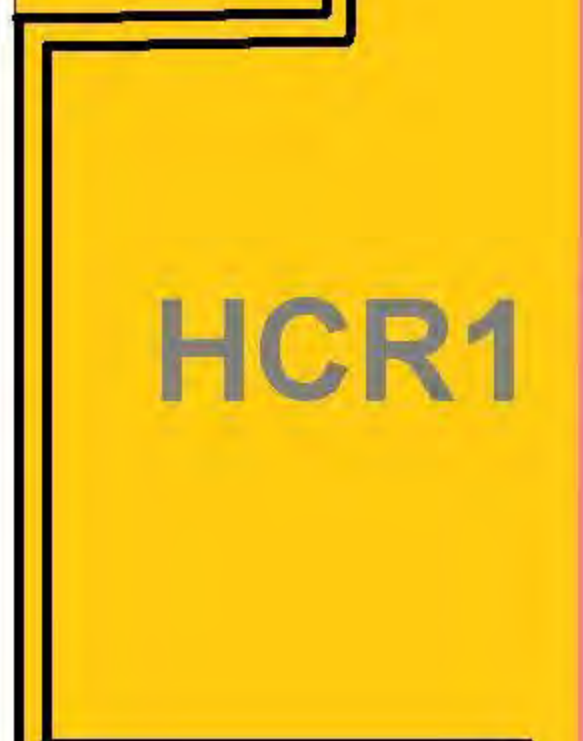
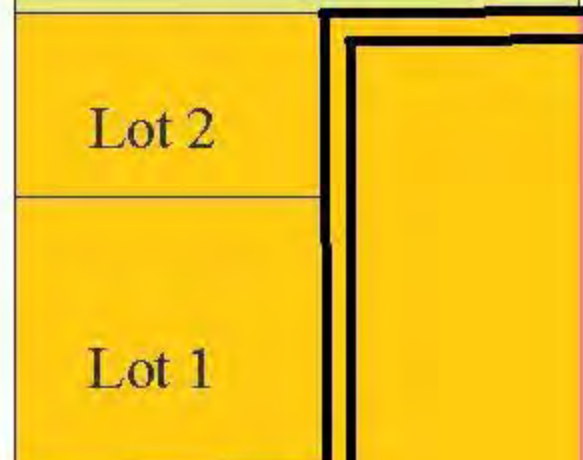
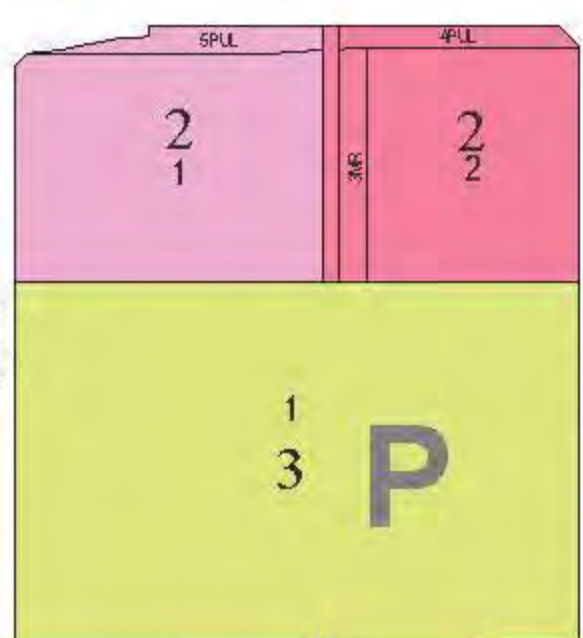
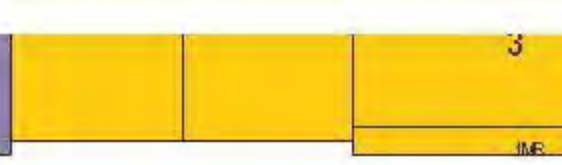
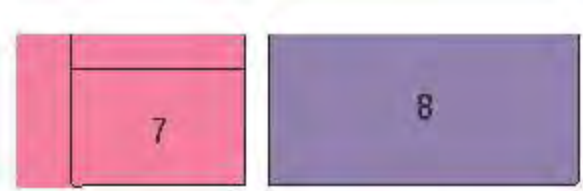
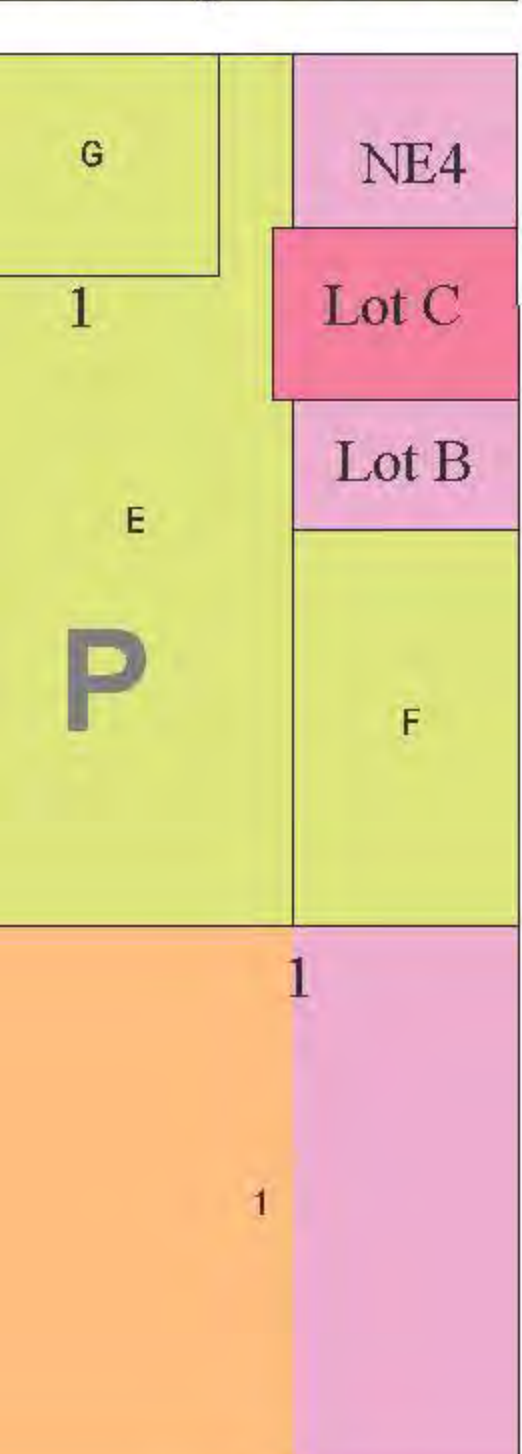
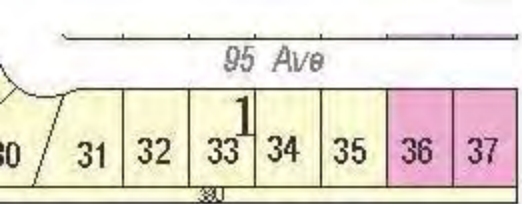
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Julia Whittleton  
Interim Chief Administrative Officer

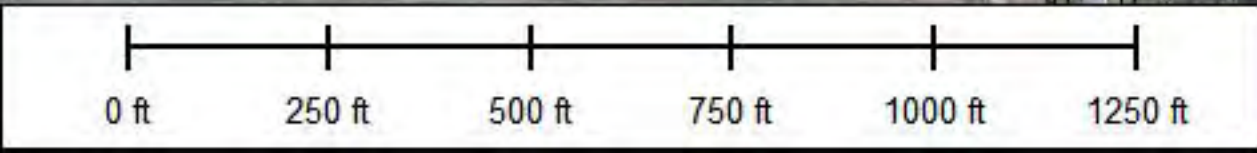
















# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT GEORGE F JANZEN		
ADDRESS Box 543		
TOWN LA CRETE, ALBERTA		
POSTAL CODE T0H-2H0	PHONE (RES.) 928-3047	BUS. 928-3750

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

### LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. NW	SEC. 3	TWP. 106	RANGE 15	M. 5	OR	PLAN	BLK	LOT
----------------	-----------	-------------	-------------	---------	----	------	-----	-----

### LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: No rezoning requested TO: \_\_\_\_\_

### REASONS SUPPORTING PROPOSED AMENDMENT:

This application is for a temporary use bylaw or minor variance agreement to allow the keeping of livestock, preferably 5 animal units, on a 40 acre plot as indicated on attached drawing.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. \_\_\_\_\_

George Janzen  
APPLICANT

Feb 2/12  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

George Janzen  
REGISTERED OWNER

Feb 2/12  
DATE



February 2, 2012

George F Janzen  
Box 543  
La Crete, Alberta  
T0H 2H0

Mackenzie County  
Development Office

In the event of a tract of land being annexed to a hamlet within Mackenzie County, the existing land use bylaw is unduly rigid in its requirement that the use of annexed land instantly conform to the bylaws regulations, without regard of the fact that development of the land may be a process spanning multiple, or possibly even decades of years. During these transition years, in which it is quite possible that there be no development of the land at all, the land owner is expected to cease all activity that does not conform to the regulations of the new land classification, even though the continued activity would in no way interfere with the surrounding community. In subsequent stages of development where the activity would cause conflict, the need of conformance to the bylaw is understandable. The County Land Use Bylaw needs to be amended at some point in time to address this issue.

In regards to the land parcel of NW 3-106-15-W5M, a large portion of the property is undeveloped and the portion referred to in the attached amendment application is separated from adjacent properties by mature forest. To use this land as indicated in the application until future development requires otherwise, should not in any way interfere with any other nearby land use. That the authors of the Alberta Municipal Government Act were well aware of the potential problems of transitional phases of land use is evident by their inclusion of a clause in 640(6) a which states: ***“a land use bylaw may authorize a development authority to decide on an application for a development permit even though the proposed development does not comply with the land use bylaw or is a non conforming building if, in the opinion of the development authority, a) the proposed development would not unduly interfere with the amenities of the neighborhood”***. Other municipalities and counties allowing developmental variances through the use of “temporary use by-laws”, “temporary use permits”, and “minor variance” agreements evidence the efficacy of this clause.

An example of this would be a farmstead on the east boundary of a quarter section annexed to a hamlet bordering on the west boundary, effectively separating the farm from the nearest development by about 750m. The owner is allowed a temporary use permit to continue as before for a determined period, perhaps three years. At the time of permit renewal the land development has spread, bringing the separation distance to only 400m, and necessitating a change in the variance allowance, perhaps a limit of 20 chickens as compared to 200 previously. After another three years, development has expanded sufficiently to prohibit another temporary permit approval.

In the same manner, the attached application is not to change the land classification, but to acquire a form of variance or temporary use permit to allow the keeping of several horses on this plot of undeveloped land for a limited time period.

Please call me if you have any questions.

George Janzen



94 AVE

100 ST



Proposed land

NW 3-106-15-5M





**Southlands  
Neighbourhood**

Kerrisdale

W 49th Ave

W 57th Ave

W 70th Ave

Arbutus St

West Blvd

Angus Dr

Park Dr

99

Granville St

SW Marine Dr





Southlands

**Example of Equestrian Lands within the City of Vancouver**





Southlands

**Example of Equestrian Lands within the City of Vancouver**





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Liane Lambert, Development Officer</b>
<b>Title:</b>	<b>Bylaw 858-12 Plan Cancellation for Consolidation Purposes Plan 962 4275, Block 4, Lots 28 and 29 (Zama)</b>

### **BACKGROUND / PROPOSAL:**

On October 17, 2007, an individual was the successful bidder of two lots within the Hamlet of Zama, Lot 28 and Lot 29, Block 4, Plan 962 4275.

Prior to bidding for the land, the applicant was aware that the two lots must be consolidated and developed within one year from the Land Titles transfer date (as noted in the newspaper Advertisement, September 26, 07). This was once again highlighted in a letter sent to the applicant on October 17, 2007 (see attached). Five years later, neither of these conditions have been complied with.

Multiple attempts have been made to contact the registered landowner to have him consolidate the lots and settle his tax arrears with the County. To date, the owner cannot be found and no response has been received. These lots are now on the list of lands to be sold at the next public sale auction.

At the Public Auction, the land will be offered for sale on an “as is, where is” basis, and in order to avoid the previous issue of conditions not being met, the lots need to be consolidated prior to the sale and sold as one title.

In order to do this, without the registered landowner’s signature, Council must pass a Bylaw for plan cancelation and consolidation. Once this bylaw passes three readings, it will be sent into Land Titles for registration.

### **OPTIONS & BENEFITS:**

There are three methods by which lots may be consolidated:

**Author:** L. Lambert      **Reviewed by:** J. Whittleton      **CAO** \_\_\_\_\_

1. By registering a Consolidation of Title form, a Certificate of Title can be issued with all the lots in one title (e.g., Plan 9520001, Block 1, Lots 1 to 3) This method only applies if the lots are in the same plan and block. In addition, requires the Registered Land Owners signature. If not, see method number three.)
2. An applicant may apply to the municipality for a by-law authorizing Land Titles to cancel the lots and create a new lot (Note: The effect of the by-law is to delete the dividing line between the lots and make it into one parcel. This method only applies if the lots are in the same plan and block. This does not required the registered landowners signature. If not, see method number three.)
3. An applicant may have an Alberta Land Surveyor prepare a plan of survey or descriptive plan of survey consolidating the lots (Note: For this method, the lots may be on the same plan or different plans, and may include an unsubdivided parcel, closed roads, etc.). Requires Registered Landowner signatures.

As a bylaw does not require a landowner signature this is the method that the County must follow.

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 858-12, being a Plan Cancellation Bylaw to cancel and consolidate Plan 962 4275, Block 4, Lots 28 and 29 into one lot in the Hamlet of Zama, subject to public hearing input.

**Author:** L. Lambert      **Reviewed by:** J. Whittleton      **CAO** \_\_\_\_\_

**BYLAW NO. 858-12**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PORTION OF A  
PLAN OF SUBDIVISION  
IN ACCORDANCE WITH SECTION 658 OF THE  
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, Council of Mackenzie County has determined that a portion of a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

**WHEREAS**, the registered owner of Plan 962 4275, Block 4, Lots 28 and 29, agreed in a sale contract to have the lands consolidated; and

**NOW THEREFORE**, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 962 4275, Block 4, Lots 28 and 29, as outlined in Schedule "A" hereto attached, are hereby cancelled in full and shall be consolidated as Lot 30.

READ a first time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

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Joulia Whittleton  
Interim Chief Administrative Officer

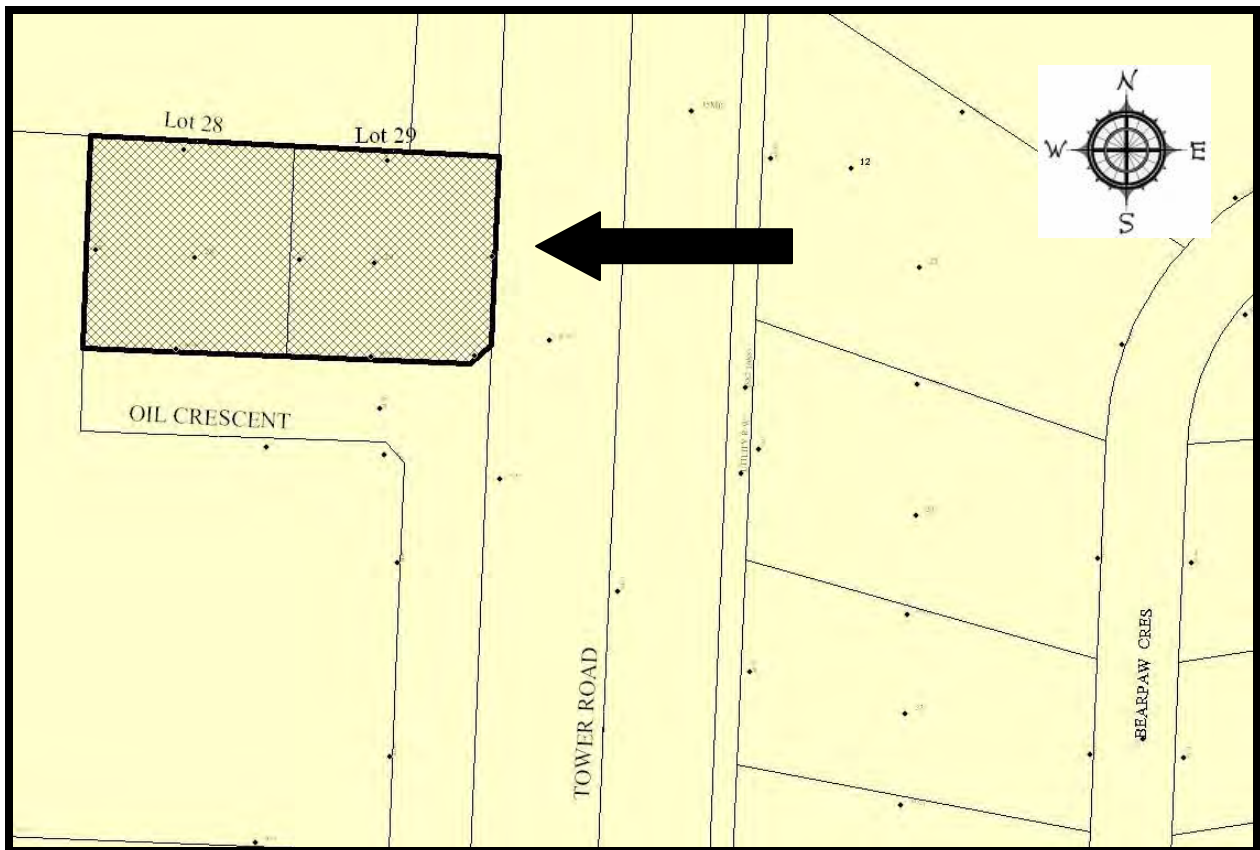
**BYLAW No. 858-12**

**SCHEDULE "A"**

1. That the Subdivision Plan, known as:

Plan 962 4275, Block 4, Lots 28 and 29  
(2002 – Oil Crescent & 2008 – Oil Crescent)

located within the Hamlet of Zama, be cancelled in full and consolidated as Lot 30.





Continued from front page ...

## New flight brings more travel options

of High Level.

He expressed his positive thoughts regarding the new flights now offered in and out of High Level. But added, "We're not going to quit with the 10 seaters, we're going to keep fighting for the 19 seaters." Mayor Mihaly is hoping to eventually see larger planes, equipped with washrooms, being able to service the north. Currently, only aircraft with less than 10 passengers are allowed to land at The Muni.

After the morning news conference, the group moved into a meeting with the Commuter Air Access Network of Alberta (CAANA) to discuss further topics and issues regarding restrictions placed on commuter traffic.

Mayor Mihaly is a member of CAANA and frequently sits in on these meetings, as he did last Tuesday.

Jake Fehr, being a new owner of a flight service, has also recently joined CAANA.

"CAANA is dedicated to improving air services throughout Alberta. Alberta's capital city should be known as the Gateway to Alberta, and should be welcoming commuter flights from Calgary, Lethbridge, Medicine Hat, as well as other northern communities. Air passengers using these flights would be people who need access to government, medical or other business services in Edmonton," said Ayling, who is Chairman of CAANA.

Paul Garvais of the



Jake Fehr, General Manager and co-owner of Nor-Alta Aviation, poses with two of his pilots after a smooth landing in Edmonton last Tuesday, September 18.

Kingsway Business Association was another member of CAANA who attended the Tuesday morning meeting. Garvais expressed in a news release sent out that morning that because of very limited scheduled air passenger services allowed at City Centre Airport, landing fees and other charges are extremely high.

"If more planes were able to land, associated fees could be reduced. Also, limiting companies to 10 or fewer passengers further hampers access to Edmonton," said Garvais.

Ayling added that they are proud of the commitment Northern Air, Nor-Alta Aviation, Swanberg Air and Air Mikisew are making to Edmonton and northern Alberta.

"We celebrate the service they provide and know residents of northern Alberta and Edmonton wish them well," said Ayling.

CAANA is a group of municipalities, corporations, chambers of commerce, eco-

economic development authorities and individuals committed to improving scheduled commuter air services throughout Alberta.

Resolving commuter air access issues at Edmonton City Centre Airport is one of their significant priorities.

After the CAANA meeting, members joined one another for lunch at the Chateau

CONTINUED ON PAGE 3

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### Employment Opportunity Service Adviser

Quality Motors in La Crete is currently accepting resumes for a **Service Adviser**. The ideal candidate will:

- Have excellent customer service skills
- Positive attitude
- Self motivated
- Willingness to learn

We offer a great working environment, on the job training, accompanied by competitive wages as well as excellent benefits package.

Please forward resumes to:  
Quality Motors  
Attention: Rob Dyck  
Fax: 780-928-2899

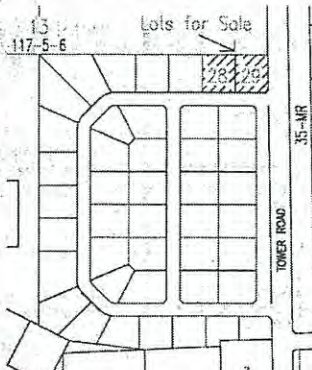


Resumes will be accepted until a suitable applicant is found.

**Municipal District of Mackenzie No. 23**

### LAND FOR SALE IN ZAMA

Mackenzie County is selling two industrial lots as a unit within the Hamlet of Zama, Plan 962 4275, Block 4, Lot 28 & 29 with a condition that the lots be consolidated and developed within one year from the land titles transfer date.



Bids will be accepted until September 30, 2007

Please submit SEALED Bids to:  
Development Department  
Mackenzie County  
Box 640, Fort Vermilion AB T0H 1N0

For additional information, please contact the Development Officer in Fort Vermilion at (780) 927-3718

### LOST

Have lost a single gold key without key chain. If found return to The Northern Pioneer or call: 928-2378 or 928-4000.  
**Reward offered!!**

### Thank You

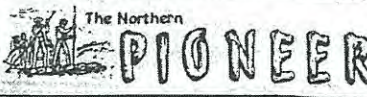
I would like to thank everyone from Fort Vermilion, High Level, La Crete, Keg River, Paddle Prairie & surrounding area for all the support I was given when I lost my wife Jeanette Cardinal, brothers Ronnie & Rupert Cardinal, uncle Rennie Cardinal & cousin Conrad Cardinal. Without you I don't know where I would be today. God Bless!

~ Mike Cardinal

### WEEKEND WEATHER REPORT

DATE	HIGH	LOW	CONDITIONS
SEPT. 27	9	-1	PARTLY CLOUDY
SEPT. 28	5	2	RAIN
SEPT. 29	5	-1	CLOUDY
SEPT. 30	7	0	PARTLY CLOUDY

Brought to you by:



## COMMUNITY CALENDAR

### Get To Know You Night

Get To Know You Night is Sept. 28th, 6:30 pm - 9:30 pm. at the Northern Lights Rec. Centre. Free Admission. For more info. call LCSS at 928-3967. Registration at the Pine Centre.

### La Crete Minor Hockey


Registration will be Sept. 14, 21 & 28 from 7-9 pm in the curling rink lobby. Please contact Mary Ann at: 928-3572 or Mike at: 928-2081.

### Senior's Life & Wellness Conference

The Senior's Life & Wellness Conference will be October 10, 2007 from 8:30 am - 2:30 pm at the La Crete Heritage Center. If you are 55+ and want to register please call: 928-3288. Register by October 3rd.

Your Community Calendar is provided by:

### La Crete & Area Chamber of Commerce

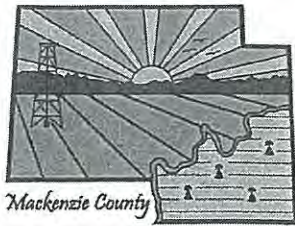


For Memberships visit our office in the Town & Country Shopping Centre or call 928-2278.  
OFFICE HOURS: 9 am - 5 pm Mon.-Fri.

**CALL/FAX YOUR ANNOUNCEMENT TO: 928-4000**



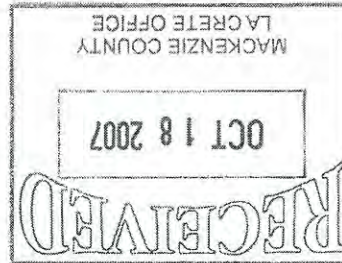
Attachment 2



**Mackenzie County**  
P.O. Box 640, Fort Vermilion, Alberta T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266

October 17, 2007

William Reed  
Box 45  
Zama AB T0H 4E0



Dear Mr. Reed:

**Re: Zama Lots 28 and 29 Sales**

This is to notify you that you are the successful bidder on Zama Lots 28 and 29, Block 4, Plan 962 4275. As you are aware, the sale of the lots comes with a condition that the lots must be consolidated and developed within one year from the land title transfer.

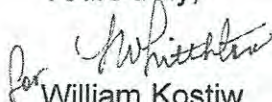
In 2006, the County constructed water and sewer lines along Tower Road from Wildcat Avenue to Aspen Drive. Local Improvement bylaws were adopted to recover the costs incurred by the County. The local improvement bylaws do not affect lot 28 as that lot is not serviced but it does affect lot 29.

The local improvement charge at 4.524% interest over a 20 year period for lot 29 is a total of \$16,930.11 for water and \$35,338.70 for sewer. You have the option to pay the local improvement charges up front, which could significantly reduce the interest amount payable depending on the payout date.

If you are still interested in purchasing the above noted lots, please send written notification along with a cheque for \$10,000 to our office by October 31, 2007, attention Joulia Whittleton. We will then start the title transfer process.

Please call me at 841-1801, or Eva at 928-3983, or Joulia at 927-3718 if you have any questions or concerns.

Yours truly,

  
for William Kostiw  
Chief Administrative Officer



4N



35MB

CITY

67.00









## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Liane Lambert, Development Officer</b>
<b>Title:</b>	<b>Development Permit Application 20-DP-12 Dwelling-Single Detached Development within One Mile of the La Crete Airport (La Crete Rural)</b>

### **BACKGROUND / PROPOSAL:**

The Development Department received a Development Permit application for the construction of a Dwelling-Single Detached on Plan 902 3717, Block 1, Lot 1 (Part of SE 1-106-15-W5M). This property is located within one mile of the La Crete Airport.

This Development Permit is presented to Council in accordance with Motion 10-02-127 which states:

*That any development in the airport areas within the municipality be brought to Council to control development within one mile to protect the flight paths until the AVPA takes over development.*

### **OPTIONS & BENEFITS:**

The proposed development is located directly south of the La Crete Airport on the same quarter section tucked into the corner of Range Road 150 and Airport Road. The land is zoned Agricultural (A) and the proposed development complies with the zoning district requirements.

The draft Airport Vicinity Protection Area (AVPA) includes a Bird Hazard Zone, an Obstacle Limitation Surface and a Noise Contour map (attached). The subject lands are located within the Bird Hazard Zone 1 and the Outer Surface area of the Obstacle Limitation Surface. The Obstacle Limitation Surface limits development within this area to 45 meters (147.64 feet) in height. The existing and proposed buildings are well below this height.

**Author:** L. Lambert      **Reviewed by:** \_\_\_\_\_      **CAO** J. Roy Brideau

The acreage contains a Dwelling-Single Detached that was constructed in two parts. In 1998, a permit was issued for a 22' x 30' addition, which was added to the existing older home. The applicant wants to remove the older home and add to the addition a 46' x 24' Dwelling-Single Detached. This proposed development is a permitted use in this district.

During the review of the application and its location, staffing noted that the applicant did not fill out the proposed development setbacks. The applicant was notified that this information would be required. He informed development that it would be on the same location as the previously approved permit, 83-DP-98.

This is not enough information as the previous issued permit only informs the applicant of what the setbacks should be. This does not mean that this is where the development actually is. Therefore as part of every development permit review, Planning looks at the aerial photos as part of their research. On this development, it appears that the existing dwelling is too close to the side property line. When asked for a confirmation of this setback, staff was told by the applicant that the building is at least 50 feet away. The applicant was informed that on the aerial photo it appears to be much closer. A Real Property Report may be required which could result in the applicant needing a variance.

Aside from the uncertain side yard setback, the Planning Department does not foresee any concerns regarding the proposed development as both the existing and proposed the development on the lands will not be impede aircrafts leaving or arriving at the La Crete Airport.

## **OPTIONS**

### **Option 1**

That Council accept the application on the applicant's information and APPROVED Development Permit 20-DP-12 in the name of William and Gertrude Schmidt.

### **Option 2**

That Council TABLE Development Permit 20-DP-12 until the applicant provides a Real Property Report verifying the buildings setback.

## **COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

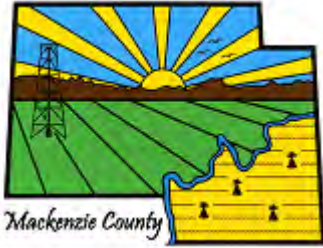
## **RECOMMENDED ACTION:**

### **Option 1**

That Development Permit Application 20-DP-12, in the name of William and Gertrude Schmidt, on Plan 902 3717 3997, Block 1, Lot 1 (Part of SE 1-106-15-W5M), be APPROVED as presented.

Author: L. Lambert Reviewed by: J. Whittleton CAO





**Mackenzie County**  
P.O Box 1690, La Crete, AB T0H 2H0  
Phone (780) 928-3983 Fax (780) 928-3636

## Development Approving Authority

### 20-DP-12

#### CONDITIONS OF APPROVAL

**FAILURE TO COMPLY WITH ONE OR MORE OF THE ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL AND VOID**

1. Minimum building setbacks are:
  - a. Front yard (south) – 41.15 meters (135 feet), from Airport Road,
  - b. Side yard (east) – 41.15 meters (135 feet), from Road Right-of-Way (RGE 150),
  - c. Rear yard (north) - 15.24 meters (50 feet),
  - d. Side yard (west) – 15.24 meters (50 feet), from the property lines.
2. **The La Crete Airport is in located on the S ½ 1-106-15-W5M. Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the operation of the La Crete Airport and/or any aircraft leaving or arriving at the La Crete Airport.**
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
5. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

## Please note

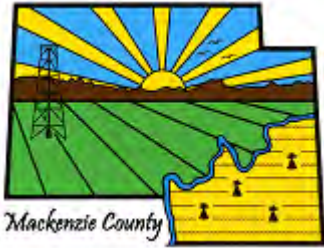
1. Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
3. Call 'Alberta-One-Call' before you dig. (1-800-242-3447).

**It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact Mackenzie County's Permit Clerk at 780-928-3983.**

March 28, 2012

Date of Issue of Notice of Decision

\_\_\_\_\_  
Bill Neufeld, Reeve



**Mackenzie County**  
P.O Box 1690, La Crete, AB T0H 2H0  
Phone (780) 928-3983 Fax (780) 928-3636

## Development Approving Authority

Application No.: **20-DP-12**

Legal Description: Plan 902 3717, Block 1, Lot 1  
(Pt. of SE 1-106-15-W5M)

Applicant: William & Gertrude Schmidt  
Address: Box 1936  
La Crete AB T0H 2H0

Development: **Dwelling - Single Detached add onto Existing Addition**

DECISION: **APPROVED (See Attached Conditions)**

## Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Subdivision and Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

Dated March 28, 2012

\_\_\_\_\_  
Bill Neufeld, Reeve





# DEVELOPMENT PERMIT APPLICATION

Admin Use Only
Development Permit # <span style="font-size: 1.2em; color: blue;">20-DP-12</span>
Date Received <span style="font-size: 1.2em; color: blue;">Mar 5, 2012</span>
Date Accepted <span style="font-size: 1.2em; color: blue;">Mar 20, 2012</span>

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

## APPLICANT INFORMATION

Applicant Name <span style="font-size: 1.2em; color: blue;">William &amp; Gertraude Schmitt</span>		Registered Landowner Name (if different than Applicant) <span style="font-size: 1.2em; color: blue;">Same</span>	
Address <span style="font-size: 1.2em; color: blue;">Box 1936</span>		Address	
<span style="font-size: 1.2em; color: blue;">121 stete</span>			
<span style="font-size: 1.2em; color: blue;">704240</span>			
E-mail		E-mail	
Telephone (Res) <span style="font-size: 1.2em; color: blue;">780-928-3840</span>	Work or Cell <span style="font-size: 1.2em; color: blue;">780-926-0635</span>	Telephone (Res)	Work or Cell

## LAND INFORMATION

Legal description of proposed development site									
Registered Plan # <span style="font-size: 1.2em; color: red;">9023717</span>	Block <span style="font-size: 1.2em; color: red;">1</span>	Lot <span style="font-size: 1.2em; color: red;">1</span>	Stall <span style="font-size: 1.2em; color: red;">—</span>	OR	QTR/LS <span style="font-size: 1.2em; color: blue;">SE</span>	SEC <span style="font-size: 1.2em; color: blue;">01</span>	TWP. <span style="font-size: 1.2em; color: blue;">106</span>	RG <span style="font-size: 1.2em; color: blue;">15</span>	M <span style="font-size: 1.2em; color: blue;">W5</span>
Civic Address				Ward	MLL/MS/TFA		Acres/Ha <span style="font-size: 1.2em; color: blue;">5</span>		
Hamlet						Quarter Section <input type="checkbox"/>		Acreage <input checked="" type="checkbox"/>	
Description of existing use of land: <span style="font-size: 1.2em; color: blue;">38-DP-98</span> <span style="font-size: 1.2em; color: red;">Built in 98 22'x28'</span> <span style="font-size: 1.2em; color: blue;">New home of Older Home that will be removed.</span>									

## DEVELOPMENT INFORMATION

Describe proposed development: Dwelling - Single Family - Addition

<input checked="" type="checkbox"/> Dwelling (Inc home additions)	<input type="checkbox"/> Temporary Structure	<input type="checkbox"/> Other _____
<input type="checkbox"/> Secondary residence	<input type="checkbox"/> Garage, shop, shed (circle one)	<input type="checkbox"/> Commercial /Industrial Building
<input type="checkbox"/> Modular/Manufactured Home	<input type="checkbox"/> Moved in Building	<input type="checkbox"/> Public Use Building

**Building Size**

Length <span style="font-size: 1.2em; color: blue;">46'</span>	Width <span style="font-size: 1.2em; color: blue;">24'</span>	Height (Grade to peak) <span style="font-size: 1.2em; color: blue;">12'</span>	Sq <sup>2</sup> <span style="font-size: 1.2em; color: blue;">1104'</span>	Other
---	--	---	--	-------

The land is adjacent to:  Primary Highway  Secondary Highway  Local Road  Hamlet Road



Estimate project time and cost:

A. Start Date <u>April/May</u>	B. End Date <u>August</u>	C. Completed Project Cost \$ <u>80,000</u>
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Attached is: (a) Site plan  Yes (b) Blueprints  Yes (c) Floor plans (Manufactured homes)  Yes

A site plan and blueprints are required for all Development Permit applications unless otherwise specified by the County Planning Department. In addition, all commercial, industrial and multi-family Development Permit applications are required to include a site plan prepared by a surveyor or engineer and such site plan shall show the proposed building with setbacks from property lines, parking stalls, entry onto and exits off of the lot and any other information as required by the County to render a decision.

### GEOGRAPHIC INFORMATION

Is there any of the following within 1/2 mile of the proposed development: (mark Y (yes) or N (no) and provide details for Y)

<input checked="" type="checkbox"/> Land Fill or garbage disposal site	<input checked="" type="checkbox"/> Confined Feedlot Operation	<input checked="" type="checkbox"/> Slope /Coulee/Valley or Ravine
<input checked="" type="checkbox"/> Sewage treatment or Sewage Lagoon	<input checked="" type="checkbox"/> Sour Gas Well or pipeline	
<input checked="" type="checkbox"/> River or Waterbody	<input checked="" type="checkbox"/> Multi lot Residential subdivision	Access Approval Date: _____

Access:

Is there an Existing Access to proposed site? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>A County Approved Access is required before a Development Permit can be issued (except for site development)</i>	Does the site location require an access or road to be built to the proposed site? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
---	---

### DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

Applicant Name (Print) <u>Gertrude Schmidt</u>		Registered Land Owner Name (Print)	
Applicant Name (Signature) <u>Gertrude Schmidt</u>	Date <u>03,05,12</u>	Registered Land Owner (Signature)	Date

**NOTE:** The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

### FOR ADMINISTRATIVE USE ONLY

Complies With:	Offsite Levy (If Required):								
<table border="1"> <tr> <td>MDP Yes <input checked="" type="checkbox"/></td> <td>ASP Yes <input checked="" type="checkbox"/></td> <td>AVPA Yes <input checked="" type="checkbox"/></td> </tr> <tr> <td>No <input type="checkbox"/></td> <td>No <input type="checkbox"/></td> <td>No <input type="checkbox"/></td> </tr> </table>	MDP Yes <input checked="" type="checkbox"/>	ASP Yes <input checked="" type="checkbox"/>	AVPA Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	<table border="1"> <tr> <td>Connection Fee \$ _____</td> </tr> <tr> <td>Receipt Number _____</td> </tr> </table>	Connection Fee \$ _____	Receipt Number _____
MDP Yes <input checked="" type="checkbox"/>	ASP Yes <input checked="" type="checkbox"/>	AVPA Yes <input checked="" type="checkbox"/>							
No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>							
Connection Fee \$ _____									
Receipt Number _____									

Land Use Classification: A Tax Roll No: \_\_\_\_\_

Class of Use: Residential Permitted/Discretionary: Permitted  
(Commercial/Industrial/Residential/Institutional/Home Based Business)

Proposed Use: Dwelling, Single Family

Development Application Fee Enclosed:  Yes  No Amount \$ 25.00 Receipt No: 142997

I/We understand that this application will not be accepted without the following: (a) appropriate development information (b) \$25 (residential, farm, public institution) \$50 (commercial, industrial, home based business)

Fort Vermilion Office: P.O. Box 640 Fort Vermilion AB T0H 1N0 Phone: (780) 927-3718 Fax: (780) 927-4266

Email: [llambert@mackenziecounty.com](mailto:llambert@mackenziecounty.com)

La Crete Office: P.O. Box 1690 La Crete AB T0H 2H0 Phone (780) 928-3983 Fax: (780) 928-3636

Email: [cwilcott@mackenziecounty.com](mailto:cwilcott@mackenziecounty.com)





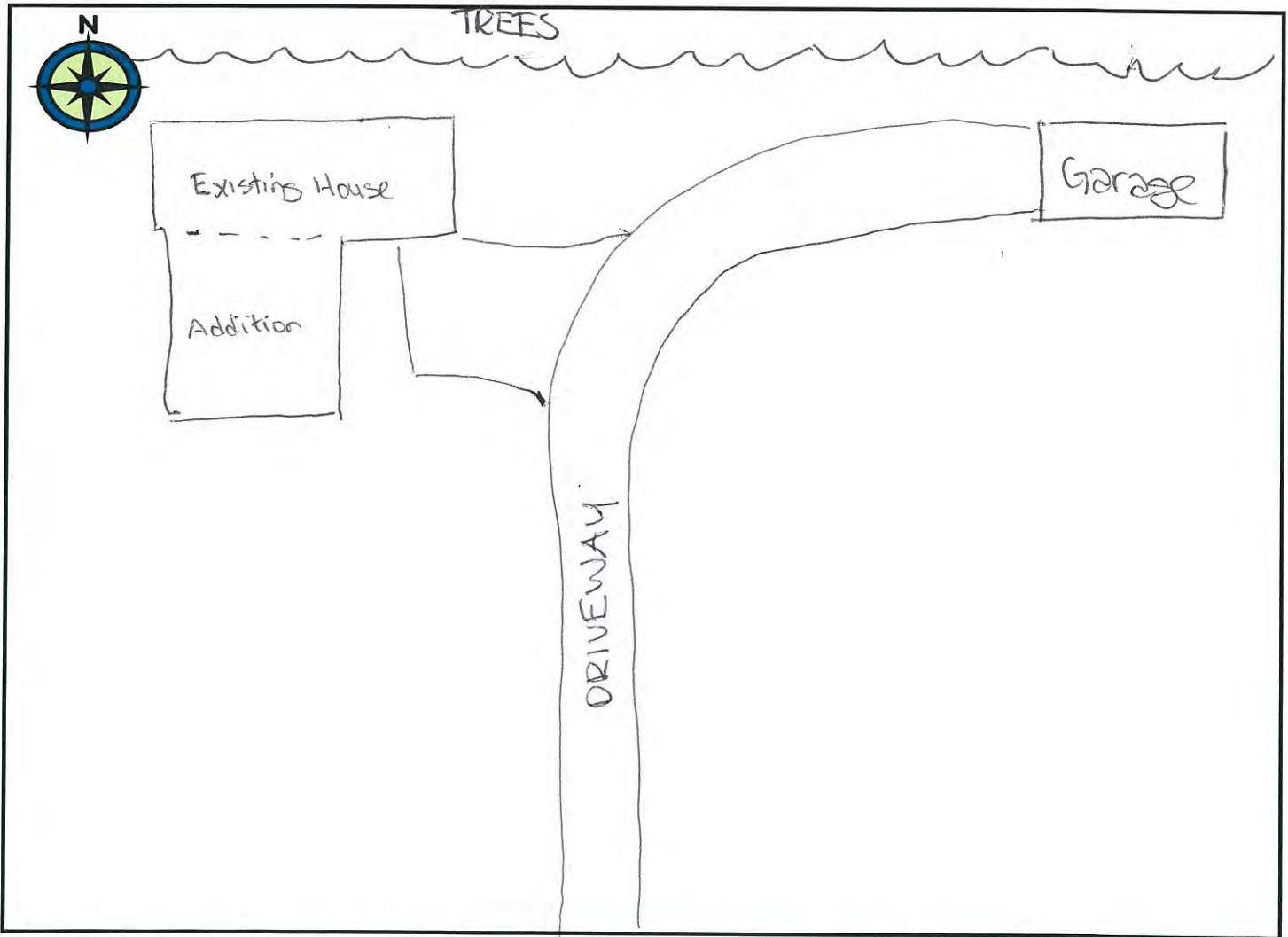
# Development Permit Application

## SITE PLAN

QTR./L.S.    SEC    TWP    RG    M    or    PLAN NO.    BLK.    LOT    and    Size of Parcel  
               or            and    ac. ha.

Date of site plan: \_\_\_\_\_

Remarks: \_\_\_\_\_



### Information Checklist for site plan

- \_\_\_ location/distance of existing buildings from property lines
- \_\_\_ location of access/driveway, and distance from intersections
- \_\_\_ location of shelterbelts and/or treed areas
- \_\_\_ location of parking and loading areas

#### Setbacks from Property Lines

- \_\_\_ location/distance of proposed buildings from property lines
- \_\_\_ ravines, creeks, lakes, sloughs, and any other water bodies
- \_\_\_ location of road(s), road allowances
- \_\_\_ length and width of property

FRONT YARD	ft		m
_____			

REAR YARD	ft		m
_____			

SIDE YARD (1)	ft		m
50			

SIDE YARD (2)	ft		m
_____			



Land Description: SE 1 106 15 W5

FRONT ELEVATION



**CUSTOM BLUEPRINTING**  
cell:928-5890 ph:928-0120 fax:928-0132  
Name: Schmidt Residence  
Addition  
PLAN: 2012-16-01  
LOCATION: La Crete

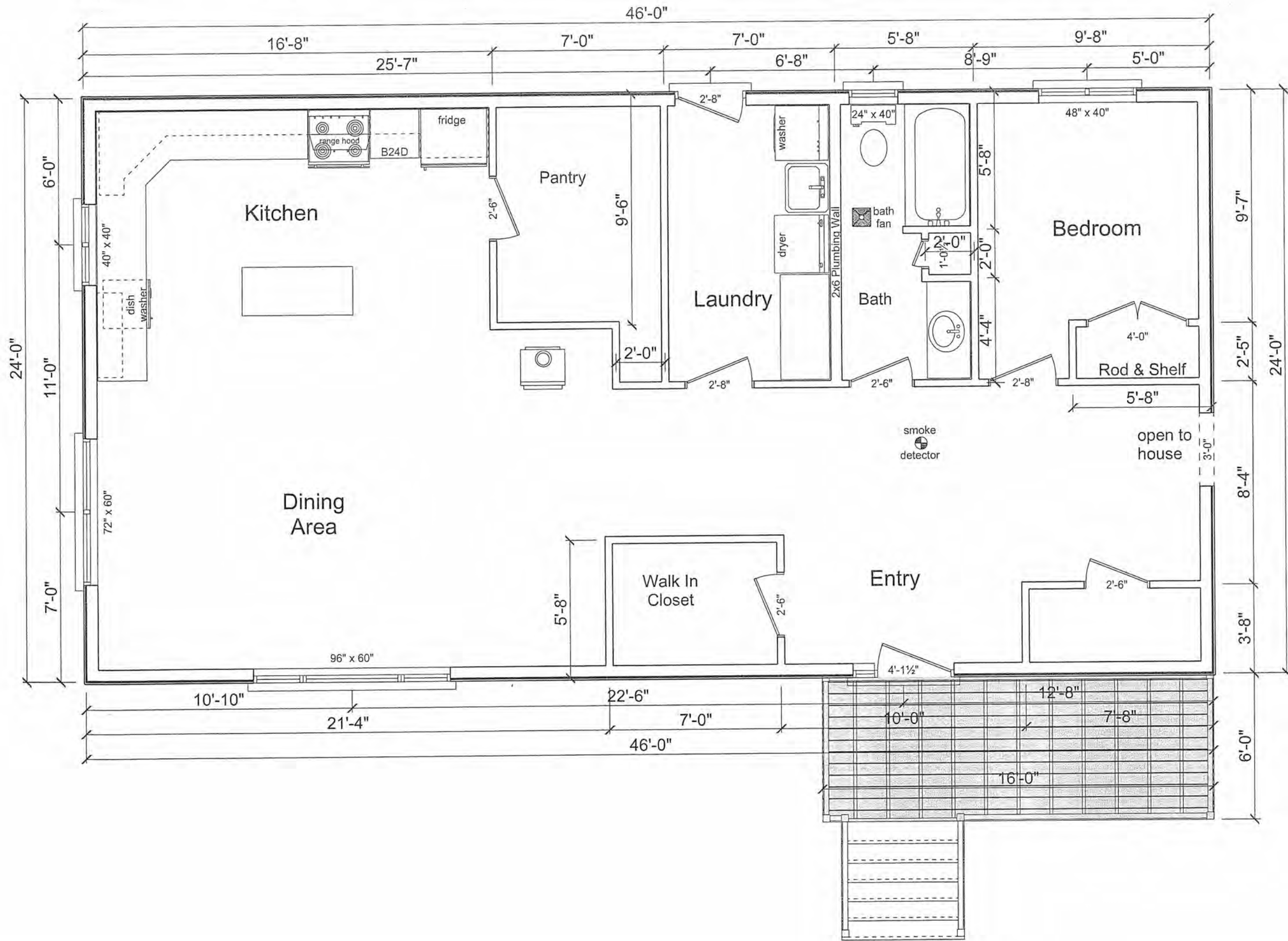
LEFT ELEVATION



REAR ELEVATION







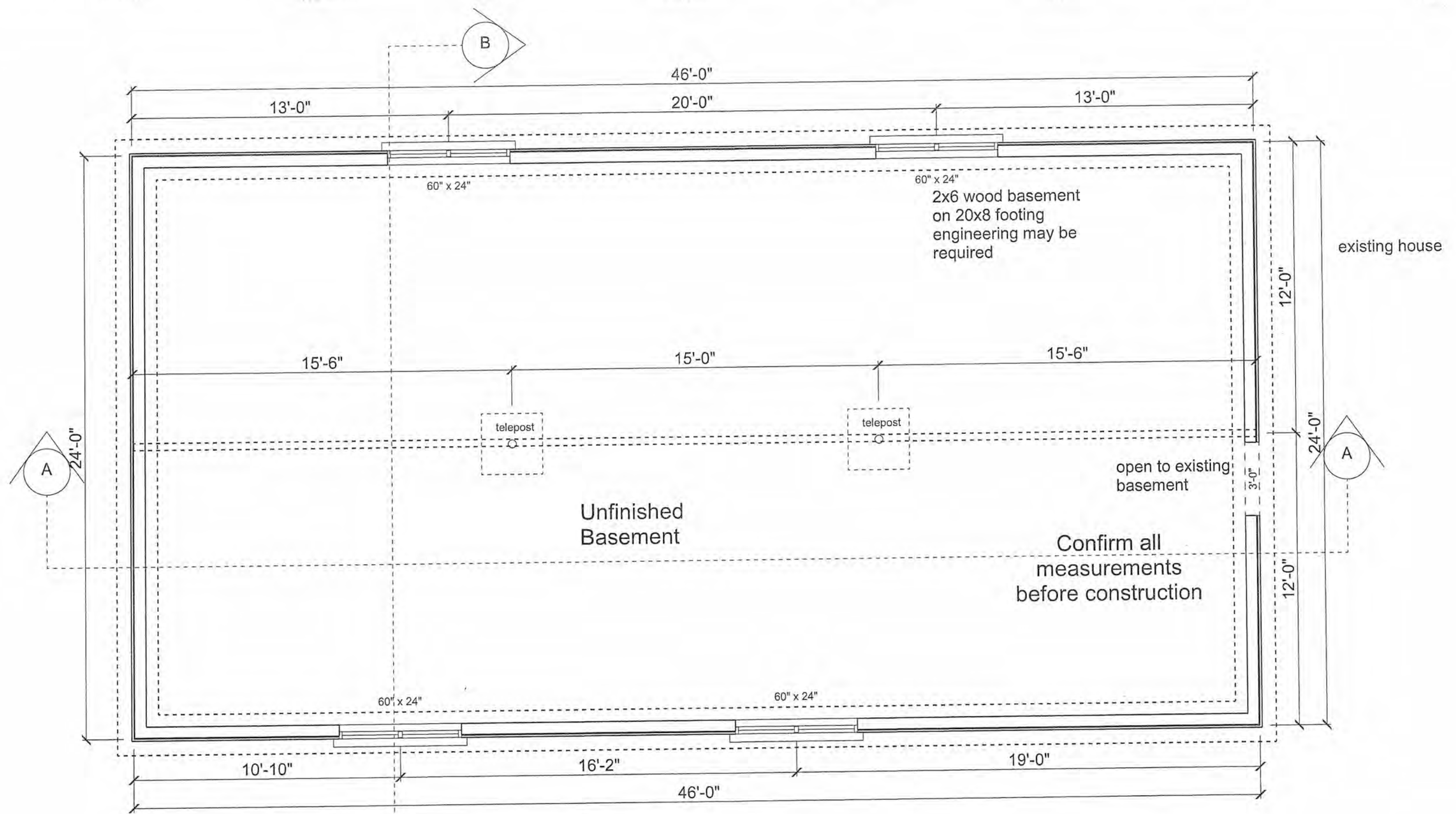
Existing House

Confirm all measurements before construction

### MAIN FLOOR PLAN

1/4" = 1'

1104 sq.ft.



**BASEMENT PLAN**

1/4" = 1'

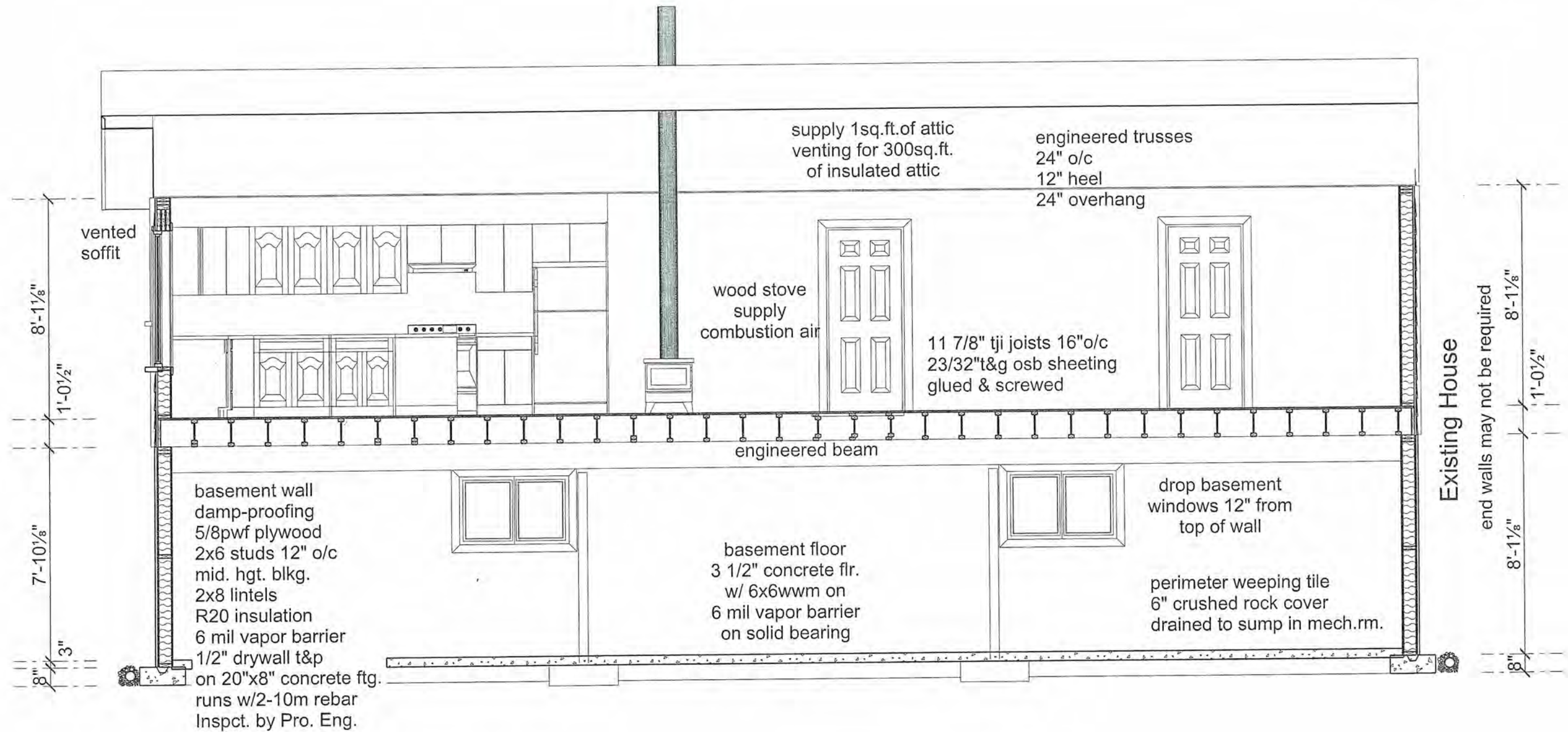
1104 sq.ft.



# CROSS SECTION

1/4" = 1'

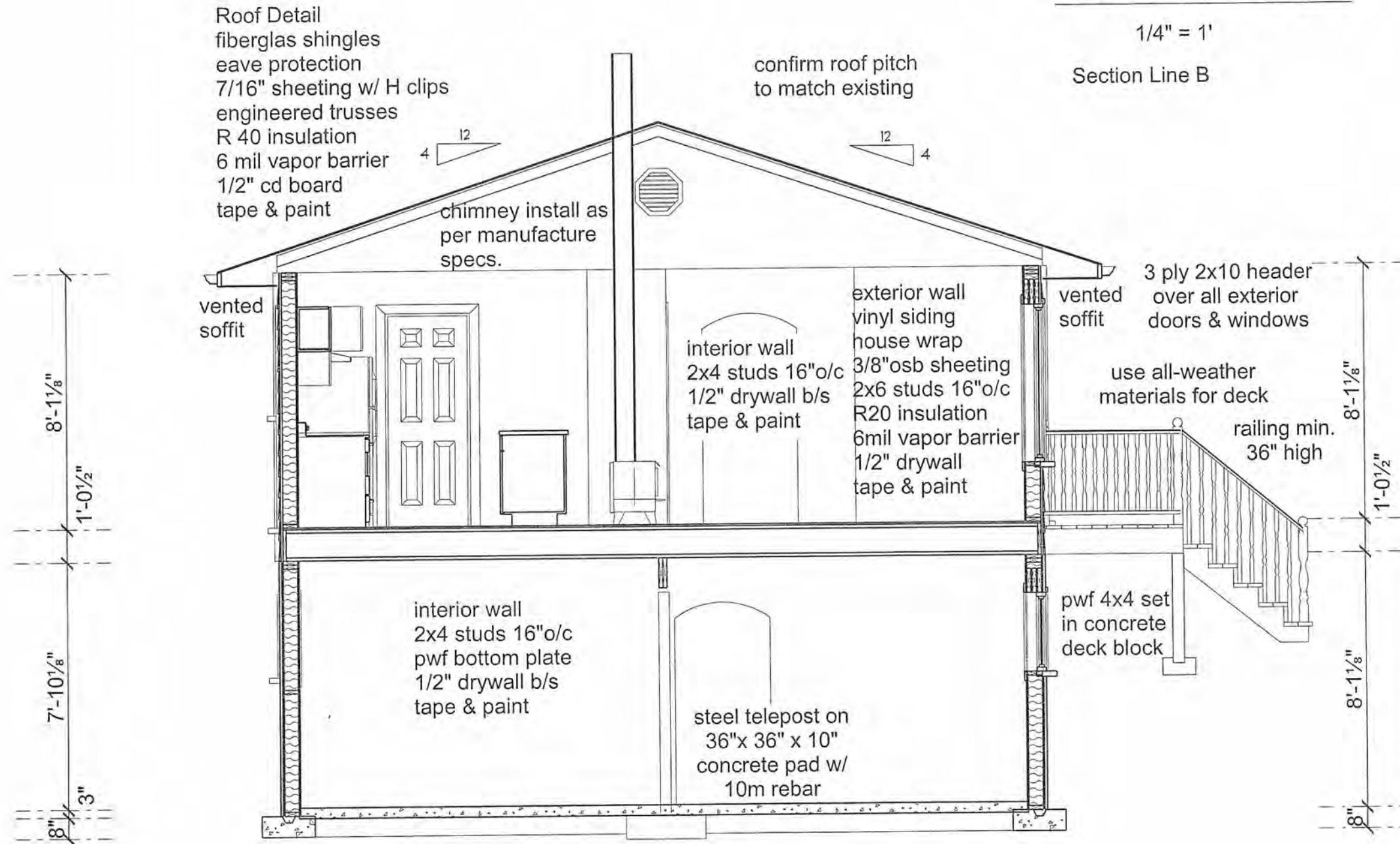
Section Line A



# CROSS SECTION

1/4" = 1'

Section Line B







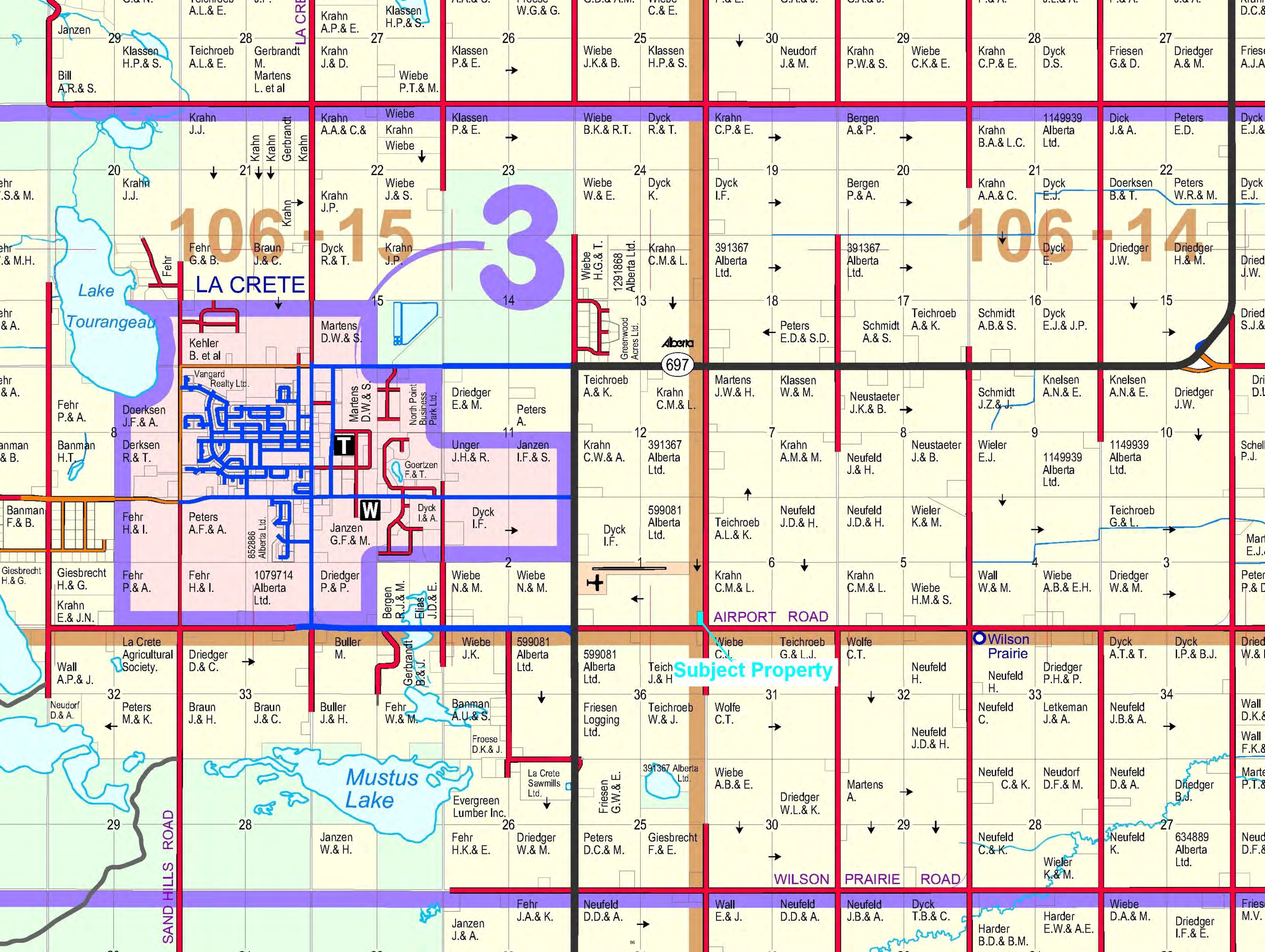
Applicant claims side setback is 50 feet.



Range Road 150

Airport Road





106-15-3

106-14

697

Subject Property

SAND HILLS ROAD

AIRPORT ROAD

WILSON PRAIRIE ROAD

LA CRETE

Wilson Prairie

Lake Tourangeau

Mustus Lake

Janzen 29

Teichroeb A.L. & E. 28

Krahn A.P. & E. 27

Klassen P. & E. 26

Wiebe J.K. & B. 25

Krahn C.P. & E. 30

Krahn P.W. & S. 29

Krahn C.P. & E. 28

Dyck D.S. 27

Friesen G. & D. 27

Krahn H.P. & S. 29

Krahn J.J. 20

Krahn J.J. 21

Krahn A.A. & C. 27

Klassen P. & E. 26

Wiebe B.K. & R.T. 25

Dyck R. & T. 24

Bergen A. & P. 29

Krahn B.A. & L.C. 28

Dick J. & A. 27

Peters E.D. 27

Fehr G. & B. 21

Braun J. & C. 21

Dyck R. & T. 22

Krahn J.P. 22

Wiebe J. & S. 23

Wiebe W. & E. 24

Dyck K. 19

Bergen P. & A. 20

Krahn A.A. & C. 21

Dyck E.J. 22

Doerksen B. & T. 22

Kehler B. et al 15

Vanguard Realty Ltd. 15

Martens D.W. & S. 15

Driedger E. & M. 14

Peters A. 13

Teichroeb A. & K. 12

Krahn C.M. & L. 13

Martens J.W. & H. 7

Klassen W. & M. 7

Neustaeter J.K. & B. 8

Schmidt J.Z. & J. 9

Fehr P. & A. 8

Doerksen J.F. & A. 8

Derksen R. & T. 8

Martens D.W. & S. 11

Driedger E. & M. 11

Peters A. 11

Unger J.H. & R. 12

Janzen I.F. & S. 12

Krahn C.W. & A. 12

391367 Alberta Ltd. 12

Teichroeb A. & K. 12

Banman H.T. 8

Fehr H. & I. 8

Peters A.F. & A. 8

Janzen G.F. & M. 8

Dyck I. & A. 8

Dyck I.F. 8

599081 Alberta Ltd. 8

Teichroeb A.L. & K. 6

Neufeld J.D. & H. 6

Neufeld J.D. & H. 6

Wieler K. & M. 6

Giesbrecht H. & G. 8

Fehr P. & A. 8

Fehr H. & I. 8

1079714 Alberta Ltd. 8

Driedger P. & P. 8

Wiebe N. & M. 8

Wiebe N. & M. 8

Wiebe C.J. 6

Teichroeb G. & L.J. 6

Wolfe C.T. 6

Neufeld H. 6

Wall A.P. & J. 32

La Crete Agricultural Society. 32

Driedger D. & C. 32

Buller M. 32

Wiebe J.K. 32

599081 Alberta Ltd. 32

Teichroeb J. & H. 31

Teichroeb G. & L.J. 31

Wolfe C.T. 31

Neufeld H. 32

Wilson Prairie 32

Neudorf D. & A. 32

Peters M. & K. 32

Braun J. & H. 33

Braun J. & C. 33

Buller J. & H. 33

Fehr W. & M. 33

Banman A.U. & S. 33

Froese D.K. & J. 33

La Crete Sawmills Ltd. 33

599081 Alberta Ltd. 33

Friesen Logging Ltd. 36

Wall A.P. & J. 29

Neudorf D. & A. 29

Janzen W. & H. 28

Fehr H.K. & E. 26

Driedger W. & M. 26

Friesen G.W. & E. 25

Peters D.C. & M. 25

Giesbrecht F. & E. 25

Wiebe A.B. & E. 30

Driedger W.L. & K. 30

Martens A. 29

Janzen J. & A. 29

Fehr J.A. & K. 29

Neufeld D.D. & A. 29

Wall E. & J. 29

Neufeld D.D. & A. 29

Neufeld J.B. & A. 29

Dyck T.B. & C. 29

Harder B.D. & B.M. 28

Harder E.W. & A.E. 28

Wiebe D.A. & M. 27

Driedger I.F. & E. 27





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Christopher Wilcott, Planner</b>
<b>Title:</b>	<b>PUBLIC HEARING Bylaw 847-12 Land Use Bylaw Amendment to Amend Subdivision Security Provisions</b>

### **BACKGROUND / PROPOSAL:**

Bylaw 847-12, being a Land Use bylaw amendment, received first reading at the January 10, 2012 Mackenzie County Council meeting.

On February 23, 2012, Bylaw 847-12 was presented to the IMPC where the following motion was made:

*That the IMPC support Bylaw 841-12, being a Land Use Bylaw amendment to amend the Mackenzie County Land Use Bylaw (791-10) as presented.*

Due to concerns with regard to the multi-lot subdivision process, Council passed the Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003 on September 13, 2011. This policy clearly outlines the steps and requirements for subdivisions; however, this policy is in conflict with the County Land Use Bylaw (791-10). Due to an oversight, the County Land Use Bylaw was not updated to reflect the requirements of DEV003 prior to adoption on September 23, 2011. As a result, the following conflict exists:

Land Use Bylaw states:

#### **6.6 SECURITIES**

(a) *Security, in the form of an irrevocable letter of guarantee from a financial institution or a certified cheque will be required for a subdivision where the developer is required to complete one or more of the subdivision conditions after registration of the subdivision.*

(b) *Security, in the form of a performance bond, will not be accepted.*

**Author:** C. Wilcott      **Review by:** J. Whittleton      **CAO** J. Whittleton

**6.7 REGISTRATION**

*Once the COUNTY is satisfied that all the conditions are met or security has been provided to ensure that all conditions will be met, the final documentation from the surveyor will be signed and submitted to the surveyor for submission to Alberta Land Titles.*

Policy DEV003 requires provision of Security for both surface and subsurface municipal improvements prior to subdivision registration as shown in the following chart.

<b>Municipal Infrastructure requiring Security</b>	<b>Form of Security</b>	<b>Amount of Security Required</b>
Subsurface Municipal Improvements	Irrevocable Letter of Guarantee in a form acceptable to Mackenzie County, a certified cheque, OR title to lots being created by the subdivision and being equivalent in value to the amount of security required.	25% of total engineered construction costs for subsurface Municipal Improvements
Surface Municipal Improvements	Irrevocable Letter of Guarantee in a form acceptable to Mackenzie County, a certified cheque, OR title to lots being created by the subdivision and being equivalent in value to the amount of security required.	25% of total engineered construction costs for surface Municipal Improvements

Policy DEV003 also stipulates, with regards to registration, that Mackenzie County Administration will not endorse subdivision documents until a Construction Completion Certificate for the municipal improvements are issued.

In the case of a dispute between a policy and Bylaw, the Bylaw applies. As a result, the Planning Department recommends amending the Land Use Bylaw to refer to the policy with regard to security and registration.

**OPTIONS & BENEFITS:**

Amending the Section 6.6 (Securities) and Section 6.7 (Registration) of the Land Use Bylaw to refer to the Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003 will serve to remove any potential conflict.

**COSTS & SOURCE OF FUNDING:**

N/A.

Author: C. Wilcott Review by: J. Whittleton CAO J. Whittleton



**RECOMMENDED ACTION:**

**MOTION 1:**

That second reading be given to Bylaw 847-12, being a Land Use Bylaw amendment to amend the County Land Use Bylaw (791-10) as presented.

**MOTION 2:**

That third reading be given to Bylaw 847-12, being a Land Use Bylaw amendment to amend the County Land Use Bylaw (791-10) as presented.

**Author:** C. Wilcott      **Review by:** J. Whittleton      **CAO** J. Whittleton





**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW 847-12**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**

**BYLAW NO. 847-12**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to clarify subdivision security and registration requirements.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 6.6 Securities, Subsection a), be amended to:
  - a) Security for multi-lot/urban subdivisions shall be in the form and amount as required in Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003.
  
2. That the Mackenzie County Land Use Bylaw Section 6.7 Registration, be amended to:
  - a) Subdivision registration of all multi-lot/urban subdivisions shall be completed in accordance with the COUNTY'S Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003.
  
  - b) Subdivision registration of rural single lot subdivisions will be endorsed by the COUNTY and submitted to the surveyor for submission to Alberta Land Titles once the COUNTY is satisfied that all the conditions in the subdivision decision and Development Agreement have been fulfilled.

READ a first time this 10<sup>th</sup> day of January, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.



---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Interim Chief Administrative Officer



10511 – 103 Street  
High Level, Alberta  
T0H 1Z0  
Tel: (780) 926-2201  
Fax: (780) 926-2899

January 18, 2012

Mackenzie County  
Box 640  
Fort Vermilion, AB  
T0H 1N0

Attn: Christopher Wilcott, Development Officer

RE: Bylaw 847-12 Land Use Bylaw Amendment

Thank you for your referral on the above noted Bylaw amendment to bring your Multi-Lot/Urban Subdivision Construction and Registration Policy and your Land Use Bylaw into alignment. The Town has no concerns with the proposed amendment.

Sincerely,

Simone Wiley  
Director of Development Services

***HIGH LEVEL . . . at the crossroads of northern opportunity  
. . . where the future of Alberta begins.***



LEGALS, PUBLIC NOTICES, TENDERS, JOB OPPORTUNITIES, REAL ESTATE . . .



**Mackenzie County**  
P.O. Box 640, 4511 48 Ave.  
Fort Vermilion, AB T0H 1N0

**NOTICE**

**COR/SECOR Requirement  
August 1, 2012**

Mackenzie County would like to bring to the attention of all contractors doing business with the County that effective August 1, 2012 COR (certificate of recognition) and SECOR (small employer certificate of recognition) status will be a requirement to be considered a successful bidder on any contract. The exceptions to this are the Waste Transfer Station Operators and the Campground Caretakers who will continue to be trained under the County's Occupational Health and Safety Plan.

For more information please visit the following websites:

- www.secoronline.ca
- www.employment.alberta.ca
- www.safetypartnershipsaaasp.com
- www.coralberta.com
- www.acsa-safety.org
- www.ecompliance.ca

For further information regarding Mackenzie County's COR/SECOR requirements please call Al Hoggan, Director of Community and Protective Services, at 780-927-3718.

If you share our passion for quality at every level - in the work we do, in the products we sell, and the people we work with - Viterra is the place for you.



**Sales Representative,  
Agri-Products  
High Level, Alberta**

We are looking for a sales minded individual to be accountable in maintaining and developing a customer base in a geographical area in marketing agri-product services and grain deliveries. This position is responsible for a client base within a defined area to meet and exceed area sales, financial and operating targets. Excellent communication and analytical abilities are a requirement of this position.

To qualify, you will have a Grade 12 or recognized equivalent, supplemented with successful completion of Certificate in Agriculture, Agri-Business Certificate, or equivalent post-secondary education. Equivalent combinations of education and experience, which result in the required level of knowledge, competencies, skills and abilities, may be considered. Designation as a Professional Agronomist would be preferred. Must possess a valid class 5 driver's license.

Viterra offers a competitive salary, employee share purchase and benefits plan.

For more information, and to apply, please visit our website at [www.viterra.ca](http://www.viterra.ca). The closing date for applications is March 12, 2012. Competition #2061

Viterra is an exciting, growing and dynamic global company that provides premium quality food ingredients to the world's most discerning food manufacturers. Together, we seek to fulfill the nutritional needs of people everywhere.

Visit [viterra.com](http://viterra.com)



We are currently seeking **Weekend Casual Employees.**

You will be required to work Saturday and Sunday, shifts are 8 hours (additional hours may be available).

**Applications can be picked up and dropped off at the Main Office.**

(11401 92 Street.)

If you have any further questions you may contact Julie at 780-926-3781

**INVITATION TO TENDER**

**MACKENZIE COUNTY  
DRAINAGE IMPROVEMENT PROJECT  
HIGH LEVEL EAST FLOOD CONTROL  
- PHASE 2**

SEALED TENDERS, marked "Mackenzie County; Drainage Improvement Project; High Level East Flood Control - Phase 2", will be received until 2:00 p.m., Local Time, Wednesday, April 11, 2012 at the offices of Mackenzie County, Fort Vermilion, Alberta.

The work includes the following approximate quantities:

- Earth Excavation 40,000 c.m.
- Drop structures 1 unit
- Culverts (Owner supply) 18 units
- Rip Rap 600 c.m.

Plans and Specifications may be obtained from the office of the Engineer upon deposit of \$100.00 in CASH or CERTIFIED CHEQUE made payable to the Engineer. The \$100.00 deposit will be refunded only if Contractors not tendering the Project return the documents in good condition, to the office of the Engineer prior to the date of tender closing. Bonafide Tenderers tendering the Project will have fourteen (14) days to return the documents in good condition following the date of tender closing.

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The lowest or any Tender will not necessarily be accepted.

FOCUS CORPORATION MACKENZIE COUNTY  
#3, 8909 - 96 Street P.O. Box 640  
PEACE RIVER, Alberta FORT VERMILION, Alberta  
T8S 1G8 T0H 1N0  
Attn: Doug Schuler Attn: Roy Brideau  
Ph: (780) 624-5631 Ph: (780) 927-3718  
Fax: (780) 624-3732 Fax: (780) 927-4266



**LEDCOR PIPELINE MAINTENANCE**

Now hiring a Facilities Technician in High Level, AB. Will perform planned maintenance, corrective operational work, routine administration, janitorial and warehouse duties.

- 1-3 years of field experience in an industrial setting preferred
- Must have a valid driver's license with a clean abstract
- Minimum high school diploma or GED

Visit [www.ledcor.com/careers](http://www.ledcor.com/careers) to view additional job details and apply online.



If you're good, a career with us is as secure as it gets.



**MACKENZIE COUNTY**

**NOTICE OF PUBLIC HEARING  
PROPOSED BYLAW NO 847-12**

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 847-12 for an amendment to Land Use Bylaw No. 791-10. The proposed amendment is:

That the Mackenzie County Land Use Bylaw (Bylaw 791-10) be amended as follows:

1. Section 6.6 Securities, Subsection a), be amended to:
  - a) Security for multi-lot/urban subdivisions shall be in the form and amount as required in Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003.
2. Section 6.7 Registration, be amended to:
  - a) Subdivision registration of all multi-lot/urban subdivisions shall be completed in accordance with the COUNTY'S Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003.
  - b) Subdivision registration of rural single lot subdivisions will be endorsed by the COUNTY and submitted to the surveyor for submission to Alberta Land Titles once the COUNTY is satisfied that all the conditions in the subdivision decision and Development Agreement have been fulfilled.

This amendment will refer the Land Use Bylaw to the Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003 removing any conflict between the Bylaw and the Policy.

The Public Hearing is to be held at 5:00 p.m., Wednesday, March 28<sup>th</sup>, 2012 in the Mackenzie County Municipal Office in Zama (1025 Aspen Drive). The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Planning and Development Department prior to 4:30 p.m., Thursday, March 22<sup>nd</sup>, 2012. If you have any questions regarding the hearing or the bylaw, please call the Planning and Development Department at 780-927-3718 or 780-929-3983.



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(11401 92 Street.)

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**Employment Opportunity**

**KNELSEN ROCK PRODUCTS LTD.**

We are one of the largest construction companies in North Western Alberta.

**JOURNEYMAN MECHANIC**

- Journeyman Certification
- CVIP Certified
- Knowledge of Industry Equipment
- Valid Class 5 Driver's License

If you are motivated, safety focused, and willing to work flexible hours and overtime, contact us today!

Visit our website at: [www.knelsen.com](http://www.knelsen.com)  
email your resume to: [hr@knelsen.com](mailto:hr@knelsen.com)  
Fax: 780-539-4474

We offer competitive wages, benefit package, and a positive work environment.

**Adult Basic Education and English Language Learning Courses**

will be offered at Chinchaga Adult Learning Council. To register, contact Bonnie at 780-926-5625 ext. 3077 or email [chinchagaprogram@gmail.com](mailto:chinchagaprogram@gmail.com). Located at Northern Lakes College.

**Roommate Wanted In High Level**

For more info, call 780-841-2975



**MACKENZIE COUNTY Employment Opportunity**

**DEVELOPMENT OFFICER**

Mackenzie County is currently inviting applications for a Development Officer. The successful candidate will play an integral role in ensuring positive and orderly growth within the municipality. This is a full time position in our La Crete Office.

Reporting to the Director of corporate Services, the successful candidate will be responsible for:

- Assist in administration of the County's Land Use Bylaw; processing applications for Development; Subdivision and Land Use Bylaw amendment;
- Preparation of documents for Municipal Planning Committee (MPC) meeting;
- Attendance of MPC and recording of minutes;
- Preparation of correspondence, agreements, caveats and technical reports;
- Assist in Land Use By-law enforcement;
- Provide response to public inquiries/referrals.

**Qualifications:**

- Minimum Level of Education - Grade 12 Diploma;
- Two years experience in a clerical position would be an asset;
- Preference will be given to applicants with an Applied Land Use Planning Certificate or equivalent thereof;
- Municipal Planning and Development background would be an asset;
- Valid Driver's License;
- Working knowledge of AutoCAD would be an asset;
- Excellent verbal and written communication skills;
- Highly developed organizational skills;
- Excellent computer skills including proficiency in Word and Excel;
- Strong interpersonal skills including superior tact, judgment, political sensitivity, analytical and problem-solving skills;
- Ability to perform duties with minimum supervision;
- Works effectively with varying work-loads and produces timely and accurate documentation;
- Mature, professional and self motivated.

**Salary Range:** \$45,350-\$63,774. Relocation expenses are negotiable. Mackenzie County offers a comprehensive benefit package.

Please submit resumes to:

Eileen Steuernagel/Human Resources  
Mackenzie County  
Box 640

Fort Vermilion, AB T0H 1N0  
Ph. 780-927-3718  
Fax: 780-927-4266

Email: [hr@mackenziecountv.ca](mailto:hr@mackenziecountv.ca)

Closing Date: Monday, March 26, 2012

**INVITATION TO TENDER**

**MACKENZIE COUNTY DRAINAGE IMPROVEMENT PROJECT HIGH LEVEL EAST FLOOD CONTROL - PHASE 2**

SEALED TENDERS, marked "Mackenzie County; Drainage Improvement Project; High Level East Flood Control - Phase 2", will be received until 2:00 p.m., Local Time, Wednesday, April 11, 2012 at the offices of Mackenzie County, Fort Vermilion, Alberta.

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FOCUS CORPORATION  
#3, 8909 - 96 Street  
PEACE RIVER, Alberta  
T8S 1G8  
Attn: Doug Schuler  
Ph: (780) 624-5631  
Fax: (780) 624-3732

MACKENZIE COUNTY  
P.O. Box 640  
FORT VERMILION, Alberta  
T0H 1N0  
Attn: Roy Brideau  
Ph: (780) 927-3718  
Fax: (780) 927-4266



**MACKENZIE COUNTY**

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This amendment will refer the Land Use Bylaw to the Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003 removing any conflict between the Bylaw and the Policy.

The Public Hearing is to be held at 5:00 p.m., Wednesday, March 28<sup>th</sup>, 2012 in the Mackenzie County Municipal Office in Zama (1025 Aspen Drive). The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Planning and Development Department prior to 4:30 p.m., Thursday, March 22<sup>nd</sup>, 2012. If you have any questions regarding the hearing or the bylaw, please call the Planning and Development Department at 780-927-3718 or 780-929-3983.



# Tolko Industries change logging operations

Michael Stamou

Tolko Industries is now operating its log haul all year round.

Tolko used to run their log hauls for only 90 days through the winter and now run for 220 days out of the year, starting this season. In 2010, in a 90-day season, there would be approximately 300-400 loads a day coming in to the mill, now there are approximately 150 loads a day being brought to the mill, with the mill being open for a longer period of time.

"We made the decision last year to convert to a cut to length profile which, essentially, is a measured length log. So instead of delivering a full length log, we would deliver, as an example, a 20-foot or 16-foot log that was pre-cut in the bush

ready to enter directly into our mill," said Troy Connolly, Area Manager for Tolko. "In 2010, we delivered about 15 per cent cut to length logs, in 2011 we transitioned to 50 per cent, and this year we have transitioned to 100 per cent measured log length."

When Tolko moved to a cut to length log, it created the opportunity to extend the logging season.

"Now in doing that it enabled us to stage our wood and process our wood for longer periods of time, which extended our delivery window for 90 days to over 200 days," added Connolly.

Tolko works mostly with spruce trees, with some pine trees mixed in, only consuming soft wood at their mill.

Tolko battled a different element this year than in

years past. The weather was seasonally warmer than it has been in the past, so there were some obstacles the logging industry had to overcome.

"The start of the year was more difficult than we thought it would be because it was milder than we thought it would be. If we don't get really cold weather it is hard to put the roads in which makes it hard to access some of our areas," Connolly said.

One of the added benefits of extending the log haul for a longer period of time is that there are fewer trucks waiting to go into the mill.

"I am sure one of the things people will notice is that we don't have the logging truck line-ups that we

used to have historically, and there is quite a bit less flow of logging trucks at one time heading into our mill," Connolly said.

The weather caused a delay to the start of the log-hauling season, but Tolko should hit their target for number of hauls this year.

"I know we are on track with our deliveries. Our target is to deliver 1.2 million cubic metres this year. To put it into perspective, that is about 24,000 logging trips," explained Connolly.

He went on to say: "It (the warm weather) affected us at first, but we caught up. Once we got the roads in, it was good. Some of our compartments we got in right on time and in others we didn't get in

until later than planned. We were a week or so behind but we have caught up for the most part. Our employ-

ees and contractors do a great job for us, and we appreciate their hard work."



## MACKENZIE COUNTY

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## INVITATION TO TENDER

### MACKENZIE COUNTY DRAINAGE IMPROVEMENT PROJECT HIGH LEVEL EAST FLOOD CONTROL - PHASE 2

SEALED TENDERS, marked "Mackenzie County; Drainage Improvement Project; High Level East Flood Control - Phase 2", will be received until 2:00 p.m., Local Time, Wednesday, April 11, 2012 at the offices of Mackenzie County, Fort Vermilion, Alberta.

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FOCUS CORPORATION #3, 8909 - 96 Street PEACE RIVER, Alberta T8S 1G8 Attn: Doug Schuler Ph: (780) 624-5631 Fax: (780) 624-3732	MACKENZIE COUNTY P.O. Box 640 FORT VERMILION, Alberta T0H 1N0 Attn: Roy Brideau Ph: (780) 927-3718 Fax: (780) 927-4266
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## MACKENZIE COUNTY

### Employment Opportunity

#### Geographic Information System (GIS) Specialist

Mackenzie County is an exciting vibrant municipality with exceptional opportunity for future growth and development. Mackenzie County is situated in the northwest part of Alberta and encompasses approximately 12% of Alberta's land mass.

Reporting to the Director of Corporate Services, the GIS Specialist will provide professional services for the design, development, and maintenance of GIS and mapping applications.

The GIS Specialist will be responsible for managing (coordinating the collection, update and maintenance) spatial and non-spatial data/information relevant to particular service areas, provide technical assistance in the activities of demographics, zoning, planning, addressing, etc. The GIS Specialist will maintain data and prepare maps using the County's RoadNet Data.

The GIS Specialist will work collaboratively with the County's Information Technology Specialist and assist in troubleshooting and projects.

#### The Ideal Candidate

You are a collaborator and work to contribute in a team environment and able to work with minimum supervision. You are an initiator and use your technical knowledge to assist the municipal services departments in advancing through the use of GIS technology. You have proven verbal and written communication skills. You possess strong organizational skills and able to balance multiple tasks and deliver within an acceptable turnaround time.

You have a working knowledge of AutoCad, ArcView. You are a quick learner and promoter of new technologies.

You have a GIS certificate/diploma, or engineering technologist diploma. You have knowledge of civil, architectural or electronic engineering design drawings, GPS surveys, geography, and municipal infrastructure with several years of related experience. Equivalencies will be considered.

Mackenzie County offers a competitive salary (negotiable based on education and experience) and comprehensive benefit package. A relocation allowance will be provided. The competition will remain open until a suitable candidate is found.

If this exciting opportunity for growth interests you, you are encouraged to forward your confidential, formal resume with minimum of three references to:

Eileen Steuernaegel/Human Resources  
Mackenzie County  
Box 640  
Fort Vermilion, AB  
T0H 1N0  
Ph. 780-927-3718  
Fax: 780-927-4266  
Email: [hr@mackenziecounty.com](mailto:hr@mackenziecounty.com)

If you have questions regarding this position, please contact Joulia Whittleton, Director of Corporate Services at 780-927-3718. We thank all applicants in advance, however only those candidates chosen for an interview will be contacted.



# Sporting goods store opening in La Crete

Irfeld  
Outdoor Authority Ltd.  
has announced the opening  
of a sporting goods store in

La Crete. The new business  
will be located in the  
former Sears/Oasis loca-  
tion at 10013 100 Ave. The

store is expected to open in  
late March or early April  
according to Gerald Krahn,  
owner of Outdoor Author-  
ity. The opening day will be  
announced in the coming  
weeks.

The new business

owned by Gerald Krahn of  
La Crete will employ about  
4-6 employees to start with.  
Renovations for the new  
store started last year in  
September.

"We've seen a need for  
this type of store. There is  
currently no store like this  
locally and we saw the op-  
portunity," said Krahn. "La  
Crete is a thriving commu-  
nity and we believe there is  
a need for this type of store  
so we are trying to fill a gap  
and provide products and  
brands currently not avail-

able in the area."

Products available will  
be products like sports  
equipment, brand name  
sportswear, athletic cloth-  
ing and footwear. Sports  
products will include  
hockey, golf, skate, snow  
sports, water sports and a  
variety of other lines of  
sports. Most products you  
will find at Outdoor Au-  
thority are similar to what  
is found at retail stores such  
as Sportcheck and West49  
according to Krahn.

## Amazing Reading Race

Lacey Reid

Students across Fort Ver-  
milion School Division  
have read over 135,000  
books so far this school  
year through an educa-  
tional initiative designed to  
promote independence  
reading.

The Amazing Reading  
Race is a division-wide  
program that's been hap-  
pening throughout all  
schools in the region for the  
past four years to encour-  
age students from kinder-

garten to Grade 12 to read  
more independently.

According to statistics  
released by the FVSD, a  
total of 135,136 books have  
been read from September  
to the end of January.

In September, students  
read 20,567 books. The  
number increased for the  
following month with  
31,256 books read. Octo-  
ber also was received the  
highest total thus far. Stu-  
dents read 30,289 books in  
November and a total of

27,021 by the end of De-  
cember.

The New Year started off  
well with 26,000 books  
read throughout kindergar-  
ten to Grade 12 students.

The school division tall-  
ies the total number of  
books read by each grade  
in each school and the com-  
bine total number of books  
read by all students  
throughout the school divi-  
sion.

Various schools develop  
goals and challenges for

their school to help entice  
more students to participate  
in the reading race.

Students can decide on  
which books they'd like to  
read, however, they must  
choose books that are  
within their own reading  
level (or higher).

Each book a student  
reads independently,  
whether at home or in  
school, is recorded. Books  
read, as part of a school  
curriculum does not count  
in the challenge.

### INVITATION TO TENDER

#### MACKENZIE COUNTY DRAINAGE IMPROVEMENT PROJECT HIGH LEVEL EAST FLOOD CONTROL - PHASE 2

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## FOCUS



### MACKENZIE COUNTY

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Please submit written submissions to the Planning  
and Development Department prior to 4:30 p.m.,  
Thursday, March 22<sup>nd</sup>, 2012. If you have any  
questions regarding the hearing or the bylaw, please  
call the Planning and Development Department at  
780-927-3718 or 780-929-3983.



### MACKENZIE COUNTY Employment Opportunity

#### DEVELOPMENT OFFICER

Mackenzie County is currently inviting applications  
for a Development Officer. The successful candidate  
will play an integral role in ensuring positive and  
orderly growth within the municipality. This is a full  
time position in our  
La Crete Office.

Reporting to the Director of Corporate Services,  
the successful candidate will be responsible for:

- Assist in administration of the County's Land Use  
Bylaw: processing applications for Development;  
Subdivision and Land Use Bylaw amendment;
- Preparation of documents for Municipal Planning  
Committee (MPC) meeting;
- Attendance of MPC and recording of minutes;
- Preparation of correspondence, agreements,  
caveats and technical reports;
- Assist in Land Use By-law enforcement;
- Provide response to public inquiries/referrals.

#### Qualifications:

- Minimum Level of Education - Grade 12 Diploma;
- Two years experience in a clerical position would  
be an asset;
- Preference will be given to applicants with an  
Applied Land Use Planning Certificate or  
equivalent thereof;
- Municipal Planning and Development background  
would be an asset;
- Valid Driver's License;
- Working knowledge of AutoCAD would be an  
asset;
- Excellent verbal and written communication skills;
- Highly developed organizational skills;
- Excellent computer skills including proficiency in  
Word and Excel;
- Strong interpersonal skills including superior tact,  
judgment, political sensitivity, analytical and  
problem-solving skills;
- Ability to perform duties with minimum supervision;
- Works effectively with varying work-loads and  
produces timely and accurate documentation;
- Mature, professional and self motivated.

Salary Range: \$45,350-\$63,774. Relocation  
expenses are negotiable. Mackenzie County offers a  
comprehensive benefit package.

Please submit resumes to:

Eileen Steuernagel/Human Resources  
Mackenzie County  
Box 640  
Fort Vermilion, AB T0H 1N0  
Ph. 780-927-3718  
Fax: 780-927-4266  
Email: [hr@mackenziecounty.com](mailto:hr@mackenziecounty.com)

Closing Date: Monday, March 26, 2012





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Liane Lambert, Development Officer</b>
<b>Title:</b>	<p style="text-align: center;"><b>PUBLIC HEARING</b>  <b>Bylaw 853-12 Land Use Bylaw Amendment to Add                  Manufactured Home – Double Wide, Manufactured Home -                  Modular Home, Garage – Attached, Garage – Detached and                  Shop to the Hamlet General “HG” Zoning</b></p>

**BACKGROUND / PROPOSAL:**

Bylaw 853-12, Land Use Bylaw Amendment to add Manufactured Homes – Double Wide, Manufactured Home – Modular Homes, Garage-Attached, Garage-Detached and Shop to the Hamlet General “HG” zoning, received first reading at the February 13, 2012 Council meeting.

During the revising of the new Land Use Bylaw 791-10, every effort was taken to ensure that all zonings meet the needs of all the hamlets within the County. The Hamlet of Zama is a unique area with a diverse mix of industrial, commercial, and residential uses combined together in a small area.

Particular attention was required for several specific recommendations for the Zama districts. However, in order to move forward with the adoption of the new Land Use Bylaw, these recommendations were delayed until the Zama Area Structure Plan was to be reviewed and revised.

Recently, it was noted that there are several items that should be addressed with the Hamlet General “HG” zone in Zama. A request was recommended to the Planning Department to add five items to the Hamlet General “HG” zoning to address an immediate issue.

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** Joulia Whittleton,  
Director of Corporate  
Services

**CAO**

Those being the addition of Manufactured Homes – Double Wide, Manufactured Home – Modular Homes, Garage-Attached, Garage-Detached and Shops.

Currently the only residential dwelling allowed in the Hamlet General zoning is Manufactured Homes-Single Wide, garages and shops are not even listed in either permitted or discretionary.

**8.5 HAMLET GENERAL “HG”**

The general purpose of this LAND USE DISTRICT is to allow a variety of urban-type land uses in isolated, natural resource HAMLETS and settlements. No use is to be established that is, or will become, obnoxious by way of noise, odour or fumes.

<b>A. PERMITTED USES</b>	<b>B. DISCRETIONARY USES</b>
<ul style="list-style-type: none"> <li>a) ANCILLARY BUILDING/SHED</li> <li>b) CARETAKERS RESIDENCE/SECURITY SUITE</li> <li>c) CHURCH</li> <li>d) CONVENIENCE STORE</li> <li>e) LAUNDROMAT</li> <li><b>f) MANUFACTURED HOME - SINGLE WIDE</b></li> <li>g) PROFESSIONAL OFFICE</li> <li>h) RESTAURANT</li> <li>i) RETAIL STORE</li> <li>j) SEA CAN</li> <li>k) SERVICE STATION</li> <li>l) STORAGE YARD</li> <li>m) TRADESMEN’S BUSINESS</li> <li>n) VEHICLE WASH ESTABLISHMENT</li> </ul>	<ul style="list-style-type: none"> <li>a) AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES</li> <li>b) BULK FUEL/PROPANE SALES</li> <li>c) CARDLOCK</li> <li>d) CONTRACTOR’S BUSINESS/YARD</li> <li>e) INDUSTRIAL CAMP</li> <li>f) INTENSIVE RECREATIONAL USE</li> <li>g) MOTEL or HOTEL</li> <li>h) OIL FIELD SERVICE</li> <li>i) TEMPORARY/PORTABLE UNIT</li> <li>j) TRUCK STOP</li> <li>k) WELDING SHOP</li> </ul>

**OPTIONS & BENEFITS:**

A Manufactured Home-Single Wide is a permitted use in the Hamlet General “HG” zone; it is felt that this should not be limited to Single Wide only. In addition, by adding Manufactured Homes – Double Wide, Manufactured Home – Modular Homes will give the landowners more options and incentives to develop.

If residential dwellings are permitted in this zoning then it only makes sense that a Garage – Attached and Garage – Detached would be allowed. By adding these

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** Joulia Whittleton,  
Director of Corporate  
Services

**CAO**



particular additions, several existing Hamlet General Lots will be brought into compliance with the Land Use Bylaw.

Commercial and Industrial Uses are either a permitted or a discretionary use in Hamlet General “HG” however a shop is not allowed. Commercial and Industrial Uses generally need a building to reside in and a developer may want to build a shop prior to a business moving in, therefore the addition of a “shop” is required in this zoning.

This application was presented to the Municipal Planning Commission (MPC) at their February 2, 2012 meeting where the following motion was made:

**MOTION 12-014** *Recommendation to Council for APPROVAL of Bylaw \_\_\_\_-12, being a Land Use Bylaw Amendment to add Manufactured Homes – Double Wide, Manufactured Home – Modular Homes, Garage-Attached, Garage-Detached and Shop to the Hamel General “HG” zoning.*

This application was presented to the Intermunicipal Planning Commission (IMPC) at their February 23, 2012 meeting where the following motion was made:

**MOTION 02-23-004** *That the IMPC support Bylaw 853-12, being a Land Use Bylaw amendment to add Manufactured Homes – Double Wide, Manufactured Home – Modular, Garage-Attached, Garage-Detached and Shop to the Hamel General “HG” zoning, subject to public hearing.*

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

**MOTION 1:**

That second reading be given to Bylaw 853-12, being a Land Use Bylaw Amendment to add Manufactured Homes – Double Wide, Manufactured Home – Modular Homes, Garage-Attached, Garage-Detached and Shop to the Hamlet General “HG” zoning.

**MOTION 2:**

That third reading be given to Bylaw 853-12, being a Land Use Bylaw Amendment to add Manufactured Homes – Double Wide, Manufactured Home – Modular Homes, Garage-Attached, Garage-Detached and Shop to the Hamlet General “HG” zoning.

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** Joulia Whittleton,  
Director of Corporate  
Services

**CAO**

**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW 853-12**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**



**BYLAW NO. 853-12**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by adding Manufactured Homes – Double Wide, Manufactured Home – Modular Homes, Garage-Attached, Garage-Detached and Shop to the Hamlet General “HG” zone.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 8.8 A and B, Hamlet General Permitted Uses, and Discretionary Uses be amended to:

<b>A. PERMITTED USES</b>	<b>B. DISCRETIONARY USES</b>
a) ANCILLARY BUILDING/SHED	a) AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES
b) CARETAKERS RESIDENCE/SECURITY SUITE	b) BULK FUEL/PROPANE SALES
c) CHURCH	c) CARDLOCK
d) CONVENIENCE STORE	d) CONTRACTOR'S BUSINESS/YARD
e) GARAGE - ATTACHED	e) INDUSTRIAL CAMP
f) GARAGE - DETACHED	f) INTENSIVE RECREATIONAL USE
g) LAUNDROMAT	g) MOTEL or HOTEL
h) MANUFACTURED HOME - SINGLE WIDE	h) OIL FIELD SERVICE
i) MANUFACTURED HOME - DOUBLE WIDE	i) TEMPORARY/PORTABLE UNIT
j) MANUFACTURED HOME - MODULAR	j) TRUCK STOP
k) PROFESSIONAL OFFICE	k) SHOP
l) RESTAURANT	l) WELDING SHOP
m) RETAIL STORE	
n) SEA CAN	
o) SERVICE STATION	
p) STORAGE YARD	
q) TRADESMEN'S BUSINESS	
r) VEHICLE WASH ESTABLISHMENT	

READ a first time this 13<sup>th</sup> day of February, 2012.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Interim Chief Administrative Officer



**8.5 HAMLET GENERAL “HG”**

The general purpose of this LAND USE DISTRICT is to allow a variety of urban-type land uses in isolated, natural resource HAMLETS and settlements. No use is to be established that is, or will become, obnoxious by way of noise, odour or fumes.

<b>A. PERMITTED USES</b>	<b>B. DISCRETIONARY USES</b>
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**C. DISTRICT REGULATIONS**

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

**(a) LOT Area:** Minimum: 0.4 ha (1.0 acre)  
Maximum: 1.0 ha (2.5 acres)

**(b) Minimum Setbacks:**

YARD - FRONT: 9.1 m (30 feet)  
YARD - EXTERIOR SIDE: 9.1 m (30 feet)  
YARD - INTERIOR SIDE: 3.1 m (10 feet)  
YARD - REAR: 9.1 m (30 feet)

**D. ADDITIONAL REQUIREMENTS**

(a) In addition to Section 7.28 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated

buffer strip and/or other screening of a visually pleasing nature, satisfactory to the Development Authority.

- (b) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

**E. OTHER REQUIREMENTS**

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.




# Alberta Health Services and union reach agreement

**Michael Stamou**  
 Alberta Health Services and Alberta Union of Provincial Employees – General Support Services (GSS) reached an agreement in principle for a new collective bargaining agreement Wednesday March 7, 2012. Both sides were brought

back to the bargaining table after GSS employees walked off the job as part of a wildcat strike February 16, 2012. “We were able to get a negotiated agreement, which means an arbitrator is no longer necessary,” said Tyler Bedford of AUPE Communications.

Details of the agreement were not available as of press time but ratification of the deal is the final step for the two sides. “A process is now worked out to ratify the agreement once those details are finalized,” added Bedford.




**MACKENZIE COUNTY**

**APPROVED DEVELOPMENT PERMITS**

DP Number	Legal Land Location	Civic Address	Location	Description	Applicant
18 - DP- 12	P 052 3965, B 36, L 6	La Crete	Home Based Business		Byron Peters

Any person affected by the above decision may appeal that decision to the Secretary of the Subdivision and Development Appeal Board in writing, containing a statement of the grounds of appeal & appeal fee, in person or by registered mail, so as to reach the Secretary no later than March 28, 2012 which is 14 days following the date of this notice. The required appeal fee is \$250.00.

Appeals shall be sent to: **SECRETARY OF THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD**  
 Box 640  
 Fort Vermilion, ALBERTA, T0H 1N0



**MACKENZIE COUNTY**

**NOTICE OF PUBLIC HEARING  
 PROPOSED BYLAW NO. 853-12**

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 853-12 for an amendment to Land Use Bylaw No. 791-10. The proposed amendment is:

That the Mackenzie County Land Use Bylaw (Bylaw 791-10) be amended as follows:

1. That the Mackenzie County Land Use Bylaw Section 8.8 A and B, Hamlet General Permitted Uses, and Discretionary Uses be amended to:

A. PERMITTED USES	B. DISCRETIONARY USES
a) ANCILLARY BUILDING/ SHED	a) AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES
b) CARETAKERS RESIDENCE/ SECURITY SUITE	b) BULK FUEL/PROPANE SALES
c) CHURCH	c) CARDLOCK
d) CONVENIENCE STORE	d) C O N T R A C T O R ' S BUSINESS/ YARD
e) GARAGE - ATTACHED	e) INDUSTRIAL CAMP
f) GARAGE - DETACHED	f) INTENSIVE RECREATIONAL USE
g) LAUNDROMAT	g) MOTEL or HOTEL
h) MANUFACTURED HOME - SINGLE WIDE	h) OIL FIELD SERVICE
i) MANUFACTURED - DOUBLE WIDE	i) TEMPORARY/PORTABLE UNIT
j) MAUNFACTURED HOME - MODULAR	j) TRUCK STOP
k) PROFESSIONAL OFFICE	k) SHOP
l) RESTAURANT	l) WELDING SHOP
m) RETAIL STORE	
n) SEA CAN	
o) SERVICE STATION	
p) STORAGE YARD	
q) TRADESMEN'S BUSINESS	
r) VEHICLE WASH ESTABLISHMENT	

The Public Hearing is to be held at **5:00 p.m., Wednesday, March 28<sup>th</sup>, 2012** in the Mackenzie County Municipal Office in Zama (1025 Aspen Drive). The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Planning and Development Department prior to **4:30 p.m., Thursday, March 22<sup>nd</sup>, 2012**. If you have any questions regarding the hearing or the bylaw, please call the Planning and Development Department at 780-927-3718 or 780-929-3983.



**MACKENZIE COUNTY**

**Request for Proposal  
 Roadside Spraying**

Mackenzie County is requesting proposals for Roadside Spraying along County owned roads (excluding Alberta Transportation Highways ie: Hwy 88, 35 & 697) for the years 2012, 2013, 2014 and 2015 as an option year.

Year	Length	Area	TWP
2012	370 km	Blue Hills/Buffalo Head Prairie Area	TWP 105 South to TWP 102
2013	772 km	Zama Access Road/Assumption Bypass/High Level Rural/Rocky Lane/Beaver Ranch/North Vermilion Area (North of the Peace River)	TWP 111 to 109, TWP 108-18 to 108-14 & TWP 107-15, Zama Access Road, Assumption Bypass Road
2014	508 km	La Crete Rural/Blumenort/Fort Vermilion South Area	TWP 108 South to TWP 106

Mackenzie County will supply all herbicides to be applied.

- Spraying commencement date is June 1<sup>st</sup> annually; completion date is July 31<sup>st</sup> annually.
- Map of Spray areas are available at the Mackenzie County office in Fort Vermilion.
- Interested contractors must list spraying equipment with proposal.
- As part of the awarded contract, the contractor must commit to obtaining COR/SECOR certification by August 1<sup>st</sup>, 2012.

Interested contractors can contact Grant Smith, Agricultural Fieldman for more information at 780-927-3718 or [gsmith@mackenziecounty.com](mailto:gsmith@mackenziecounty.com)

Mackenzie County reserves the right to reject any and all proposals at its discretion.

Deadline for submitting proposals is 2:00 pm, April 2, 2012.



IT'S TIME FOR A NEW  
 RELATIONSHIP BETWEEN  
 MUNICIPALITIES AND  
 THE PROVINCE

Alberta's municipalities are growing, which means there's a growing need to provide police and fire services, and build and maintain roads, bridges, public transit systems and waterlines. Out of every dollar paid in taxes, the federal and provincial governments collect ninety cents, with just ten cents left over for your local community. It's time for a new relationship between municipalities and the province, where municipalities have the resources to do their jobs. It just makes sense. Learn more at [AUMA.ca](http://AUMA.ca).





LEGALS, PUBLIC NOTICES, TENDERS, JOB OPPORTUNITIES, REAL ESTATE . . .

**Arnold Enterprises is HIRING!**  
**Swampers & Labourers**

Experience not necessary, will train.  
Please fax resume to 780-926-2255

**ALTA APARTMENTS**  
**NOW AVAILABLE**

Bachelor 1 & 2 Bedroom Suites  
Call Manager to view at 780-841-0208



**Job Posting**

**Driver/Yard Person**

The Cat Rental Store has an immediate opportunity for an experienced **Driver/Yard Person** to join the team in our High Level location.

Working under the direction of the counter/dispatch coordinator the successful candidate will be responsible for pick up and delivery of equipment, loading and unloading of company trucks and general work in both the warehouse and yard. Must have a valid driver's license with clean driving record. The successful candidate must be an honest, hardworking individual who is not afraid to handle a multitude of tasks. Must service customers in a polite, friendly and professional manner and maintain a professional personal appearance.

If you are a high energy, self-motivated individual who is willing to learn and work hard in a team oriented environment, please contact Derrick Bryant by email at [dbryant@catrents.ca](mailto:dbryant@catrents.ca) or by fax at 780-926-3639 by Friday, March 23, 2012.



Action North Recovery Centre  
Employment Opportunity

**Addictions Counsellor**  
(Full-time, permanent position)

Reporting to the Senior Counsellor, the successful candidate will be responsible for group and individual counselling, facilitating, preparing lecture packages and documentation of client activities, including submitting Progress reports and Treatment Summary reports on a timely basis.

Qualifications: Addictions Counsellor Certificate or equivalent and a valid driver's license. Must be willing to work an evening shift on rotation. Salary is commensurate with experience.

Please submit resume with references and a cover letter to:

Rick Isaacs, Executive Director  
Action North Recovery Centre  
P.O. Box 872, 10502 - 103 Street  
High Level, AB T0H 1Z0  
[rick.isaacs@actionnorth.org](mailto:rick.isaacs@actionnorth.org)



**Employment Opportunity**

Executive House Suites Hotel is a full service hotel that is seeking a mature and responsible individual for the full-time position of:

**FRONT DESK CLERK**

Candidate must have strong customer service and both verbal and written communication skills in addition to experience in Microsoft Word and Excel programs. Must work well without supervision. Experience is an asset, but full training is available for the successful candidate. The individual chosen for this position will become part of an award winning team of service professionals.

Compensation will be based on qualifications, but you will be among the top earners in your field and also have a full benefit package at no cost to you.

If you are considering a new career, check out the hospitality industry.

Email your resume to:  
[shirley@executivehousesuites.com](mailto:shirley@executivehousesuites.com)

Position will remain open until a suitable candidate is found.

**DEADLINE**

**The Echo's Advertising Deadline is... FRIDAY at 5 PM**



**MACKENZIE COUNTY**

**NOTICE OF PUBLIC HEARING**  
**PROPOSED BYLAW NO. 853-12**

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statute of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 853-12 for an amendment to Land Use Bylaw No. 791-10. The proposed amendment is:

That the Mackenzie County Land Use Bylaw (Bylaw 791-10) be amended as follows:

1. That the Mackenzie County Land Use Bylaw Section 8.8 A and B, Hamlet General Permitted Uses, and Discretionary Uses be amended to:

A. PERMITTED USES	B. DISCRETIONARY USES
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p) STORAGE YARD	
q) TRADESMEN'S BUSINESS	
r) VEHICLE WASH ESTABLISHMENT	

The Public Hearing is to be held at 5:00 p.m., Wednesday, March 28<sup>th</sup>, 2012 in the Mackenzie County Municipal Office in Zama (1025 Aspen Drive). The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Planning and Development Department prior to 4:30 p.m., Thursday, March 22<sup>nd</sup>, 2012. If you have any questions regarding the hearing or the bylaw, please call the Planning and Development Department at 780-927-3718 or 780-929-3983.



**MACKENZIE COUNTY**

**Request for Proposal**  
**Roadside Spraying**

Mackenzie County is requesting proposals for Roadside Spraying along County owned roads (excluding Alberta Transportation Highways ie: Hwy 88, 35 & 697) for the years 2012, 2013, 2014 and 2015 as an option year.

Year	Length	Area	TWP
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2013	772 km	Zama Access Road/Assumption Bypass/High Level Rural/Rocky Lane/Beaver Ranch/North Vermilion Area (North of the Peace River)	TWP 111 to 109, TWP 108-18 to 108-14 & TWP 107-15. Zama Access Road, Assumption Bypass Road
2014	508 km	La Crete Rural/Blumenort/Fort Vermilion South Area	TWP 108 South to TWP 106

Mackenzie County will supply all herbicides to be applied.

- Spraying commencement date is June 1<sup>st</sup> annually; completion date is July 31<sup>st</sup> annually.
- Map of Spray areas are available at the Mackenzie County office in Fort Vermilion.
- Interested contractors must list spraying equipment with proposal.
- As part of the awarded contract, the contractor must commit to obtaining COR/SECOR certification by August 1<sup>st</sup>, 2012.

Interested contractors can contact Grant Smith, Agricultural Fieldman for more information at 780-927-3718 or [gsmith@mackenziecounty.com](mailto:gsmith@mackenziecounty.com)

Mackenzie County reserves the right to reject any and all proposals at its discretion.

Deadline for submitting proposals is 2:00 pm, April 2, 2012.





## **MACKENZIE COUNTY REQUEST FOR DECISION**

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>Bylaw 859-12 Appointment of Chief Administrative Officer</b>

### **BACKGROUND / PROPOSAL:**

As per Section 205 of the MGA, Council must appoint a person to the position of Chief Administrative Officer.

The contract for the new CAO is being presented to Council for approval at the March 28, 2012 Council meeting. Therefore a bylaw is attached to appoint Joulia Whittleton as Chief Administrative Officer for the County effective March 28, 2012.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

NA

### **RECOMMENDED ACTION:**

Motion 1 (requires 2/3)

That first reading be given to Bylaw 859-12 being a bylaw to appoint Joulia Whittleton to the position of Chief Administrative Officer effective March 28, 2012.

Motion 2 (requires 2/3)

That second reading be given to Bylaw 859-12 being a bylaw to appoint Joulia Whittleton to the position of Chief Administrative Officer effective March 28, 2012.

Motion 3 (Requires Unanimous)

That consideration be given to go to third reading of Bylaw 859-12 being a bylaw to appoint Joulia Whittleton to the position of Chief Administrative Officer.

Motion 4 (requires 2/3)

That third reading be given to Bylaw 859-12 being a bylaw to appoint Joulia Whittleton to the position of Chief Administrative Officer effective March 28, 2012.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**BYLAW NO. 859-12**

**BEING A BY-LAW OF  
MACKENZIE COUNTY,  
IN THE PROVINCE OF ALBERTA,**

**TO APPOINT TO THE POSITION OF  
CHIEF ADMINISTRATIVE OFFICER**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the Council must appoint to the position of Chief Administrative Officer.

**NOW THEREFORE**, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. Pursuant to Section 205 of the Municipal Government Act, and Mackenzie County Bylaw No. 030/95, Joulia Whittleton is hereby appointed to the position of Chief Administrative Officer effective March 28, 2012.
2. That this bylaw shall come into force and take effect on March 28, 2012 and rescind and replace Bylaw 808-11.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>Bylaw 841-11 Organizational and Procedural Bylaw</b>

### **BACKGROUND / PROPOSAL:**

Discussion was held at the previous council meeting with regard to recorded votes. The Municipal Government Act states:

#### **Recording of Votes**

185 (1) Before a vote is taken by council, a councillor may request that the vote be recorded.

(2) When a vote is recorded, the minutes must show the names of the councillors present and whether each councillor voted for or against the proposal or abstained.

If council determines that all motions of council should be recorded, the current Organizational and Procedural Bylaw (attached) will need to be amended to include this provision.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

For discussion.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**BYLAW NO. 841-11**  
**BEING A BY-LAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO PROVIDE THE ORGANIZATIONAL AND PROCEDURAL MATTERS OF**  
**COUNCIL, COUNCIL COMMITTEES AND COUNCILLORS**

**WHEREAS**, the Municipal Government Act, Being Chapter M-26 of the Revised Statutes of Alberta, 2000, hereinafter referred to as the "MGA" provides for the establishment of Council committees and other bodies, procedure and conduct of Council, Council committees and other bodies established by Council and the conduct of Councillors and members of Council committees and other bodies established by Council; and

**WHEREAS**, the MGA provides for organizational and procedural matters of Council, Council committees and Councillors.

**NOW THEREFORE**, the Council of Mackenzie County, duly assembled, enacts as follows:

**Code of Ethics**

The proper operation of democratic local government requires that elected officials be independent, impartial and duly responsible to the people.

To this end it is imperative that:

- a) Government decisions and policy be made through the proper channels of government structure.
- b) Public office not be used for personal gain.
- c) The public have confidence in the integrity of its government.

Accordingly, it is the purpose of these guidelines of conduct to outline certain basic rules for Mackenzie County Council so that they may carry out their duties with impartiality and equality of services to all, recognizing that the basic functions of elected local government officials are, at all times, services to their community and the public.

To further these objectives, certain ethical principles should govern the conduct of Mackenzie County Council in order that they shall maintain the highest



standards of conduct in public office and faithfully discharge the duties of office without fear or favour.

Councillors shall:

1. Govern their conduct in accordance with the requirements and obligations set out in the municipal legislation of the Province of Alberta.
2. Not use confidential information for personal profit of themselves or any other person.
3. Not communicate confidential information to anyone not entitled to receive the applicable confidential information.
4. Not use their position to secure special privileges, favours, or exemptions for themselves or any other person.
5. Preserve the integrity and impartiality of Council.
6. For a period of twelve (12) months after leaving office, abide by the ethical standards of conduct listed above, except those related to confidential information which shall apply in perpetuity.
7. Not assume that any unethical activities (not covered by or specifically prohibited by these ethical guidelines of conduct, or by any legislation) will be condoned.

### **Municipal Office**

101. In accordance with the MGA, the main municipal office shall be the administration office located at Fort Vermilion, Alberta.

### **Chief and Deputy Chief Elected Official**

201. In accordance with the MGA, the chief elected official shall have the title of Reeve and the deputy chief elected official shall have the title of Deputy Reeve.
202. Annually, at the organizational meeting of Council, Council shall elect the Reeve and the Deputy Reeve.

## **Meetings of Council**

### ***Organizational Meetings***

301. The organizational meeting of Council shall be held according to the MGA, no later than two weeks after the third Monday in October. Any changes in the date, time and location may be made at a regular Council meeting at least two weeks in advance and must be advertised

### ***Regular Meetings***

302. The dates, times, and place of regular meetings of Council shall be established at the Organizational meeting annually according to the MGA and may be amended by motion of Council at any time.
303. The Chief Administrative Officer shall record the time of arrival and departure of Council members at meetings should a member of Council arrive late at a meeting or depart prior to the completion of the meeting.
304. If a quorum is not present within thirty minutes after the time fixed for regular or special meetings, the Chief Administrative Officer shall record the names of the members present, and the Council shall stand adjourned until the next regular or special meeting.
305. In the case that the Reeve and Deputy Reeve is not in attendance within thirty minutes after the hour appointed for a meeting and a quorum is present, the Chief Administrative Officer shall call the meeting to order and a Chairman shall be chosen by the Councillors present who shall preside during the meeting until the arrival of the Reeve or Deputy Reeve.

## **Electronic Communication System Meetings**

401. All council meetings may be conducted by means of electronic communication systems provided the facilities allow all councillors at the meeting to participate and to hear the discussion by all other participants at the meeting.
402. A Councillor participating in a meeting described in section 401 will be considered to have voted in the affirmative unless that councillor voices a negative vote on the motion.
403. A councillor participating in a meeting described in section 401 is considered to be present at the meeting and will be recorded in the minutes as being present via electronic communication.



404. Council recognizes the importance of face-to-face interaction and as such limits each Councillor to a maximum of three Council meetings annually using electronic communications without Council approval.

### **Conduct of Meetings**

501. Every delegate to a regular Council meeting, and each member of Council shall address the chair but shall not speak until recognized by the chair.
502. The Reeve or other presiding officer may, upon request of a member of Council, authorize a person in the public gallery to address Council, only on the topic being debated at that time in the meeting and within time limits specified by the Reeve or other presiding officers.
503. A motion may be withdrawn by the mover at any time before voting.
504. The following motions are not debatable.
- a) Adjournment.
  - b) Take a Recess.
  - c) Question of Privilege.
  - d) Point of Order.
  - e) Limit Debate on the Matter before Council.
  - f) Division of a Question.
  - g) Table the Matter to Another Meeting.
505. Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the Reeve or other presiding officer so directs.
506. Whenever the Reeve or other presiding officer is of the opinion that a motion is contrary to the rules and privileges of the Council or Council Committee, he shall appraise the member thereof immediately, before putting the question, and shall cite the rule or authority applicable to the case without argument or comment, unless otherwise decided by a two-thirds majority vote of the members present.
507. In all cases not provided for in the proceedings of the Council and Council Committee, the "Revised Roberts Rule of Order" shall be followed and in such cases the decision of the Reeve or other presiding officer shall be final and accepted without debate.

### **Delegations**

601. A person or a representative of any delegation or group of persons who wishes to bring any matter to the attention of the Council or who wishes to have any matter considered by the Council shall address a letter or other communication to the Council outlining the subject to be discussed. The letter shall be typewritten or legibly written, signed by the correct name of the writer, delivered or mailed to the office of the Chief Administrative Officer so that it arrives at least at 4:30 o'clock in the afternoon seven calendar days immediately preceding the meeting at which it is to be presented, and it shall contain the full mailing address of the writer. If he or she wishes to appear before Council it shall be so stated in the letter.
602. Delegations shall be granted a maximum of fifteen (15) minutes to present the matter outlined in their letter. Where the Reeve or other presiding officer determines that additional time shall be granted to a delegation, additional time shall be granted in the length specified by the Reeve or other presiding officer.
603. Notwithstanding Section 602, where the Reeve or other presiding officer determines that sufficient time has been granted to a delegation to present the matter outlined in their letter, the Reeve or other presiding officer may limit the length of time granted to the delegation.
604. Delegations who have not submitted a letter in accordance with Section 601 may be granted by the Reeve or other presiding officer a maximum of 15 minutes to outline the matter they wish to present to Council, and following that outline, the Reeve or other presiding officer shall determine if the delegation is to be granted time under Sections 602 and 603 to present the matter outlined.

### **Agenda and Order of Meetings**

701. Prior to each regular meeting, the Chief Administrative Officer shall prepare a statement of the order of business to be known as the "Agenda" of all business to be brought before the Council at the regular meeting.
702. To enable the Chief Administrative Officer to prepare a proper agenda, all documents and notice of delegations intended to be submitted to the Council shall be submitted to the Chief Administrative Officer not later than 4:30 p.m., seven calendar days before the regular meeting.
703. Additions placed on the agenda at the meeting shall be discouraged; however an addition may be made to the agenda with a simple majority



consent of Councillors present. Actions resulting from the agenda additions require unanimous consent given by those Councillors present. Exceptions to actions requiring unanimous consent are a tabling motion or that the agenda item be received as information.

704. The Chief Administrative Officer shall, to the best of his ability, place at the disposal of each member of Council, a copy of the agenda and all supporting materials not later than 4:30 p.m., four calendar days before the regular meeting.
705. The only exception to Section 704 shall be “in camera” issues, which shall be distributed at the Council meeting and shall be returned to the Chief Administrative Officer immediately after the Council meeting. Large volume documentation supporting “in camera” issues may be distributed to Council prior to the Council meeting.
706. Motions of Council or Council Committees do not require a seconder.

### **Individual Recording of Council Proceedings**

801. No person shall, unless a two thirds majority consent of Council is given, record the proceedings of Council through tape recorder, video camera, or other devices. This provision does not apply to the preparation of the minutes of the Council meetings by the Chief Administrative Officer or the designate of the Chief Administrative Officer.

### **Council Committees and Boards**

901. Standing Committees shall be established by Council from time to time and shall be governed by the Terms of Reference adopted by Council.
902. Members of any Mackenzie County Committees or Boards that have legal decision making powers shall vote on all matters entertained by that Committee or Board.
903. Where a Committee or Board member fails to comply with Section 902 that member shall be automatically disqualified.

### **General**

1001. Bylaw No. 784-10 and all amendments thereto are hereby repealed.

READ a first time this 8<sup>th</sup> day of November, 2011.

READ a second time this 8<sup>th</sup> day of November, 2011.

READ a third time and finally passed this 8<sup>th</sup> day of November, 2011.

(original signed)

---

Bill Neufeld  
Reeve

(original signed)

---

J. Roy Brideau  
Chief Administrative Officer





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>Canada Post Office – Hamlet of La Crete</b>

### **BACKGROUND / PROPOSAL:**

At their February meeting, Council passed a motion directing the Reeve and CAO to meet with Canada Post to discuss the postal service's challenges in the Hamlet of La Crete and area.

### **OPTIONS & BENEFITS:**

A meeting has been scheduled for April 5, 2012 in Grande Prairie.

Some of the current issues are:

- Size of the facility - a year waiting time for new comers to get a postal box;
- Parking issues at the current location.

Administration is seeking direction from the whole council to take to this meeting.

Some of the options are to request that Canada Post considers a different location or reconfigure and expand at the present location to improve the traffic flow.

### **COSTS & SOURCE OF FUNDING:**

N/A

### **RECOMMENDED ACTION:**

For discussion.

**Author:** J. Whittleton      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>Postponement of April 25, 2012 Alberta Sustainable Resource Development Land Sale</b>

**BACKGROUND / PROPOSAL:**

Alberta Sustainable Resource Development sold over 90,000 acres of new agricultural land in Mackenzie County.

**OPTIONS & BENEFITS:**

The Reeve, Agricultural Land Use Planning Committee members and administration met with the Ministers of Sustainable Resource Development and Agriculture on March 21, 2012. The County's Rural Road Network Plan was presented to the Ministers.

We were informed that there is currently no program with funds designated specifically for roads to the new lands. A decision was made to postpone the upcoming April 25 2012 sale to summer of 2012 and past provincial elections while looking for an appropriate course of action on both sides (municipal and provincial) in support of finding a funding solution for the County's Rural Road Network Plan.

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That Alberta Sustainable Resource Development (AB SRD) be advised of Council's support to postpone the April 25, 2012 agricultural land sale to Summer 2012 subject to AB SRD using the existing appraisals to set the reserved bids.

**Author:** J. Whittleton      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 28, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>Seniors' Housing in Mackenzie Region</b>

**BACKGROUND / PROPOSAL:**

Seniors' housing services have been provided by Mackenzie Housing Management Board with the lodge located in the Hamlet of La Crete. Three local municipalities have been requisitioned for this service proportionate to their equalized assessments.

**OPTIONS & BENEFITS:**

A Tri-council Committee has been established to discuss and bring recommendations to their respective council's in regards to the seniors' housing authority changes to accommodate the regional needs.

The Tri-council Committee met on February 7, 2012.

The following motion was passed unanimously and requires each council's endorsement in order to proceed with implementation:

*THAT the Committee bring forward to their Councils a proposed housing board structure of four members from Mackenzie County, two from the Town of High Level and two from the Town of Rainbow Lake with quorum being six members and that all financial decisions require a 2/3 majority. Further, that the Ministerial Order for the new board state that the first capital priority is a lodge in High Level.*

Administration was advised that both Town Councils have approved the Tri-Council Committee's recommendation.

**Author:** J. Whittleton      **Reviewed By:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**COSTS & SOURCE OF FUNDING:**

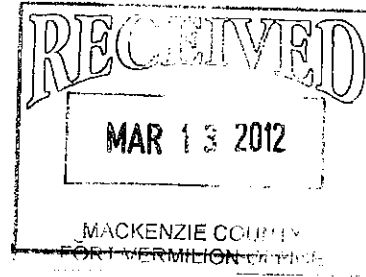
N/A

**RECOMMENDED ACTION:**

The Tri-Council Committee is scheduled to meet on April 3<sup>rd</sup> and will be meeting with a Ministry representative. Administration requests that Council provides their direction to the County's Tri-Council Committee members and administration regarding their position for this item.

Author: J. Whittleton Reviewed By: \_\_\_\_\_ CAO \_\_\_\_\_





March 7, 2012,

MR. BILL NEUFELD  
REEVE  
MACKENZIE COUNTY  
P.O. BOX 640  
FORT VERMILION, AB  
T0H 1N0

Dear MR. NEUFELD:

**Please join us at the 2012 ATCO Community Symposium**

On May 15 and 17, 2012, ATCO and the Towns of Bonnyville and Peace River are proud to host the symposium, a rural not-for-profit leadership conference. I would like to personally invite you, members of your board, volunteers, and staff to attend.

This year's symposium will provide you with a terrific opportunity to share information and network with experts who have demonstrated success in leading and managing their organizations. Speakers will provide insights on fundraising, volunteers, communication, finance and a variety of best practices to help build a great rural not-for-profit organization.

The enclosed brochure outlines the symposium in more detail, including some of the speakers who will be in attendance. It also includes a registration form. Please contact me at (780) 420-7535 or [Matthew.Cassie@atcoelectric.com](mailto:Matthew.Cassie@atcoelectric.com) if you have any questions.

I look forward to meeting with you at the symposium.

Sincerely,

Matthew Cassie  
Service Area Specialist  
Customer Relations  
ATCO Electric



The 2012 ATCO Community Symposium is a collaborative effort between ATCO and your community in support of community services, volunteer and not-for-profit organizations in rural Alberta.

### Who should attend?

- Executive directors, board members and staff from not-for-profit organizations
- Community volunteers
- Mayors, councillors and reeves
- Municipal officials involved in community, health and recreation services
- School board trustees and staff
- Volunteer association leaders, including agricultural societies, chambers of commerce and business associations

### Where to stay

#### Bonnyville

**Best Western Bonnyville Inn & Suites**  
780-826-6226

**Days Inn**  
780-815-4843

**Bonnyville Neighbourhood Inn**  
780-826-3300

**Centre Suite Inns**  
1-888-871-5050

#### Peace River

**Sawridge Inn & Conference Centre**  
780-624-3621

**Third Mission Heritage Suites**  
780-624-3883

**Nova Inn**  
780-618-1999

**Peace Valley Inns**  
780-624-2020

**Western Budget Motel**  
780-624-3445

2012 ATCO  
Community Symposium

# Building Better Communities

2012 ATCO  
Community Symposium

# Building Better Communities

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BONNYVILLE **MAY 15**  
PEACE RIVER **MAY 17**

**ATCO Gas** **ATCO Electric**

## Registration form

(Mark the location you plan to attend)

**Bonnyville & District Community Centennial Centre, Bonnyville, AB**  
 Tuesday, May 15, 2012  
 Any food allergies? If so, please list \_\_\_\_\_

**Belle Petroleum Conference & Business Centre, Peace River, AB**  
 Thursday, May 17, 2012  
 Any food allergies? If so, please list \_\_\_\_\_

Please indicate which breakout sessions you would like to attend:

### Morning (9:45 - 10:30) Choose one:

- A1. *Dynamic Annual General Meetings*
- A2. *Building Stronger Communities Through Employee Engagement*
- A3. *Exploding the Myths about Media Relations*
- A4. *Tax Tips for Not-for-Profit Organizations*

### Afternoon (1:45 - 3:00) Choose one:

- B1. *Dynamic Annual General Meetings*
- B2. *Building Stronger Communities Through Employee Engagement*
- B3. *Exploding the Myths about Media Relations*
- B4. *Tax Tips for Not-for-Profit Organizations*

\$42.86 + \$2.14 GST = \$45.00/person (GST Registration No. R100113513)  
 Make cheques payable to: ATCO Electric

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Return no later than May 7, 2012 to:

ATCO Electric, c/o Matthew Cassie  
 6th Floor, 10035 105 Street, Edmonton, AB T5J 2V6  
 For more information, email [matthew.cassie@atcoelectric.com](mailto:matthew.cassie@atcoelectric.com),  
 call 780-420-7535 or visit [atcoelectric.com](http://atcoelectric.com) or [atcogas.com](http://atcogas.com)

# 2012 ATCO Community Symposium

Bonnyville & District Community Centennial Centre (Tuesday, May 15)

Belle Petroleum Conference & Business Centre, Peace River (Thursday, May 17)

Time	Topic	Presenter			
7:30 – 8:30	Registration				
8:00 – 8:30	Welcome Breakfast (Continental)				
8:30 – 8:45	Opening Remarks				
8:45 – 9:30	<b>KEYNOTE #1</b> Finders Keepers: Recruiting and Retaining Volunteers	<b>Vincent Duckworth</b> , Principal and Senior Consultant, Duckworth & Associates			
	<b>Breakout Session A1</b>	<b>Breakout Session A2</b>	<b>Breakout Session A3</b>	<b>Breakout Session A4</b>	
9:45 – 10:30	<i>Dynamic Annual General Meetings</i>	<i>Building Stronger Communities Through Employee Engagement Programs</i>	<i>Exploding the Myths about Media Relations</i>	<i>Tax Tips for Not-for-Profit Organizations</i>	
	<b>Fred Tyrrell</b> , Senior Strategist Alberta Culture and Community Services	<b>Jen Panteluk</b> , Director of Development, Ronald McDonald House Northern Alberta	<b>Shawn Ohler</b> , Principal, Story Engine	<b>Steve Wildfang</b> , Chartered Accountant, Alexander Wildfang Chartered Accountants	
10:30 – 11:00	Coffee Break Mixer				
11:00 – 11:45	<b>KEYNOTE #2</b> Engaging your Community: Tips and Tools from the Ronald McDonald House	<b>Martin Dugas</b> , Executive Director, Ronald McDonald House Northern Alberta			
11:45 – 12:45	Lunch				
12:45 – 1:30	<b>KEYNOTE #3</b> Tell Me A Story: How to use history's most powerful communication tool to persuade, influence - and move - your audience	<b>Shawn Ohler</b> , Principal, Story Engine			
	<b>Breakout Session B1</b>	<b>Breakout Session B2</b>	<b>Breakout Session B3</b>	<b>Breakout Session B4</b>	
1:45 – 2:30	<i>Dynamic Annual General Meetings</i>	<i>Building Stronger Communities Through Employee Engagement Programs</i>	<i>Exploding the Myths about Media Relations</i>	<i>Tax Tips for Not-for-Profit Organizations</i>	
	<b>Fred Tyrrell</b> , Senior Strategist Alberta Culture and Community Services	<b>Jen Panteluk</b> , Director of Development, Ronald McDonald House Northern Alberta	<b>Shawn Ohler</b> , Principal, Story Engine	<b>Steve Wildfang</b> , Chartered Accountant, Alexander Wildfang Chartered Accountants	
2:30 – 3:00	Break				
3:00 – 3:45	<b>KEYNOTE #4</b> Grassroots and Small Shop Fundraising	<b>Vincent Duckworth</b> , Principal and Senior Consultant, Duckworth & Associates			
3:45	Closing Remarks				

# Building Better Communities

This enlightening one-day symposium offers community service providers and non-profits of every kind insights, tools and opportunities to help organizations evolve and thrive. Guest speakers will address recruiting and retaining volunteers, media relations, the power of storytelling, grassroots fundraising and much more. Whether you are an executive director or a dedicated volunteer, you will learn innovative strategies and practical tips to inspire success.

Join us for a day of engaging discussions, brought to you by ATCO Gas, ATCO Electric, the Town of Bonnyville, the Town of Peace River, the County of Northern Lights, Northern Sunrise County, the Municipal District of Peace No. 135 and the Municipal District of Bonnyville No. 87.

**BONNYVILLE**  
**MAY 15, 2012**

**PEACE RIVER**  
**MAY 17, 2012**

For additional information, visit  
**[atcogas.com](http://atcogas.com)** or  
**[atcoelectric.com](http://atcoelectric.com)**

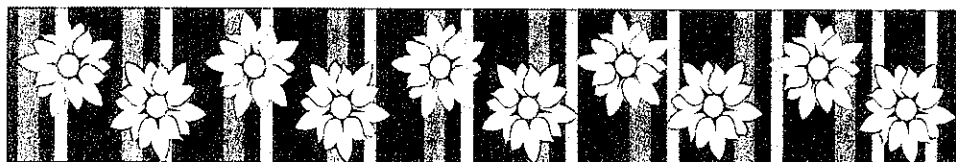
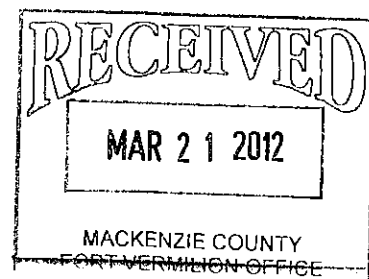
**2012 ATCO**  
**Community Symposium**



## You're invited to attend the Northwest Persons with Developmental Disabilities Annual Spring Celebration and Awards Night

Friday, May 11, 2012  
Holiday Inn - Grande Prairie  
9816 - 107 Street

Dinner - 5:30 to 6:30 p.m.  
Awards - 7:00 to 8:00 p.m.  
Karaoke & Dance to Follow until Midnight  
Celebration Cake - 9:00 p.m.



PDD Northwest Region Community Board is partnering with Signature Support Services and selling tickets to this year's Spring Celebration Dinner and Awards Night

**\*Dinner tickets must be purchased to attend the dinner portion of the evening\***

- ❖ Dinner ticket - \$25 per person
- ❖ Dinner tickets must be purchased by **May 1, 2012**
- ❖ **To purchase tickets**, contact the PDD Grande Prairie office 780-538-5115 or at #203, 9815 - 97 Street, Grande Prairie, T8V 8B9
- ❖ Cheques made payable to "Signature Support Services"



**If you are attending the Awards and Karaoke/Dance portion of the evening (no dinner), please arrive by 6:45 p.m.**

Please let PDD know if you're attending by **May 1, 2012** so we can reserve a seat for you. Phone 780-538-5115.

*Our Vision - "An Alberta that honours and respects the dignity and equal worth of persons with developmental disabilities."*



Persons with Developmental Disabilities  
Northwest Region Community Board

#203, 9815 – 97 Street  
Grande Prairie, AB  
T8V 8B9

Telephone 780-538-5115  
Fax 780-538-6123  
[www.pdd.org/northwest](http://www.pdd.org/northwest)

**Nomination Award Categories (Please check one)**

- Person of the Year Award
- Individual Leadership Award
- Community Citizenship Award
- Community Disability Service Sector Leadership Award
- Family Leadership Award

Your name: _____
Mailing address (street, city/town, postal code): _____
Daytime phone (with area code): _____
Fax: _____
E-mail: _____
Name of person or group you are nominating: _____
Mailing address (street, city/town, postal code): _____
Daytime phone (with area code): _____
Fax: _____
E-mail: _____

In 500 words or less, please explain why you are nominating this person or group for an award. In your answer, please be sure to cover the questions outlined in the Nomination Criteria.

For further information, please call 780-849-7354 or e-mail [sandra.lavalle@gov.ab.ca](mailto:sandra.lavalle@gov.ab.ca).

**Checklist:**

- Completed Nomination Form
- Written description of why the person is being nominated, covering all questions in the Nomination Criteria

Please forward completed nomination packages by **April 13, 2012** to:

PDD Annual Spring Celebration & Awards 2012  
P.O. Box 70  
Slave Lake, AB T0G 2A0  
Or E-mail: [sandra.lavallee@gov.ab.ca](mailto:sandra.lavallee@gov.ab.ca)

The information you provide is collected and managed in accordance with the *Freedom of Information and Protection of Privacy Act* for the purpose of determining eligibility for a 2012 PDD NW Region Spring Celebration Award and an opportunity for further recognition at the PDD Provincial Community Leadership Awards. If you have any questions about the collection of this information, you can contact the PDD NW Region Community Board at 780-624-6225 or [pdd.nwboard@gov.ab.ca](mailto:pdd.nwboard@gov.ab.ca)



## 2012 Spring Celebration and Awards Night Categories and Criteria

### Person of the Year Award

Up to two cash awards will be presented to adults with developmental disabilities from Northwest Alberta who:

- ❖ Have made communities a more welcoming place for people with developmental disabilities.
- ❖ Have achieved success in overcoming barriers in their lives or have contributed to the self-advocacy movement in Northwest Alberta.
- ❖ Have been successfully \*employed or have volunteered\* for a minimum of one year and have had a positive impact in their employment/ volunteer experience and/or on that of their co-workers.
- ❖ Have participated in their community in a unique way

To support your nomination for this award, please include answers to the following questions in your submission:

1. How has the nominee encouraged the community to be a more welcoming place?
2. What barriers has the nominee overcome to achieve success in their life?
3. How has the nominee contributed to the self advocacy movement in Northwest Alberta (for instance, committees, education, arts and culture, etc.)?
4. How have the nominee's actions made a difference in people's lives?

### Individual Leadership Award

Up to two cash awards will be presented to adults with developmental disabilities from Northwest Alberta who:

- ❖ Have shown inspiration and leadership to others around them (i.e. participation in community committees, making public presentations).
- ❖ Have made a difference in other people's lives.
- ❖ Have influenced the view that community members have of adults with developmental disabilities.

To support your nomination for this award, please include answers to the following questions in your submission:

1. What has the nominee done to inspire others?
2. How did the nominee undertake this action (such as committee, providing individual supports)?
3. How would you describe the leadership the nominee used to inspire others?
4. Who did they inspire and what did that person or group do to demonstrate community leadership?
5. How has the nominee's actions influenced the community view of adults with developmental disabilities?

## **Community Citizenship Award**

Up to two awards will be presented to community members, businesses or organizations from the Northwest that have demonstrated leadership in:

- ❖ Creating communities that welcome adults with developmental disabilities as participating citizens;
- ❖ Have gone above and beyond in providing accessible service and supports to individuals with developmental disabilities.

This award is available to community groups or businesses that have no direct involvement with NW PDD, including involvement from paid employees or Board members of the NW PDD Board or any of its service provider agencies.

To support your nomination for this award, please include answers to the following questions in your submission:

1. What has the nominee done to create opportunities for participation of adults with developmental disabilities in the community?
2. How did they partner with adults with developmental disabilities to make this happen?
3. What is new or innovative about how the nominee took leadership to include people with developmental disabilities?
4. How has the action taken by the nominee made a difference in people's lives?
5. How has the nominee's actions influenced other community members, businesses or organizations?

## **Community Disability Service Sector Leadership Award**

Up to two awards will be presented to a Northwest service provider or individual from an agency that has introduced innovative or best practice strategies that have improved the delivery of services for adults with developmental disabilities. This improvement could be related to:

- ❖ personal outcomes for an individual;
- ❖ development of strategies that have proven effective in connecting individuals in meaningful and inclusive ways as community members;
- ❖ development of organizational approaches that improve effectiveness and efficiency of services.

To support your nomination for this award, please include answers to the following questions in your submission:

1. What is the specific innovation or best practice that the nominee has developed?
2. What makes this approach unique?
3. How has this innovation or best practice improved services to adults with developmental disabilities?
4. How did the nominee demonstrate leadership in the development and implementation of this improvement?
5. Has this innovation or best practice influenced the delivery of services by other community service providers or staff who work in the sector?



## **Family Leadership Award**

One award will be presented to a Northwest family who has demonstrated leadership in developing welcoming communities for an adult with a developmental disability. This could be related to:

- ❖ Leadership approach within a family managed supports service arrangement
- ❖ Actions the nominee has taken to make a difference in people's lives
- ❖ Have influenced the view that community members have of adults with developmental disabilities
- ❖ Assisting new families entering into family managed supports.

To support your nomination for this award, please include answers to the following questions in your submission:

1. What has the nominee done to create a community that welcomes adults with developmental disabilities?
2. How has the nominee undertaken this action (e.g. committees, education, arts and culture, etc.)?
3. How would you describe the nominee's leadership approach?
4. How have the actions of the nominee made a difference in people's lives?
5. How has the nominee's actions influenced the view community members have of adults with developmental disabilities?

**7 mars 2012**

**Demandeurs potentiels des Célébrations du Jubilé de diamant 2012**

Le ministère du Patrimoine canadien a le plaisir de lancer une deuxième initiative de financement visant à appuyer les célébrations communautaires du Jubilé de diamant en l'honneur du 60<sup>e</sup> anniversaire du règne de Sa Majesté La Reine Elizabeth II.

Des fonds sont disponibles dans le but de financer des célébrations communautaires **qui se dérouleront entre le 1<sup>er</sup> septembre 2012 et le 31 décembre 2012. Les activités admissibles donneront l'occasion de :**

- souligner le 60<sup>e</sup> anniversaire du règne de Sa Majesté La Reine à titre de Reine du Canada;
- célébrer les Canadiens qui, comme Sa Majesté, ont voué leur vie au service de leur famille, de leur collectivité et de leur pays ; et
- permettre aux Canadiens de participer à des célébrations qui renforcent leur sentiment de fierté envers le Canada et d'appartenance à leur pays.

Pour obtenir des détails au sujet des critères et du formulaire de demande, veuillez consulter [www.pch.gc.ca](http://www.pch.gc.ca) et cliquer sur l'icône du Jubilé de diamant, ou en communiquant avec le bureau régional de Patrimoine canadien près de chez vous.

Pour présenter une demande, vous devez déposer un formulaire de demande de financement dûment rempli, exact et signé, comprenant un budget équilibré. Les demandes incomplètes seront rejetées.

**La date limite de présentation des demandes est le 7 mai 2012**

***NOTE : Lorsque vous accédez au formulaire de demande en ligne, veuillez ne pas tenir compte de la date de tombée indiquée sur le formulaire. La date de tombée pour soumettre votre demande est le 7 mai 2012.***

**March 7, 2012**

**2012 Diamond Jubilee Celebrations Potential applicants**

The Department of Canadian Heritage is pleased to launch a second funding initiative to support Diamond Jubilee community celebrations in honor of the 60th anniversary of the reign of Her Majesty Queen Elizabeth II.

Funding is available for Diamond Jubilee community celebrations that **will take place between September 1, 2012 and December 31, 2012. Eligible activities will:**

- mark the 60th anniversary of the reign of Her Majesty The Queen as Queen of Canada;
- celebrate those Canadians, who, like Her Majesty, have dedicated themselves to service, to family, community and country; and
- enable Canadians to participate in celebrations that contribute to building a sense of pride and belonging to Canada.

Detailed funding criteria and the application form can be found at [www.pch.gc.ca](http://www.pch.gc.ca) and by clicking on the Diamond Jubilee icon, or by contacting the Canadian Heritage regional office nearest you.

To apply you must submit a complete, accurate and signed application form that includes a balanced budget. Failure to submit a complete application will result in a rejection.

**The Application Deadline is May 7, 2012**

***NOTE: When you access the application form online, please, disregard the deadline date indicated on the form. The deadline for submitting your application is May 7, 2012.***

Prière de noter que les demandes de financement oblitérées ou livrées au bureau régional de Patrimoine canadien **après** le 7 mai 2012 seront rejetées.

Si vous avez déjà reçu un financement du ministère du Patrimoine canadien mais que vous n'avez **pas présenté de rapport final d'activités**, contrairement aux exigences, vous n'aurez droit à aucun financement.

Afin de mieux vous servir, veuillez accuser réception de ce message dans un délai de 10 jours ouvrables en répondant à ce courriel.

**Contacts :**

**Veillez faire parvenir votre Formulaire de demande de financement à votre bureau régional de Patrimoine canadien.** Vous pouvez joindre un bureau régional en utilisant la liste ci-dessous ou en composant le numéro sans frais du ministère : 1-866-811-0055.

Initiative du Jubilé de diamant  
Patrimoine canadien

Please note application forms postmarked or delivered to your Canadian Heritage Regional Office **after** May 7, 2012 will not be accepted.

If you have previously received funding from the Department of Canadian Heritage but **did not submit a Final Activity Report** as required, you are not eligible for funding.

To help us serve you better, please acknowledge receipt of this message within 10 working days by replying to this email.

**Contacts:**

**Please ensure to send your Funding Application Form to your Canadian Heritage Regional Office.** You may reach a regional office using the following list or through the Department's toll-free number: 1-866-811-0055.

Diamond Jubilee Initiative  
Canadian Heritage



**LA CRETE RECREATION SOCIETY  
REGULAR MEETING  
FEBRUARY 23, 2012**

**Northern Lights Recreation Centre  
La Crete, Alberta**

Present: Abe Fehr, President  
Terry Tosh, Vice-President  
Darlene Bergen, Secretary-Treasurer  
George Fehr, Director  
Simon Wiebe, Director  
Wendy Morris, Director  
Philip Doerksen, Arena Manager  
Lori Bergen, Bookkeeper/Administrative Assistant

Absent: Beng Friesen, Director  
George Derksen, Director  
Peter F. Braun, MD Rep

Call to Order: Chair Fehr called the meeting to order at 6:10 p.m.

Approval of Agenda

1. Terry Tosh moved to accept the Agenda as amended.  
8.4 Deep Fryer  
8.5 Insurance Deductibles  
8.6 Bowling Alley Rate Increases CARRIED

Approval of Previous Meeting's Minutes

1. George Fehr moved to accept the January 12, 2012 Regular Meeting Minutes as presented. CARRIED

Business from the Minutes

1. Discussed purchasing skate sharpening equipment from Philip.
2. Abe Fehr moved to accept the Business from the Minutes. CARRIED

Review of Action Sheet

1. Reviewed items for information only.

Financial Report

1. Financials reviewed and discussed.
2. Simon Wiebe moved to accept the Financial Report.

Manager's Report – Philip Doerksen

1. The main pipe froze and there was a flood in the arena.
2. Installed an automatic actuator on the ice shaver which has improved the curling ice.
3. Bowling alley has been busy.
4. Working on Challenge Cup Donations.
5. Manager's Report was reviewed for information.

CARRIED

New Business

- 8.1 Blue Hills Outdoor Rink Caretaker – have received a number of complaints. Will review employment of caretaker for next season.
- 8.2 Bill Martens Memorial – Philip spoke with Lena regarding doing something in memory of Bill Martens. Family doesn't want to have anything elaborate or ongoing.  
  
Abe Fehr moved that we offer a one-time \$1,000 bursary in honour of Bill Martens for the 2012 school year. CARRIED
- 8.3 Draft for 2011 YE Financials – Reviewed the 2011 Year End Financials and Review Engagement Report from the chartered accountant.  
  
Darlene Bergen moved to accept the 2011 Year End Financials and Review Engagement Report as presented. CARRIED
- 8.4 Deep Fryer – Lori has researched and found a brand new deep fryer exactly the same as the existing deep fryer. Cost is \$1,162 plus freight and GST.  
  
Simon Wiebe moved that we split the cost of a new deep fryer 50% by Minor Hockey and 50% La Crete Recreation Society. Any expenses for hookup will be paid by the Rec Society. CARRIED
- 8.5 Insurance Deductibles – Discussion on insurance deductible letter send to us from County. Lori will seek clarification on this.
- 8.6 Bowling Alley Rate Increases – Philip drafted a new rate sheet for bowling as attached.  
  
Abe Fehr moved to accept the new bowling alley rates. CARRIED

Wendy Morris moved to go in camera at 7:50 p.m.

Abe Fehr moved to go out of camera at 8:05 p.m.

Darlene Bergen moved that the meeting be adjourned at 8:05 p.m.

Next Meeting & AGM: March 15, 2012



## New Bowling Alley Prices

### Per game

Under 10.....	\$2.00
11 -16.....	\$2.50
17 plus .....	\$3.00
Senior.....	\$2.75

### Hourly Rate

1 Lane .....	\$20.00
2 Lane.....	\$40.00
3 Lane.....	\$60.00
4 Lane.....	\$80.00

Prices include shoes.

GST INCLUDED



March 2012

Issue #2



**Look at us Flow**

Welcome to the second newsletter of the Mighty Peace Watershed Alliance! The board of Directors have been very busy since the last communications. We had a majority of the board participate in the AB WPAC Summit held in Slave Lake in October, they had a wonderful opportunity to meet other Watershed Planning and Advisory Councils from across the Province and were able to learn more about the workings of the councils, the challenges and concerns about WPAC's and discuss possible options towards a bright future for Alberta's Watersheds.

The Board has spent a great deal of time giving input and reviewing the 4 projects that are being worked on in the 2011-2012 year. The 4 projects (Water organizations and Agencies, State of Drinking Water, Current & Future Water Uses and Issues, and Aquatic Ecosystem Health) are part of the initial stages to helping the board gain a broader and deeper understanding of the Peace Watershed.

You will notice that the MPWA has unveiled its new logo, and hopefully you have had a chance to visit our website

([www.mightypeacewatershedalliance.org](http://www.mightypeacewatershedalliance.org)).

Join us at our AGM on March 24<sup>th</sup> at the Sawridge Inn & Conference Center.

Some of the highlights of the upcoming AGM:

- Discussion regarding BC Hydro Site C
- David Leonard and Laura Gloor - History of the Peace
- Projects and Board Updates
- Nominations will be received for 5 vacant positions (Mining, Tourism/fisheries/ Recreation, Member at Large, and 2 First Nations Seats
- See our new display materials


On a closing note, as with many Not-for-profit organizations, there is always a need for financial support. We have some costs that need to be covered by the end of March that can not be paid with our operational grant (ie. one of our projects). If your organization or business feel that you can contribute financially to the MPWA, we would truly appreciate your support.

<i>What Flows</i>	
Meet the MPWA Board Part 2	Pg 2
Message from the MPWA Chair	Pg 3
From the Executive Director's Desk	Pg 4
Contact us	Pg 4



**Upstream**

Look at our "NEW" Logo



AGM - March 24, 2012 at the Sawridge Inn - Peace River

Visit MPWA's booth at the Clearhills Tradeshow on April 14, 2012

Earth Day Event - City of Grande Prairie - April 21, 2012

**VISION**

*The Peace is a healthy, sustainable watershed that supports our social, environmental and economic objectives.*

**MISSION**

*To promote watershed excellence, the Mighty Peace Watershed Alliance will monitor cumulative effects from land use practices, industry and other activities in the watershed and work to address issues through science, education, communication, policy and by supporting watershed stewardship.*

## MPWA Board Members - Part 2

### Rick Keillor



Since 1982 Rick has been operating his own mixed (cattle and grain) farm. He is married and has a grown son and daughter.

Before returning to the farm Rick obtained a BSc in Zoology, minor Geography, course work in Geology at

the University of Alberta. (1975)

From 1976-1982 he worked for Alberta Fish and Wildlife, mainly on Wildlife management and Land use issues.

Over the past years Rick has been involved in organizations such as Peace Country Beef and Forage Association and Holistic Management, with an interest in grass management, including riparian and forest grazing management. (All bush and riparian areas on his farm are fenced out from general grazing use)

During the 1990's Rick served as a member of DMI Peace River (Daishowa Marubeni International) Public Advisory Council. He gained valuable insights into forest management and water issues, as well as the mill side effects and issues.

Currently he is councillor for the M.D. of Peace # 135 (2<sup>nd</sup> term), and in this capacity he is chair of the Grimshaw Gravels Aquifer Management Association (inter municipal group), and represents the Northern Zone on the Alberta Association of Municipal Districts and Counties (AAMDC) on the Mighty Peace Watershed Alliance, which is just started.

Rick has a long standing interest in land use and land and water management issues, as it relates to agriculture, industry, recreation and ecosystem needs.

### Kimberley Watson, P.Eng



Kimberley was born and raised in rural Prince Edward Island. She is a professional engineer with an Agricultural Engineering Degree from the Technical University of Nova Scotia. Mrs. Watson started her career with Petro-Canada in

2007. At Petro-Canada, she provided Production Engineering and Optimization expertise and leadership in various in-situ SAGD projects. Kimberley Watson joined Penn West in August 2010 as the Manager of Operations Engineering for the Peace River Oil Partnership. Kimberley resides in Calgary with her husband and their three young daughters. In her spare time, she is an avid "scrapbooker", a guide leader and enjoys playing squash, as well as watching her children play sports.

### Abdi Siad-Omar, Senior Water Management Planner Alberta Environment



Abdi Siad-Omar has a Masters Degree in Rural Planning and Development from the University of Guelph, Ontario. Abdi has over 20 years experience in water resource planning, environmental management, project management and

coordination. Currently, Abdi is a senior water management planner with Northern Region of Alberta Environment.

A water management planner provides a proactive leadership role in water resources planning and management. Abdi leads, coordinates and participates in the following activities:

- Lead and manage the planning of multi-objective watershed management projects.
- Lead and coordinate lake water management studies.
- Develop and coordinate proposals and terms of reference for watershed management planning.
- Design of planning process to address watershed management concerns.
- Clarify the purpose, scope, parameters, issues to be resolved.
- Conduct research on regional water uses and impacts.
- Participate operational planning of capital projects.

### Geoff Milligan



Geoff Milligan, represents small urban communities. He serves as a councillor with the Town of Peace River and has held that position for eight years. Geoff is now retired but during his 35 year career as a consultant and civil servant he was engaged in community and

regional economic development and public administration with the Alberta and British Columbia governments. Prior to his retirement he was the Director of Child Welfare with Alberta Child and Family Services, Region 14. His interest in watershed planning is both academic and personal. He lives in the town most impacted by changes in the river system and his academic qualifications include a BSc. in Agriculture and a Masters Degree in Community Development. He lives with his wife and close to extended family members in the town of Peace River.



## Board Members Continued

### John Zylstra



John Zylstra has worked with the government of Alberta, the Department of Agriculture, Food and Rural Development since 1988, in the areas of soil conservation, direct seeding, nutrient management, year round grazing, crop rotations, land management, land use, environmental farm plans, Environmentally Sustainable Agriculture, greenhouse gases, carbon offsets, extension and research, and program planning, mostly in the Peace Region of Alberta. He also worked on land use issues in Northeastern Alberta with the recent Lower Athabasca Regional Planning Process. Previously from 1983-1988 John worked as an Agriculture Fieldman for ID 20 near Spirit River, including being a regional director for the AAF for two years. He also worked briefly as a development officer for ID 20. In addition, since 1978, John has farmed on a small scale with grain, hogs, and cattle since 1978. He has seven children and 21 grandchildren, most of whom live in the Peace Region of Alberta.

### Willard Roe



Willard's formal Education was at NAIT where he Took Forestry/Environmental Resources; Fish and Wildlife Management and Parks Management. He worked for 12 years as a District Ranger with Alberta Government. For the past 24 years Willard has been in the Oil /Gas business as a Supervisor operating Plants; Construction; Reclamation and Pipeline Projects. He currently sit as a Board member with Canadian Forest Products and Enbridge Pipelines. Willard has been involved in and was a Board Member with Children's Services in this Region for about 12 years. He was also the Metis Local President for a total of about 15 years. Willard is a Licensed Land Man (Agent) in the Province of Alberta .

### Louis Pawlowich



Louis Pawlowich is a member of the Paddle Prairie Metis Settlement. He traces his Canadian heritage back 300 years to English and Aboriginal decedents working for the Hudson's Bay Company. Many descendants, have been found, who took part in paving the way for settlers and explorers into this great land as scouts and leaders. Louis's father was a European settler who took advantage of the opportunities and came to farm in Alberta. Louis feel an obligation to watch over this land for many more generation to come.

## Monitoring and the MPWA



Recently you may have seen the announcement from the Federal and Provincial Environment Ministers about a more rigorous monitoring system for the oilsands. A few days before the announcement I attended a workshop in Ft. McMurray on our behalf as

Rhonda was busily preparing our project and core funding grant applications. It was made clear at that workshop that environmental monitoring, evaluation and reporting would change for the whole province not just the oilsands area in the Lower Athabasca.

Monitoring results from government and industry are the basis of the evaluation of the state of our watershed. The more systematic the information used the more solid a base to develop a watershed plan. The Executive Director for the Athabasca Watershed told the meeting in Ft. MacMurray that of the 11 watershed health indicators they had chosen they only had 4 which had enough scientific data to be scientifically credible. To put it another way wouldn't you rather build a pyramid with a base of 11 than 4. The 11 indicators were chosen from the 33 in the provinces guide for water management planning.

It's important to note that the technical reports being prepared by our consultants will provide us with a gap analysis. This will help us understand how valid our assessment of the state of our watershed might be using what scientific data we have now. We have to remember too, that our work will be subjected to the common sense and intimate knowledge of the watershed details of our friends and neighbours when it goes out for public comment.

Bob Cameron  
MPWA Chair

## Projects Update

**Project 1 – Directory of Water Organizations and Agencies** - A report and directory to inform the MPWA of what potential partnerships and sources of information it can draw on, and what needs to be gathered so that preparations for the State of The Watershed (SoW) report can be done.


**Project 2 – State of Source Drinking Water** - A report about the quantity and quality of drinking water in the Peace watershed, both regulated and non-regulated.

**Project 3 – Current and Future Water Use and Issues** – A report on water availability as well as the

demand and use in each of the six Peace sub-basins in Alberta, and considers the use of both surface and groundwater.

**Project 4 – Aquatic Ecosystem Health of the Peace Watershed** – This report provides the MPWA with a thorough overview of the current state of knowledge with respect to aquatic ecosystem health in the Peace watershed and describes any present or anticipated issues affecting aquatic health.

**MPWA is expecting final reports for these projects in the next couple of months.**



**2nd Annual General Meeting**  
**Sawridge Inn & Conference Centre**

**Ballroom 9510 100th Street**  
**Peace River Saturday March 24th, 2012**

9:00am - Coffee and Registration  
10:00am - 4:00pm AGM and Program

- Discussion Regarding Site C
- History of the peace – David Leonard
- Update of Projects
- General Meeting

**Lunch Included**

This meeting is open to the public. However for planning purposes, if attending, please check one of the boxes below and send back to Rhonda by March 16, 2012 via email to rhonda.mpwa@serbnet.com or FAX to 780-324-3377.

Attending                       Not Attending

**From the Executive Director’s Desk!**



Who knew that time could fly by so fast! Well, it has been 7 months since I joined the MPWA as the Executive Director. We now have an established office in McLennan, a working website, our second newsletter, have held 8 board meetings since April 1<sup>st</sup> and numerous committee meetings to deal with technical, communications, and financial issues.

We are currently working through the granting and budgeting process (since January 2012) to obtain funding for both core operations and future projects.

Plans for the next few months are the upcoming AGM, filling 2 staffing positions, wrapping up the 4 technical projects, and hopefully starting on new projects once funding has been secured.

MPWA will be coming to a community near you to hear what you would like to share with regards to the challenges, issues, concerns, and stories of the Mighty Peace Watershed.

If you happen to pass through the McLennan area, please stop by, coffee is always on.



**Newsletter produced with support from Alberta Environment and Water**

**Mighty Peace Watershed Alliance**  
c/o Rhonda Clarke-Gauthier, Executive Director  
P.O. Box 217  
McLennan, Alberta T0H 2L0  
Phone: 780-324-3355  
Fax: 780-324-3377  
E-mail: [info@mightypeacewatershedalliance.org](mailto:info@mightypeacewatershedalliance.org)

Government	Industry	Non-Governmental Organizations	Aboriginal Communities
Federal-Transboundary Relations -Abdi Siad-Omar	Agriculture -Shelleen Gerbig	Conservation/Environment -Bob Cameron	Métis Nation of Alberta -Willard Roe
Provincial -John Zylstra	Forestry -Brian Gilliland	Watershed Stewardship -Don Thomas	Métis Settlement General Council -Louis Pawlowich
Large Urban -Dan Wong	Oil & Gas -Kimberley Watson	Research/Education -Jean-Marie Sobze	Upper Watershed First Nation -Curtis Mitchell
Small Urban -Geoff Milligan	Utilities -Ashley Parker	Member-at- Large -Vacant	Middle Watershed First Nation -Vacant
Rural Municipality -Richard Keillor	Mining -Vacant	Tourism/Fisheries/Recreation -Vacant	Lower Watershed First Nation -Vacant





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*

AR54192

March 19, 2012

Reeve Bill Neufeld  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

In response to one of my mandate objectives, enhancements have been made to the Municipal Sustainability Initiative (MSI) capital and operating programs.

These changes, which follow an extensive program review, are intended to provide municipalities with greater clarity and flexibility to direct funding to local priorities, and to support a more efficient application process that maintains appropriate accountability.

Enhancements to the MSI operating program have been approved by Cabinet and include:

- expanding the definition of maintenance and repair to include betterment and rehabilitation;
- broadening the range of eligible small capital projects; and
- reducing the application process to a single form per municipality per program year, which will require municipalities to estimate how funding will be allocated according to government-wide objectives for municipal grant funding, and to annually report on the actual expenditures, on the same basis.

Enhancements to the MSI capital program include:

- expanding eligible project costs to include off-site project management costs, non-routine maintenance, beautification activities, and the purchase or replacement of ancillary and small equipment;
- broadening the definition of "project" to permit multiple capital assets on a single application form if they are similar components of a system and/or fall within the same functional category;

Alberta





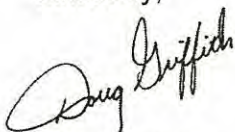
- replacing the Multi-Year Capital Plan submission requirement with a declaration check box on the project application form;
- reducing the Capital Plan requirement for temporary borrowing from 10 years to 3 to 5 years and replacing the quantification of anticipated cost-savings and/or efficiency gains with a declaration check box on the application form;
- replacing the business case submission requirement for use of municipal forces/equipment with a declaration check box on the project application form; and
- enhancing the application form by replacing documentation requirements with a new declaration section, and enabling municipalities to select performance indicators that demonstrate progress towards achieving program outcomes.

In addition, the application submission deadline has been removed to better support municipal budget and construction cycles, and the application processing cycle has been realigned such that future program guidelines will be released in the fall of each year.

More details are provided in the 2012 program guidelines and application forms, which are posted at [www.municipalaffairs.gov.ab.ca/msi-materials-resources.cfm](http://www.municipalaffairs.gov.ab.ca/msi-materials-resources.cfm). Printed copies of the guidelines and forms are available, on request.

If you have questions regarding these changes, or require additional information, please contact my office.

Sincerely,



Doug Griffiths  
Minister

cc: J. Roy Brideau  
Chief Administrative Officer, Mackenzie County